

Item no. 5

NANTYGLO & BLAINA TOWN COUNCIL

CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes - Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN
Swyddfa'r Cyngor, Sefydliad Blaenau, Y Stryd Fawr, Blaenau NP13 3BN

Tel: 01495 292817 E-mail: clerk@nantygloandblainatc.co.uk

Minutes of the Planning & Highways Committee Meeting held via a hybrid meeting at 5.00pm on Tuesday 27th September 2022 (rescheduled from 13th September 2022) at the Council Chamber, Blaina Institute, High Street, Blaina.

A meeting to which members of the public were entitled to attend.

Present: Councillor K Jones JP, presiding, Chair of the Planning & Highways Committee
Councillors G Morvan; D Hillman; L Harris; C Hillman (remote) & L King

In attendance: Mrs T Hughes, Town Clerk / RFO

Prior to the commencement of the meeting the Town Clerk informed that no members of the press or public were in attendance. **Resolved** to note the information received.

The Town Clerk informed Members present of the fire regulations if the alarm was to sound. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members were reminded that all declarations of interest must be recorded in the book provided. **Resolved** to note that Cllr G Morvan declared a non-pecuniary interest in item 3.

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. **Resolved** to note that apologies were received from Councillors K Jenkins & M Williams and Mrs N Horner, Assistant Officer. **Further Resolved** to accept the apologies received.

2. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

a) Cenin Renewables (for information):

E-mail, link and information in respect of Manmoel Wind Farm.

Resolved to note the information received.

b) Blaenau Gwent County Borough Council:

E-mail response from Planning Officer and amended plans in respect of Planning Application No. C/2022/0176 – Land Adjacent to Sirhowy Villas, High Street, Blaina.

Members were reminded that the query was regarding access to the proposed development.

Resolved to note the information received.

c) Keep Wales Tidy (for information):

E-mail informing of forthcoming litter picking events within Blaenau Gwent.

Resolved to note the information received.

d) Natural Resources Wales (for information):

E-mail informing of Nature Networks Fund.

Resolved to note the information received.

e) MWA Planning (for information):

E-mail re: Pre-application Community Consultation – The Range Superstore proposed at Units 2 and 3A, Lakeside Retail Park, Nantyglo.

Members considered the proposed development to be good for the local area.

Resolved to note the information received.

3. Decisions taken under delegated powers during August 2022:

a) Planning Application No. C/2022/0226 – ATC Hut, Duffryn Park, Northern Access Road, Blaina, NP13 3DN

Install 1 no. additional storage container (making 4 in total) and provision of 1 no. external office/hut and a canopy.

Resolved that no representations or objections be made.

Resolved to support.

4. Planning Applications:

Members were invited to consider any further applications that may be received prior to the date of the meeting:

a) Planning Application No. C/2022/0233 – Proposed development at: Plot Adjacent 168 Near High Street, Blaina, Blaenau Gwent, NP13 3AW.

Construction of new detached dwelling including internal garage, on site parking, landscaping and services within curtilage of private dwelling with separate access to public highway.

Members commented that the property appeared to be large but could probably only be seen from the rear view. Members also commented that the property would enhance the area and appeared to be an appropriate design for other, nearby properties.

Resolved that no representations or objections be made.

- b) Planning Application No. C/2022/0243 – Proposed development at: Ty Wyth, Garn Cross, Nantyglo, NP23 4LJ

Proposed new dwelling.

Resolved that no representations or objections be made.

- c) Planning Application No. C/2022/0240 – R & B Food & Wine, Wain Ebbw Road, Winchestown, Nantyglo:

Change of use of empty part of shop into new takeaway pizza restaurant with new shopfront.

Members commented that there could possibly be issues in respect of increased litter within the area as a result of the proposal.

Resolved that representations be made in respect of the possibility of increased litter within the local area but that no objections be made.

5. **Licence Applications:**

Members were invited to note the application(s) **for information only:**

- a) TJ Morris Ltd, Axis Business Park, Portal Way, Gillmoss, Liverpool (applicant)
Application to vary DPS at the new Home Bargains Store, Brynmawr (Licensing Act 2003) (details of application)
Home Bargains, Unit 3, Brynmawr Retail Park, Blaina Road, Brynmawr (premise name & address).

Resolved to note the information received.

- b) Dean Michael, 58 Southlands, Blaina (applicant)
Temporary Event Notice for sale of alcohol on 6th August 2022 in respect of a senior football tournament (licensing Act 2022) (details of application).
Nantyglo AFC Clubhouse and field, Duffryn Park, Blaina (premise name and address).

Resolved to note the information received.

- c) Lidl Great Britain Ltd, Lidl Distribution Centre, Palmer Avenue, Severn Beach (applicant)
Application to vary the designated premises supervisor (Licensing Act 2003) (details of application)
Lidl Store, Unit 2 Brynmawr Retail Park, Blaina Road, Brynmawr (premise name & address).

Resolved to note the information received.

Meeting declared closed at 5.15pm

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes - Town Clerk/RFO
Council Offices, Blaina Institute, High Street, Blaina NP13 3BN
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Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Minutes of the Finance & General Purposes Committee Meeting held via a hybrid meeting at 5.15pm on Tuesday 27th September 2022 (rescheduled from 13th September 2022) at the Council Chamber, Blaina Institute, High street, Blaina.

A meeting to which members of the public were entitled to attend.

Present: Councillor D Hillman, presiding, Chair of Finance & General Purposes Committee
Councillors G Morvan; K Jones JP; L Harris; C Hillman (remote) & L King

In attendance: Mrs T Hughes, Town Clerk / RFO

Prior to the commencement of the meeting, a two-minute silence was held in respect of Her Majesty, Queen Elizabeth II. **Resolved** accordingly.

Prior to the commencement of the meeting, the Town Clerk confirmed that no members of the press or public were in attendance. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members were reminded that all declarations must be recorded in the book provided. **Resolved** to note that Councillors D & C Hillman declared a non-pecuniary interest in item 2d.

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. **Resolved** to note that apologies were received from Councillors K Jenkins, M Williams and Mrs N Horner. **Further Resolved** to accept the apologies received.

2. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

a) Citizens Advice Caerphilly Blaenau Gwent – (for information):

'Our impact in Blaenau Gwent 2022/23 – Quarter 1.

Members commented that the service offered by Citizens Advice was likely to be more in demand than ever due to current circumstances and that they provided an excellent service.

Resolved to note the information received.

b) Older People's Commissioner for Wales – (for information):

Special Bulletin – Cost of Living.

Members commented that current circumstances in respect of the cost of living would impact on many people, especially the elderly.

Resolved to note the information received.

c) Vision ICT – (for consideration):

E-mail informing of website service (from Town Council's website provider) in respect of Operation London Bridge. Members were invited to consider purchasing this service in advance.

The Town Clerk informed that, in consultation with the Town Mayor, the Town Clerk had purchased this service in the early afternoon of Thursday 8th September 2022 for the price of £35+ VAT. Additionally, the Town Clerk informed that a Book of Condolence had been purchased at a cost of £29.98 in order to provide the local community with the opportunity to express their condolences in respect of Her Majesty Queen Elizabeth II. The Town Clerk also informed that the Union Jack was correctly displayed at the Council Offices (Blaina Institute) on the evening of Thursday 8th September 2022.

Resolved to support and ratify the purchases and **Further Resolved** to note the information received.

d) Aneurin Bevan Community Health Council (for information):

Patient's Voice – News Bulletin.

Resolved to note the information received.

e) Aneurin Bevan University Health Board (for information):

Vaccination Update.

Resolved to note the information received.

f) Dyfed/Powys Police (for information):

Information regarding Courier Fraud.

Resolved to note the information received.

g) One Voice Wales (for information):

Training Dates.

Any Member who wanted to undertake any of the training modules listed were to contact the Town Clerk to arrange.

Resolved to note the information received.

Additional correspondence received with permission of the Chair:

h) Cllr Beverley Anne Lucas (for information):

Members were informed of an e-mail received (27th September 2022) from Cllr Lucas informing of her resignation as a Town Councillor following malicious accusations in respect of Member Allowances.

Members regrettably accepted Councillor Lucas' resignation and the reason why.

Resolved to note the information received and **Further Resolved** to inform One Voice Wales of the issue highlighted.

3. **S.137 donations (Local Government Act 1972 & Well-being of Future Generations (Wales) Act 2015:**

As previously resolved, Members were invited to consider making further financial donations to Blaenau Gwent Foodbank to assist residents of Nantyglo and Blaina for the month of September 2022.

Members agreed to make a donation of £200.00 to Blaenau Gwent Foodbank due to the current economic climate.

Resolved that a donation of £200.00 be made to Blaenau Gwent Foodbank.

4. **Training Plan:**

Members were invited to consider and if appropriate to resolve the Training Plan.

Members thanked the Town Clerk for producing the training plan and commented that it was fit for purpose in respect of the new legislation [Local Government & Elections Act (Wales) 2021].

Resolved that the training plan be adopted.

5. **Application to the Community Grant Fund:**

Members were invited to consider the listed application(s), plus with the Chairman's permission any additional applications that may be received prior to the date of the meeting. Members were also reminded that applications will need to be considered in conjunction with the current policy.

a) *None received to date.*

Resolved accordingly.

6. **Battle of Britain exhibition & In Bloom presentation:**

Members are requested to consider and resolve the provision of appropriate refreshments at the above events:

In Bloom Presentation:

It had previously been resolved to present the entrants with awards, but Members were asked to consider the provision of light refreshments at a daytime presentation similar to the presentation of the 2021 In Bloom awards (held in March 2022)

Resolved to purchase appropriate light refreshments.

Battle of Britain Exhibition:

It had previously been resolved to host the Battle of Britain Exhibition at the Council Chamber which will officially commence on Monday 10th October. Members were requested to consider the provision of appropriate light refreshments for this event possibly provided by the Blaina Institute Committee Members at their newly refurbished café, or, if this is not possible, other suitable refreshments.

Members were reminded that all relevant legislation and the Council's financial regulations will be adhered to.

Resolved to purchase appropriate light refreshments.

7. Salem Chapel:

Members were invited to consider the attached inspection reports:

- July 2022:
Questions / comments were invited:
Q: Was there any further information in respect of the Chapel's physical condition?
A: The condition of the Chapel was continuing to deteriorate but there appeared to be nothing new to the untrained eye.

Resolved that the report be approved.

- August 2022:
Questions / comments were invited:
Q: Was there any further information in respect of the Chapel's physical condition?
A: The condition of the Chapel was continuing to deteriorate but there appeared to be nothing new to the untrained eye.

Resolved that the report be approved.

8. Confidential Information:

The following item(s) might contain information that was of a confidential or personal nature and was therefore exclusive to Members of the Town Council only. (Public Bodies Admission to Meetings Act 1960). **Resolved** to support the motion.

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes Town Clerk/RFO

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**Minutes of the Meeting of the Town Council held via a hybrid meeting at 5.50pm on
Tuesday 27th September 2022 at the Council Chamber, Blaina Institute, High Street, Blaina**

A meeting to which members of the public were entitled to attend

Present: Councillor L Harris, Town Mayor, presiding
Councillors G Morvan; D Hillman; K Jones JP; C Hillman (remote) & L King

In attendance: Mrs T Hughes, Town Clerk / RFO

Prior to the commencement of the meeting, the Town Clerk informed that no members of the press or public were in attendance. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Please note that all declarations of interest must be recorded in the book provided. **Resolved** to note that no such declarations were received.

1. Apologies:

Members were invited to consider the apologies for absence received and to formally resolve to accept. **Resolved** to note that apologies were received from Councillors K Jenkins & m Williams and Mrs N Horner. **Further Resolved** to accept the apologies received.

2. Town Mayor's Communications:

The Town Mayor's communications for August & September 2022.

The Town Mayor informed:

That with Cllr K Jenkins she attended the Armed Forces Day at Bedwellty House, Tredegar. The Town Mayor informed that this event was very enjoyable although poorly attended. The Town Mayor also informed that on 19th September, along with other Members of the Town Council, she attended a memorial service at Central Park, Blaina in respect of Her Majesty Queen Elizabeth II. The Town Mayor commented that the service was a fitting tribute to the Queen and thanked the Royal British Legion (Blaina Branch) for helping to organise the event. Cllr D Hillman opined that the memorial service was excellent and that it was good that the Deputy Lord Lieutenant of Gwent was in attendance. Cllr Hillman thanked the Town Clerk, British Legion and Rev'd Roy Watson for organising the service.

Resolved to note the information received.

3. **Minutes of the Meeting of the Town Council held 26th July 2022 (pages 30 – 35):**
Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.
- a) Matters arising, for information & clarification only:
p.31: It was emphasised that Cllr D Hillman was in remote attendance for the first part of the meeting and asked two questions during the guest speakers' presentation. Cllr Hillman attended in person for the remainder of the meeting.
p.31: the cost of the scheme was queried.
p.34: include 'Cllr G Morvan was given permission to respond'.
Resolved that the minutes be approved.
4. **Minutes of the Events Committee Meeting held 26th July 2022 (pages 36 - 38)**
Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.
- a) Matters arising, for information & clarification only:
p.37: in response to a query, the Town Clerk informed that there was no update regarding the proposed meeting with Blaenau Gwent Councillors (Nantyglo & Blaina wards).
Resolved that the minutes be approved.
5. **Minutes of the Working Group Meeting (Christmas Events) held 16th August 2022 (pages 39 – 41)**
Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.
- a) Matters arising, for information & clarification only:
p.40 – should be 'Pen y Cwm school' not Blaen y Cwm school.
Resolved that the minutes be approved.
6. **Correspondence:**
Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that might be received prior to the date of the meeting.
- a) The Seafarers' Charity – (for information):
Certificate of Participation (Merchant Navy Day) received. Members were informed that the certificate had been displayed on the noticeboard at the entrance of the Council Chamber.
Resolved to note the information received.
- b) One Voice Wales – (for information):
Invitation to online Biodiversity Conference – 27th October 2022.
Resolved to note the information received.

7. Civic Sunday:

Members were informed that the Civic Sunday Service in respect of the Town Mayor, Councillor Lilian Harris would take place at 3pm on Sunday 16th October 2022 at Cwmcelyn Chapel, Cwmcelyn Road, Blaina.

Councillor Ken Jones JP gave his apologies.

Resolved to note the information received.

8. Application to the Community Grant Fund:

Members were invited to consider the listed application(s). Members were also reminded that applications would need to be considered in conjunction with the current policy.

a) Cerebral Palsy Cymru.

Members considered the application and stated that there was a need to support children within the area.

Resolved that a donation of £100.00 be made.

9. Members Updates:

Members were invited to inform and provide updates of any recent activities and / or concerns:

Councillor D Hillman:

Councillor Hillman expressed concerns regarding the low number of members of the Town Council. It was thought that this could be partly remedied by an effective Facebook page which would publicise the work of the Town Council and by speaking to the general public at events etc.

Members agreed that it was difficult to put on events when membership of the Council was so few.

Resolved to note the information received.

Meeting declared closed at 6.20pm.

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

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Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Minutes of the Events Committee Meeting held via a hybrid meeting at 6.20pm on Tuesday 27th September 2022 at the Council Chamber, Blaina Institute, High Street, Blaina

A meeting to which members of the public were entitled to attend

Present: Councillor G Morvan, Acting Chair of the Events Committee, presiding
Councillors D Hillman; K Jones; L Harris; C Hillman (remote) & L King

In attendance: Mrs T Hughes, Town Clerk / RFO

Prior to the commencement of the meeting, it was **Proposed and Resolved** that Councillor G Morvan act as Chair.

Prior to the commencement of the meeting, the Town Clerk informed that no members of the press or public were in attendance. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Please note that all declarations of interest must be recorded in the book provided. **Resolved** to note that no such declarations were received.

1. Apologies:

Members were invited to consider the apologies for absence received and to formally resolved to accept. **Resolved** to note that apologies were received from Councillors K Jenkins, M Williams and Mrs N Horner. **Further Resolved** to accept the apologies received.

2. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chair's permission, any urgent information that may well be received prior to the date of the meeting.

Additional correspondence received with permission of the Chair:

a) K. Williams, Town Centre Manager, BGCBC:

E-mail received informing that BGCBC would provide a 'Polar Express' for either 17th or 19th of December 2022.

Cllr D Hillman commented that last year's event was well attended and a good event although it was noted that compared to the other towns, BGCBC provide very little to Nantyglo & Blaina.

Resolved to contact the Town Centre Manager for more information.

3. Nantyglo & Blaina In Bloom - Awards:

Members were invited to consider an awards presentation to the winners of the In Bloom 2022 competition as was held in March 2022. Members were invited to consider that this takes place in the Council Chamber during the school day to enable the schools to attend. Members were also asked to consider the provision of light refreshments as before.

Please note that this item was included on Finance & General Purposes Committee agenda.

Resolved that the presentation take place in November 2022 after the schools had returned following the half term break.

4. Wales & the Battle of Britain Historical Exhibition:

Members were informed that the Town Council will host the Wales and Battle of Britain Historical Exhibition (together with Blaina Heritage & Action Group) in the Council Chamber and Museum from 10th to 14th October 2022.

The Exhibition will be officially opened by the Town Mayor and Air Commodore Adrian Williams at 2pm on Monday 10th October 2022.

Members were requested to consider providing appropriate light refreshments for the opening.

Please note that this item was included on Finance & general Purposes Committee agenda.

Councillor Morvan informed that a number of the exhibition banners were to be located in the Council Chamber, one banner would be situated in the hallway and the remainder were to be situated in the museum. In response to a query, the Acting Chair informed that the Museum was not contributing to the refreshments as they were already providing a favour to the Town Council in providing their premises for the event. Invitations had been sent and many dignitaries had confirmed their attendance. Members were informed that some volunteers were required and that additional publicity would be required. Councillor K Jones JP informed that he would be away for the event.

Resolved to provide light refreshments for the event and **Further Resolved** to note the information received.

5. Christmas 2022:

Members were invited to consider the provision of Christmas Events for 2022.

For information, the following events have been held in previous years:

- Carol concerts with each primary school – 2 at Wesley Church, Nantyglo and 2 at Gladstone Street Chapel, Blaina (4 concerts in total). Santa has also been provided by the Town Council at each concert and distributed selection packs to the pupils present.
- Christmas evenings in both Nantyglo & Blaina – consisting of Santa's Grotto, Blaina Band, Katy Treharne, stalls & refreshments. These have taken place on different evenings in venues such as Nantyglo RFC; Blaina Community Centre & St Peter's Church, Blaina.
- Santa's Sleigh throughout Nantyglo & Blaina – usually taking place on different evenings for Nantyglo and Blaina with the sleigh then arriving at the Christmas evening (as above).
- Distribution of selection boxes – these have been provided to all primary school pupils within the area during 2020 & 2021 due to events not taking place due to Covid. Prior to Covid, this was not undertaken.

Members were also asked to consider the minutes of the Working Group Meeting (attached to the Full Council agenda).

The Town Clerk informed Members of one reply received from the schools which stated that the concerts should be held in the church/chapel as before

A discussion ensued as to the details of providing Christmas events, the main points were summarised as:

- Would selections packs be given out at the carol concerts, or at the schools – and how would the selections packs be distributed?
- Members favoured a selection pack for all four primary school pupils as in 2020 and 2021 with a letter or certificate provided to each pupil taking part in the carol concerts.
- The Town Clerk informed that due to statutory work and staff pressures, Christmas events would need to be 'Member led'.
- Members discussed venues for Christmas events, although Members were informed that Nantyglo RFC could be used only on week nights, and a date would be required to link up with the proposed polar express.
- The Town Clerk informed that the local Police had been contacted with an enquiry as to any possible help that could be provided with the sleigh (PC G Davies informed that more details and dates etc would be required).

The following items were **Resolved**:

- A selection pack be provided to each of the four primary school pupils
- A letter or certificate be provided to each pupil taking part in the carol concerts
- To provide carol concerts with the four primary schools within the church/chapel as before
- Arrange Christmas nights at a venue in Nantyglo (Nantyglo RFC) and Blaina (either St Peter's Church or Blaina Community Centre) to tie up with the Polar Express.

Meeting declared closed at 7.15pm

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

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Minutes of the Planning & Highways Committee held via a remote meeting at 6.00pm on Tuesday 11th October 2022

A meeting to which members of the public were entitled to attend.

Present: Councillor D Hillman, presiding, acting Chair, Planning & Highways Committee
Councillors G Morvan, C Hillman, K Jenkins.

In attendance: Mrs T Hughes, Town Clerk / RFO

Prior to the commencement of the meeting, it was **Proposed and Seconded** that Councillor D Hillman act as Chair. **Resolved** accordingly.

The Town Clerk informed that no members of the press or public were in attendance. **Resolved** to note the information received.

Meeting not quorate – discussion took place for information only.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members were reminded that all declarations of interest must be recorded in the book provided. **Noted** that no such declarations were received.

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. **Noted** that apologies were received from Councillors K Jones JP, L Harris, L King and from Mrs N Horner, Assistant Officer. **Noted** the apologies received.

2. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

a) *None received to date.*

Noted accordingly.

3. Planning Applications:

Members were invited to consider any further applications that may be received prior to the date of the meeting:

Additional planning application received with permission of the Chair:

Plan Application No. C/2022/0282 – Mr Geoff Cartwright, Golf Road, Nantyglo:

Outline application for 4 No. dwellings with parking and vehicle access from Golf Road.

Members discussed the altered vehicle access but noted that no information was supplied due to the application being for outline planning permission only.

Noted to await for full planning application.

4. Licence Applications:

Members were invited to note the application(s) **for information only:**

None received to date.

Noted accordingly.

Meeting declared closed at 6.05pm

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes - Town Clerk/RFO

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Minutes of the Finance & General Purposes Committee meeting held remotely at 6.05pm on Tuesday 11th October 2022.

A meeting to which members of the public were entitled to attend.

Present: Councillor D Hillman, presiding, Chair, Finance & General Purposes Committee
Councillor G Morvan, C Hillman, K Jenkins & M Williams

In attendance: Mrs T Hughes, Town Clerk / RFO

Meeting not quorate – discussion took place for information only.

Prior to the commencement of the meeting, the Town Clerk informed that no members of the press or public were in attendance. **Noted** the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members were reminded that all declarations must be recorded in the book provided. **Noted** that Councillors D & C Hillman and K Jenkins declared a non-pecuniary interest in item 2c.

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. **Noted** to note that apologies were received from Councillors K Jones JP, L Harris & Mrs N Horner, Assistant Officer.

2. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

a) One Voice Wales (for information):

i Training Dates.

Noted the information received.

ii Welsh Government North & South Wales Workshop Events.

Noted the information received.

Councillor M Williams joined the meeting at this juncture.

iii Recruitment & retention of Clerks & RFO's.

Councillor Morvan informed that the issues stated were faced by Clerks throughout Wales. The document provided good, relevant information and it was worth going through the document in more details.

The Town Clerk agreed with the information contained within the document and commented that within the Town Council it was organising events was incredibly time consuming and this affected the statutory, legal and financial work.

Noted the information received.

b) Councillor L Winnett:

E-mail for consideration in respect of Santa Run Event.

Members considered the e-mail and a long discussion ensued with the main points summarised:

- BGCBC Councillors already met and formulated a plan and have now invited Town Councillors to join in, hence the invite.
- It appeared as if the issue was 'done and dusted' and that the invite to the meeting was not warranted.
- The Town Clerk informed that the sleigh was organised by then BGCBC Councillor Garth Collier for a number of years previously although some Members stated this was then via Communities First.
- It was noted that the proposed route was very long and that walkers were required.
- The Town Council had nothing to lose by attending the meeting.
- Members commented upon holding a separate sleigh run through Nantyglo & Blaina which could then end with a Santa's Grotto.
- The Town Clerk reminded Members that BGCBC was also organising the Polar Express through Blaina and that there was a need to work with BGCBC to serve the local community and to make sure that the Town Council's name was associated with it.
- It was emphasised that the Town Council did not have many active Members and that it would be better to work with other bodies/organisations to provide Christmas events.
- Details of the event would need finalising prior to agreeing anything with BGCBC Councillors.
- It was important to obtain the views of those councillors who wouldn't be able to attend the online meeting.
- Councillor K Jones stated that he would join the online meeting with BGCBC Councillors.

Noted the information received.

*Councillors D Hillman, C Hillman & K Jenkins declared a non-pecuniary interest in item 2c. **Noted** to remain in the meeting for the item as it was for information only.*

c) Aneurin Bevan Community Health Council (for information):

Notice of the Community Health Council to take place at 5.30pm on 12th October 2022.

Noted to note the information received.

d) Town Centre Manager, Blaenau Gwent CBC:

E-mail request received for help with Halloween event to take place in Blaina Institute.

Members were informed that the event had already been advertised.

Members discussed the request and **Agreed** to purchase £100 of appropriate sweets for the event, which was to be ratified at the next meeting.

3. **S.137 donations (Local Government Act 1972 & Well-being of Future Generations (Wales) Act 2015:**

As previously resolved, Members were invited to consider making further financial donations to Blaenau Gwent Foodbank to assist residents of Nantyglo and Blaina for the month of October 2022.

Members were reminded that the budget for grants and s.137 donations was currently very low. The Town Clerk informed that she would provide a report regarding the current financial information together with a request that an appropriate reserve amount be considered.

Agreed that a donation of £200.00 be made to Blaenau Gwent Foodbank for the month of October 2022, to be ratified at the next meeting.

4. **Armed Forces Covenant Steering Group (Blaenau Gwent County Borough Council):**

Members were invited to consider and propose a representative to attend meetings of the above group on behalf of the Town Council.

Councillor G Morvan informed that he had recently attended a meeting of the Armed Forces Covenant Steering Group in respect of the Wales and Battle of Britain Exhibition. A maximum of four meetings were to take place each year and Councillor Morvan was happy to represent the Town Council if nominated.

Agreed that Councillor G Morvan represent the Town Council on the Armed Forces Steering Group (Blaenau Gwent County Borough Council), to be ratified at the next meeting.

5. **Remote/Hybrid Meeting Platform:**

Members were informed that the Council's current remote meeting provider (Starleaf) was ending and will be transferred to Zoom. The Council was informed that all alternatives were being investigated and the Town Clerk would provide a verbal update.

The Town Clerk informed that the Starleaf platform was ending on Friday 14th October 2022 and that an online meeting with a Zoom representative had informed that:

- the no cost Zoom platform limited meetings to 40 minutes maximum and did not have an option for anyone to phone in to meetings.
- The cost of the pro-meeting Zoom platform allowed for much longer (almost unlimited length) meetings, up to 100 attendees and the option to phone in to a meeting for £123.98 per month.
- The above Zoom option but without the phone in option would cost £23.98 per month.
- The Council's IT provider (Orbits IT) informed that MS Teams is already set up on the system under the Town Council's existing licences, security and support but does not include a phone in option. A secure phone in option can be easily added at an additional cost of £1.50 per month. This system includes unlimited length meetings with a maximum of 1,000 attendees.
- There were other remote meeting providers, but all entailed a cost greater than MS Teams and it was not clear how many provided a phone in option.
- Tredegar Town Council used the free version of MS Teams (but were looking into the version that allowed phone ins), Abertillery Community Council used the Zoom pro-meeting and Brynmawr Town Council used the version of MS Teams with phone in.

Agreed to purchase the MS Teams option with phone in at a cost of £1.50 per month in order to action for the next meeting, to be ratified at the next meeting.

6. **Forthcoming Events:**

Members were reminded of the forthcoming events:

- Wales & the Battle of Britain Historical Exhibition – the opening event would take place at 2pm on Monday 10th October 2022 at the Council Chamber.
- Civic Sunday – Town Mayor, Councillor Lilian Harris' Civic Sunday would take place at 3pm on Sunday 16th October 2022 at Cwmcelyn Chapel, Cwmcelyn Road, Blaina.

Noted the information received.

7. **Application to the Community Grant Fund:**

Members were invited to consider the listed application(s), plus with the Chairman's permission any additional applications that may be received prior to the date of the meeting. Members were also reminded that applications would need to be considered in conjunction with the current policy.

- a) *None received to date.*

Noted accordingly.

8. **Salem Chapel:**

Members were invited to consider the attached inspection report:

- September 2022:

Agreed that the report be approved, to be ratified at the next meeting.

Tracy

From: Kathryn Cross (Aneurin Bevan UHB - Public Health Team)
<Kathryn.Cross@wales.nhs.uk>
Sent: 12 October 2022 09:56
Subject: FW: Helpwch ni i lunio Cynllun Llesiant Gwent / Help us shape the Well-being Plan for Gwent

Dear All,

Please would you share across your networks.

Helpwch ni i lunio Cynllun Llesiant Gwent	Help us shape the Well-being Plan for Gwent
Annwyl Breswlydd Mae gwasanaethau cyhoeddus ar draws Gwent yn datblygu Cynllun Llesiant a fydd yn arwain y gwaith a wnawn gyda'n gilydd am y pum mlynedd nesaf. Mae'r cynllun hwn yn ymwneud â gwella llesiant ar draws y rhanbarth ac mae'n ceisio mynd i'r afael â'r heriau mawr na all ein sefydliadau eu goresgyn ar eu pen eu hunain. Yn 2020/21, siaradodd y Byrddau Gwasanaethau Cyhoeddus ar draws Gwent â phobl leol, cymunedau a rhanddeiliaid i helpu i ddeall llesiant yr ardal ac mae'r Bwrdd Gwasanaethau Cyhoeddus (BGC) wedi bod yn defnyddio'r wybodaeth o'r asesiad i ddrafftio ei Gynllun Llesiant i helpu i wella'r rhanbarth ar gyfer ei thrigolion. Eich teuluoedd, eich trefi a'ch anwyliaid fydd yn cael eu heffeithio gan yr hyn a wneir. Gwyddom na allwn ni ymgymryd â phopeth, felly rydyn ni am sicrhau ein hunain ein bod ni'n ymgymryd â'r pethau sy'n wirioneddol bwysig i chi. Rhannwch eich barn drwy'r arolwg ar-lein isod: Cynllun Llesiant Gwent - Arolwg Daw'r arolwg i ben ar 31 Rhagfyr 2022. Defnyddir y sylwadau a wneir i gyfrannu at ein cynllun llesiant newydd. Dyma'ch cyfle i'n helpu ni i wneud Gwent yn lle gwell i fyw, gweithio ac ymweld ag ef nawr ac yn y dyfodol.	Dear Resident Public services across Gwent are developing a Well-being Plan which will guide the work we do together for the next five years. This plan is about improving well-being across the region and seeks to tackle the big challenges that our organisations cannot overcome alone. In 2020/21, the Public Services Boards across Gwent talked to local people, communities and stakeholders to help understand the areas well-being and the PSB has been using the information from the assessment to draft its Well-being Plan to help improve the region for its residents. It will be your families, your towns and loved ones that are impacted by what is done. We know we can't take on everything, so we want to assure ourselves that we are taking on the things that really matter to you. Please share your views via the online survey below: Gwent Well-being Plan - Survey The survey closes on 31st December 2022. The comments made will be used to contribute to our new wellbeing plan. This is your chance to help us make Gwent a better

Cofion cynnes,
Emma

place to live, work and visit both now and in
the future.

Kind regards,
Emma

**Kind regards,
Kathryn Cross**

Arweinydd Datblygu Gwasanaeth | Bwrdd Iechyd

Prifysgol Aneurin Bevan
E-bost: kathryn.cross@wales.nhs.uk
We: <https://abuhb.nhs.wales/>
[SW1]

Service Development Lead Integrat
Network
Aneurin Bevan University Health Bo
Email: kathryn.cross@wales.nhs.uk
Web: <https://abuhb.nhs.wales/>

|

Croesawn ohebiaeth yn Gymraeg ac yn Saesneg. Ni fydd gohebu yn Gymraeg yn arwain at oedi. We welcome
correspondence in Welsh and English. Corresponding in Welsh will not lead to a delay.

Tracy

From: Tracy Gilmartin <tgilmartin@onevoicewales.wales>
Sent: 12 October 2022 10:03
To: Tracy Gilmartin
Subject: Papur Gwyn ar Weinyddu a Diwygio Etholiadol / Electoral Administration and Reform White Paper
Attachments: 2022 10 04 Letter to send to Stakeholders, WP publication.pdf

For your information and attention / Er eich gwybodaeth a'ch sylw

From: Elections.Consultation@gov.wales <Elections.Consultation@gov.wales>
Sent: 11 October 2022 15:36
To: Colette.Tumelty@gov.wales; Rhiannon.ONeill001@gov.wales
Subject: Papur Gwyn ar Weinyddu a Diwygio Etholiadol / Electoral Administration and Reform White Paper

Annwyl gyfaill

Hoffwn eich gwahodd i ymateb i'r ymgynghoriad hwn gan fod gan Lywodraeth Cymru ddiddordeb yn eich barn. Byddwn yn ddiolchgar pe baech yn ymateb erbyn 10 Ionawr 2023 i'r Blwch Post: Ymgynghoriad Etholiadau / Elections Consultation Elections.Consultation@gov.wales.

Dear Stakeholder

I would like to invite you to respond to this consultation as the Welsh Government is interested in your views. I would be grateful if you could respond by 10 January 2023 to
Mailbox: Ymgynghoriad Etholiadau / Elections Consultation Elections.Consultation@gov.wales.

Cofion/Regards

Michael Kay
Dirprwy Gyfarwyddwr / Deputy Director
Yr Is-adran Etholiadau / Elections Division

Sganiwyd y neges hon am bob feirws hysbys wrth iddi adael Llywodraeth Cymru. Mae Llywodraeth Cymru yn cymryd o ddifrif yr angen i ddiogelu eich data. Os cysylltwch â Llywodraeth Cymru, mae ein [hysbysiad preifatrwydd](#) yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn diogelu eich preifatrwydd. Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn anfon ateb yn Gymraeg i ohebiaeth a dderbynnir yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi. On leaving the Welsh Government this email was scanned for all known viruses. The Welsh Government takes the protection of your data seriously. If you contact the Welsh Government then our [Privacy Notice](#) explains how we use your information and the ways in which we protect your privacy. We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



11 October 2022

Dear Stakeholder

I am writing to inform you that the Welsh Government has today published a consultation that sets out an ambitious long-term agenda for modernising electoral administration and wider electoral reform in Wales.

In this Senedd term, it will contribute to the delivery of our Programme for Government commitment to reduce the democratic deficit in local government and support the delivery of our Senedd reform commitments by providing for the modernised administration of reformed Senedd elections in 2026.

It includes a mixture of non-legislative propositions to promote engagement in elections and makes standing for election safer and more straight forward, legislative proposals to modernise the administration of elections, improve the conduct of electoral and community reviews for local government and consolidate electoral law, as well as longer-term propositions for electoral reform to support Welsh democracy.

I would like to invite you to respond to this consultation as the Welsh Government is interested in your views. A link to this paper is attached, and we have also produced Youth Friendly and Easy Read versions of it: <https://gov.wales/electoral-administration-and-reform-white-paper>.

I would be grateful if you could respond by 10 January 2023 to Mailbox: Ymgynghoriad Etholiadau / Elections Consultation Elections.Consultation@gov.wales.

Yours faithfully

Michael Kay
Dirprwy Gyfarwyddwr / Deputy Director
Yr Is-adran Etholiadau / Elections Division

Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

Etholiadau.elections@gov.wales
Etholiadau.elections@llyw.cymru

Canolfan Cyswllt Cyntaf / First Point of
Contact Centre 0300 0604400

Tracy

From: Tracy Gilmartin <tgilmartin@onevoicewales.wales>
Sent: 14 October 2022 15:04
To: Tracy Gilmartin
Subject: Royal British Legion's new grant scheme for veterans and their families

For your information – please share with your networks / Ar gyfer eich gwybodaeth – rhannwch gyda'ch rhwydweithiau

From: Richard.Thomas@gov.wales <Richard.Thomas@gov.wales>
Sent: 14 October 2022 13:22
Subject: Royal British Legion's new grant scheme for veterans and their families

Dear MAFA members,

Please see the attached link in regards to the Royal British Legion's new grant scheme for veterans and their families, for your information.

[Royal British Legion to give veterans and their families grants of up to £2,400 to help pay bills – check if you're eligible and how to apply \(moneysavingexpert.com\)](#)

Kind regards

Richard Thomas

Gofalwyr Di-dâl a Hawliau Pobl Hŷn / Unpaid Carers and Older People's Rights
Y Grŵp Iechyd a Gwasanaethau Cymdeithasol / Health and Social Services Group
Llywodraeth Cymru / Welsh Government

Ffôn | **Tel:** 03000 253481

@ Ebst | **Email:** Richard.Thomas@gov.wales

Llywodraeth Cymru | www.llyw.cymru / **Welsh Government** | www.gov.wales

Sganiwyd y neges hon am bob feirws hysbys wrth iddi adael Llywodraeth Cymru. Mae Llywodraeth Cymru yn cymryd o ddifrif yr angen i ddiogelu eich data. Os cysylltwch â Llywodraeth Cymru, mae ein [hysbysiad preifatrwydd](#) yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn diogelu eich preifatrwydd. Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn anfon ateb yn Gymraeg i ohebiaeth a dderbynnir yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi. On leaving the Welsh Government this email was scanned for all known viruses. The Welsh Government takes the protection of your data seriously. If you contact the Welsh Government then our [Privacy Notice](#) explains how we use your information and the ways in which we protect your privacy. We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

MSE News

Royal British Legion to give veterans and their families grants of up to £2,400 to help pay bills – check if you're eligible and how to apply



Petar Lekarski | Senior News Reporter
13 October 2022

Share this

The Royal British Legion, the UK's largest charity dedicated to supporting the Armed Forces community, has today launched a new grant scheme for veterans and their families who are struggling to pay their energy bills. The initiative will provide non-repayable emergency grants of up to £2,400 a year (£200 a month), and is available across the UK.

It's estimated there are 2 million UK armed forces veterans, according to the latest figures from the Ministry of Defence, though the Royal British Legion hasn't said how many might be able to benefit from the new grants. When we

asked about the total funding available, the charity told us there was no set cut-off and that it wants to help as many members of the Armed Forces community as it can.

For further support with your energy bills – including if you're not part of the Armed Forces community – see our full [Energy bill help](https://www.moneysavingexpert.com/utilities/how-to-get-help-if-you-re-struggling-with-your-energy-bills-/) (<https://www.moneysavingexpert.com/utilities/how-to-get-help-if-you-re-struggling-with-your-energy-bills-/>) guide.

Who can apply for the Royal British Legion grants

In general, the Armed Forces community includes those who have served, or are serving, in the **Royal Navy**, **British Army** or **Royal Air Force**, as well as their **families**, **dependants** and **carers** – which can include children, current and former spouses and partners, widows and widowers.

However, the Royal British Legion uses a broad definition of "Armed Forces community" – so even if you're not sure you fit in one of the categories above, it's worth [checking your eligibility on its website](https://www.britishlegion.org.uk/get-support/who-we-help) (<https://www.britishlegion.org.uk/get-support/who-we-help>) or by calling its helpline on 0808 802 8080.

The grants are means-tested – but you DON'T have to be on state benefits

If you're currently getting any means-tested state benefits, such as **universal credit**, **pension credit** or **income support**, you should qualify automatically.

But you could still be eligible for a grant even if you don't get any benefits – the Royal British Legion will check your income and expenditure to assess your needs. The charity told us that it encourages anyone struggling financially to apply, as it has flexibility to consider support for people who don't meet the means-testing.

Apply for a grant online (<https://www.britishlegion.org.uk/get-support/financial-and-employment-support/finance/grants/everyday-needs-grants>) or call the Royal British Legion on 0808 802 8080.

You can get up to £200 a month for up to a year, depending on your circumstances

If your application is successful, you'll get up to £200 a month for up to 12 months – the exact amount and duration will vary depending on your circumstances. You won't have to reapply every month, just once.

In most cases, you won't be paid in cash. Instead, you'll get one or more of the following depending on your situation:

- Vouchers to top-up your gas or electricity prepayment meter.
- A virtual credit card you can use to pay utility bills (the card would be restricted to this use).
- Vouchers for food, clothing or household items.
- Replacement white goods.

Why the Royal British Legion has launched these grants

The charity said it's taking action after seeing a 20% rise in requests for support with urgent needs, such as food and household costs, over the past 12 months. It expects this to continue to increase over the winter months.

Some members of the Armed Forces community are more vulnerable to rising costs than others, according to the Royal British Legion, with its research previously finding that working-age veterans were more likely to be sick or disabled than other UK adults of the same age.

Other charities also provide grants for veterans

While the Royal British Legion is the biggest charity offering financial support for those in the Armed Forces community, it isn't the only one.

If you're struggling, there are lots of other charities that might be able to help. You can use the [Turn2Us grant search tool \(https://grants-search.turn2us.org.uk/\)](https://grants-search.turn2us.org.uk/) to find the right one for you based on your age, gender and where you live. Alternatively, you can contact the [Veterans' Gateway service online \(https://www.veteransgateway.org.uk/\)](https://www.veteransgateway.org.uk/) or by phone on 0808 802 1212 for more information - this service is backed by a number of charities and other organisations, including the UK Government.

Tracy

From: Wendi Patience <wpatience@onevoicewales.wales>
Sent: 18 October 2022 08:53
To: Wendi Patience
Cc: Wendi Patience
Subject: OCTOBER, NOVEMBER & DECEMBER TRAINING DATES / DYDDIADAU HYFFORDDIANT HYDREF, TACHWEDD & RHAGFYR
Attachments: Free Places Form 2022-2023.docx; Free Places Form 2022-2023 Cym.docx; Bursary letter up to Feb 2022-23 - £100.docx; Bursary letter up to Feb 2022-23 £100 Cym.docx; Overview Modules Jan 2018 ENG.doc

Bilingual Message - Please See Below for a Welsh Version / Neges Ddwylieithog - Wele Isod am Fersiwn Cymraeg

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in October, November & December please bring this to the attention of your council.

The cost of the training is £35 for members or £55 per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

Date	Day	Module	Time
18/10/2022	Tuesday	Health & Safety - Module 7	6.30-8pm
18/10/2022	Tuesday	The Council as an Employer - Module 3	6.30-8pm
18/10/2022	Tuesday	The Council Meeting - Module 5	6.30-8pm
19/10/2022	Wednesday	New Councillor Induction	6.30-8pm
19/10/2022	Wednesday	The Council - Module 1	6.30-8pm
19/10/2022	Wednesday	Effective Staff Management - Module 18	6.30-8pm
19/10/2022	Wednesday	Community Engagement Part II - Module 13	2.00-3.30pm
20/10/2022	Thursday	Understanding the Law - Module 4	6.30-8pm
20/10/2022	Thursday	Local Government Finance - Module 6 - In Welsh	6.30-8pm
24/10/2022	Monday	New Councillor Induction	6.30-8pm

24/10/2022	Monday	Tha Councillor - Module 2	6.30-8pm
25/10/2022	Tuesday	Advanced Local Government Finance - Module 21	6.30-8pm
25/10/2022	Tuesday	The Council Meeting - Module 5	6.30-8pm
26/10/2022	Wednesday	Understanding the Law - Module 4	6.30-8pm
26/10/2022	Wednesday	Local Government Finance - Module 6	6.30-8pm
26/10/2022	Wednesday	The Council as an Employer - Module 3	6.30-8pm
27/10/2022	Thursday	Use of IT, Social Media and Websites - Module 16	6.30-8pm
27/10/2022	Thursday	Introduction to Community Engagement - Module 8	2.00-3.30pm
27/10/2022	Thursday	Code of Conduct - Module 9	6.30-8pm
27/10/2022	Thursday	Chairing Skills - Module 10	6.30-8pm
31/10/2022	Monday	Understanding the Law - Module 4	6.30-8pm
01/11/2022	Tuesday	Code of Conduct - Module 9	2.00-3.30pm
01/11/2022	Tuesday	New Councillor Induction	6.30-8pm
01/11/2022	Tuesday	Local Government Finance - Module 6	6.30-8pm
02/11/2022	Wednesday	Health & Safety - Module 7	6.30-8pm
02/11/2022	Wednesday	Chairing Skills - Module 10	6.30-8pm
02/11/2022	Wednesday	Community Engagement Part II - Tools & Techniques - Module 13	2.00-3.30pm
02/11/2022	Wednesday	The Council Meeting - Module 5	6.30-8pm
03/11/2022	Thursday	The Councillor - Module 2	6.30-8pm
03/11/2022	Thursday	Introduction to Community Engagement - Module 8	6.30-8pm
03/11/2022	Thursday	The Council - Module 1	6.30-8pm
07/11/2022	Monday	Advanced Local Government Finance - Module 21	6.30-8pm
07/11/2022	Monday	Code of Conduct - Module 9	6.30-8pm
08/11/2022	Tuesday	Code of Conduct - Module 9	6.30-8pm
08/11/2022	Tuesday	The Councillor - Module 2	6.30-8pm
08/11/2022	Tuesday	Understanding the Law - Module 4	6.30-8pm
08/11/2022	Tuesday	New Councillor Induction	6.30-8pm
09/11/2022	Wednesday	Local Government Finance - Module 6	6.30-8pm
09/11/2022	Wednesday	Creating a Community Place Place - Module 12	2.00-3.30pm

09/11/2022	Wednesday	Information Management - Module 15	6.30-8pm
09/11/2022	Wednesday	The Council - Module 1	6.30-8pm
10/11/2022	Thursday	The Council as an Employer - Module 3	6.30-8pm
10/11/2022	Thursday	Use of IT, Social Media and Websites - Module 16	6.30-8pm
10/11/2022	Thursday	Code of Conduct - Module 9	2.00-3.30pm
14/11/2022	Monday	Chairing Skills - Module 10	6.30-8pm
15/11/2022	Tuesday	Code of Conduct - Module 9	2.00-3.30pm
15/11/2022	Tuesday	Local Government Finance - Module 6	6.30-8pm
15/11/2022	Tuesday	The Council Meeting - Module 5	6.30-8pm
16/11/2022	Wednesday	New Councillor Induction	6.30-8pm
16/11/2022	Wednesday	Code of Conduct - Module 9	6.30-8pm
16/11/2022	Wednesday	Introduction to Community Engagement - Module 8	2.00-3.30pm
16/11/2022	Wednesday	Equality and Diversity - Module 14	6.30-8pm
17/11/2022	Thursday	Understanding the Law - Module 4	6.30-8pm
17/11/2022	Thursday	Advanced Local Government Finance - Module 21	6.30-8pm
17/11/2022	Thursday	Local Government Finance - Module 6 - In Welsh	6.30-8pm
21/11/2022	Monday	New Councillor Induction	6.30-8pm
21/11/2022	Monday	The Council as an Employer - Module 3	6.30-8pm
22/11/2022	Tuesday	Local Government Finance - Module 6	6.30-8pm
22/11/2022	Tuesday	Chairing Skills - Module 10	6.30-8pm
22/11/2022	Tuesday	Creating a Community Place Place - Module 12	2.00-3.30pm
23/11/2022	Wednesday	Information Management - Module 15	6.30-8pm
23/11/2022	Wednesday	Code of Conduct - Module 9	6.30-8pm
23/11/2022	Wednesday	Advanced Local Government Finance - Module 21	6.30-8pm
24/11/2022	Thursday	Understanding the Law - Module 4	6.30-8pm
24/11/2022	Thursday	Code of Conduct - Module 9	2.00-3.30pm
24/11/2022	Thursday	New Councillor Induction	6.30-8pm
28/11/2022	Monday	Advanced Local Government Finance - Module 21	6.30-8pm
28/11/2022	Monday	Health & Safety - Module 7	6.30-8pm

29/11/2022	Tuesday	Introduction to Community Engagement - Module 8	2.00-3.30pm
29/11/2022	Tuesday	Use of IT, Social Media and Websites - Module 16	6.30-8pm
29/11/2022	Tuesday	Understanding the Law - Module 4	6.30-8pm
30/11/2022	Wednesday	The Council Meeting - Module 5	6.30-8pm
30/11/2022	Wednesday	Local Government Finance - Module 6	6.30-8pm
30/11/2022	Wednesday	Code of Conduct - Module 9	6.30-8pm
30/11/2022	Wednesday	The Council as an Employer - Module 3	6.30-8pm
01/12/2022	Thursday	The Council - Module 1	6.30-8pm
01/12/2022	Thursday	The Council as an Employer - Module 3	6.30-8pm
01/12/2022	Thursday	Code of Conduct - Module 9	2.00-3.30pm
05/12/2022	Monday	Code of Conduct - Module 9	6.30-8pm
05/12/2022	Monday	New Councillor Induction	6.30-8pm
06/12/2022	Tuesday	Chairing Skills - Module 10	6.30-8pm
06/12/2022	Tuesday	Advanced Local Government Finance - Module 21	6.30-8pm
06/12/2022	Tuesday	The Council as an Employer - Module 3	6.30-8pm
07/12/2022	Wednesday	The Council Meeting - Module 5	6.30-8pm
07/12/2022	Wednesday	Creating a Community Place Place - Module 12	2.00-3.30pm
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07/12/2022	Wednesday	Local Government Finance - Module 6	6.30-8pm
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08/12/2022	Thursday	Code of Conduct - Module 9	2.00-3.30pm
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12/12/2022	Monday	Local Government Finance - Module 6	6.30-8pm
12/12/2022	Monday	Code of Conduct - Module 9	6.30-8pm
12/12/2022	Monday	The Council - Module 1	6.30-8pm
13/12/2022	Tuesday	The Council Meeting - in Welsh	Cath C Welsh
13/12/2022	Tuesday	Introduction to Community Engagement - Module 8	2.00-3.30pm
13/12/2022	Tuesday	The Council Meeting - Module 5	6.30-8pm

13/12/2022	Tuesday	The Councillor - Module 2	6.30-8pm
14/12/2022	Wednesday	Use of IT, Social Media and Websites - Module 16	6.30-8pm
14/12/2022	Wednesday	Local Government Finance - Module 6	6.30-8pm
14/12/2022	Wednesday	Code of Conduct - Module 9	6.30-8pm
15/12/2022	Thursday	The Council as an Employer - Module 3	6.30-8pm
15/12/2022	Thursday	Advanced Local Government Finance - Module 21	6.30-8pm
15/12/2022	Thursday	Equality and Diversity - Module 14	6.30-8pm
15/12/2022	Thursday	New Councillor Induction	2.00-3.30pm

Please contact me via email to place a booking.

Many thanks.

Wendi

Mobile – 07929 715990

Annwyl Gyfaill,

Wele isod fanylion sesiynau hyfforddiant o bell a gynhelir yn Hydref, Tachwedd & Rhagfyr 2022.

Cost yr hyfforddiant yw £35 i aelodau neu £55 y person i unrhyw un arall. Danfonir anfoneb atoch ar ôl i'r hyfforddiant ddigwydd.

Mae bwrsari ar gael i gynghorau cymwys – gofynnwch am fanylion.

Rhestrir amserau sesiynau ar gyfer dyddiadau'r modylau..

Sylwch fod pob sesiwn hyfforddi yn Saesneg oni nodir yn wahanol.

Dyddiad	Dydd	Modiwl	Amser
18/10/2022	Dydd Mawrth	Iechyd a Diogelwch - Modiwl 7	6.30-8pm
18/10/2022	Dydd Mawrth	Y Cyngor Fel Cyflogydd - Modiwl 3	6.30-8pm
18/10/2022	Dydd Mawrth	Cyfarfod Y Cyngor - Modiwl 5	6.30-8pm
19/10/2022	Dydd Mercher	Gynefino i Gynghorwyr Newydd	6.30-8pm
19/10/2022	Dydd Mercher	Y Cyngor - Modiwl 1	6.30-8pm
19/10/2022	Dydd Mercher	Rheolaeth Effeithiol ar Staff - Modiwl 18	6.30-8pm
19/10/2022	Dydd Mercher	Ymgysylltiad Cymunedol Rhan II - Modiwl 13	2.00-3.30pm
20/10/2022	Dydd Iau	Dealltwriaeth o'r Gyfraith - Modiwl 4	6.30-8pm

Tracy

From: Rowlands, Huw <Huw.Rowlands@gwent.police.uk>
Sent: 18 October 2022 08:48
Subject: Safer Streets...
Attachments: 2075_62_WDBC_Safer_Neighbourhood_Booklet_A5_Cym_NoCM.pdf; 2075_62_WDBC_Safer_Neighbourhood_Booklet_A5_Eng_NoCM.pdf

Good morning,

As part of Safer Streets a Home Office funded project we are looking at a number of crime prevention measures including the role out of SmartWater.

We have previously been in contact with you around the role out of the Safer Neighbourhoods scheme where we work with community councils to fund the scheme for all residents in that area to have SmartWater for their home. I have attached the booklet for information.

As we have previously been in contact with you, we would like to offer 100 SmartWater packs for free under the Safer Streets funding. If you could let me know a delivery address that would be great.

We would like this to jump start your work with us and with the role out of Safer Neighbourhoods.

Any questions, please make contact with myself and I will be more than happy to assist.

Diolch | Thank you,



Huw Rowlands

Cyd- gysylltydd / Coordinator

**DANGOS Y
DRWS I DROSEDD**



**WE DON'T
BUY CRIME**

Ffôn symudol | Mobile: **07471 021 377 / ISSI 2763069**
 E-bost | E-mail: huw.rowlands@gwent.police.uk /
wedontbuycrime@gwent.police.uk

Heddlu Gwent Police | Newport Central Police Station | Cardiff Road |
 Newport | NP20 2EH

Mae fy nghyfeiriad e-bost yn newid

Mae fy nghyfeiriad e-bost yn newid ac ni fydd yn cynnwys .pnn mwyach.
 Er mwyn sicrhau fy mod yn derbyn negeseuon yn y dyfodol, newidiwch fy nghyfeiriad e-bost gan ddilyn yr enghraifft ganlynol: EnwCyntaf.Cyfenw@gwent.police.uk.

My email address is changing



**WE DON'T
BUY CRIME**



**HEDDLU
GWENT
POLICE**

SAFER NEIGHBOURHOODS



COMISIYNYDD YR
HEDDLU A THROSEDD

POLICE AND CRIME
COMMISSIONER



@GP_WDBC

www.gwent.police.uk

Trowch drosodd am fersiwn Cymraeg.

2075_62

INFORMATION



vehicles and items across the force; this has proved an extremely successful tactic in identifying offenders and securing convictions against them.

We have formed partnerships with local businesses and communities with a common goal of reducing crime. We work closely with our Neighbourhood Policing Teams and SmartWater to make use of the latest technologies to fight crime, by ensuring that property in homes is marked appropriately and that signage is displayed accordingly.

By working with partners, we are looking to property mark as many households as possible to create **We Don't Buy Crime Safer Neighbourhoods**, to significantly reduce the risk of burglary and theft across communities.

As a community council, we invite you to join us in this approach.

We Don't Buy Crime is a new department within Gwent Police tackling acquisitive crime throughout the Local Authority areas of Blaenau Gwent, Caerphilly, Monmouthshire, Newport and Torfaen, with the support of the Office of the Police and Crime Commissioner.

We are aware that acquisitive crimes - those in which the offender receives a material gain - including burglary, robbery and theft harm our communities. A person's home and possessions often carry an emotional attachment and when crime interferes with this, it can have a long-lasting impact on its victims. Gwent Police are committed to protecting people from these crimes.

We Don't Buy Crime demonstrates this commitment by taking an innovative approach to reducing and disrupting the market for stolen goods, whilst protecting your home and possessions by making them less attractive to the would-be criminal.

We work with second hand retailers and have developed processes to ensure traders adopt best practice, whilst working with our local policing teams to identify stolen goods, identify offenders and make it harder for them to benefit from crime.

Information about these dealers is recorded on a unique portal which assists in identifying which dealers are at more risk of receiving stolen property.

A key function of the portal allows officers to send stolen property email alerts to stores across the force area, allowing us to work more efficiently and effectively to protect our communities.

We also have a number of assets which we deploy as "capture"



WHY USE SMARTWATER TO PROTECT HOMES AND POSSESSIONS?

This approach is supported by a variety of academic research. For example, when interviewing burglars about the best deterrent, SmartWater outscored all other forms of crime deterrent.

SECURITY MEASURE	SCORE OUT OF 10
SmartWater	8.3
High visibility police patrols	7.4
Ink-dye tags	7.2
Access control systems	6.9
Window Grills	6.7
CCTV	6.2
Burglar/Intruder alarms	6.0
Cased merchandise	5.9
Electronic tagging	5.0
Security guards/Store detectives	4.9
Property marking	4.8
Mirrors	3.9
Perimeter fencing	3.8

The above highlights the impact that marking property with SmartWater can have.

All officers and second-hand retailers within Gwent are provided with a UV torch to detect the presence of SmartWater, using it when searching suspects and property and also when goods are brought in for sale.



WHAT IS SMARTWATER?



SmartWater is a water based solution which contains a unique forensic code.

Each pack contains its own individual forensic signature; by marking property with SmartWater, if an item is stolen it is more likely that we can trace that item back to its rightful owner.

This also helps to link offenders to a crime, with a 100% conviction rate in court cases where SmartWater is used as evidence.

SmartWater is extremely effective as a deterrent to criminals; research shows that 74% of acquisitive crime offenders would not break into a property with a SmartWater sign on display.

WHAT IS A WE DON'T BUY CRIME SAFER NEIGHBOURHOOD?

We Don't Buy Crime Safer Neighbourhoods are towns and villages where every resident has the opportunity to mark their possessions free of charge with SmartWater. This is supported by deterrent street signage (large warning signs at the key entry and exit routes and smaller repeater signage throughout the area).

The purpose of this is to let any would-be criminal know that if they commit crime, they are more likely to get caught and less likely to profit from their criminality, due to the wider work also being completed.



DOES THIS PARTICULAR APPROACH WORK?

The We Don't Buy Crime approach originated in the West Mercia Police area where, since the inception of the scheme five years ago, they have recorded:

- a reduction in burglary by between 30 – 50%
- a significant reduction in both robbery and other criminal offences
- analysis evidenced that crime was not displaced and that a diffusion of benefits was found up to 750M from the areas using SmartWater
- a survey sent 6 months after distribution found more than half of respondents reporting feeling safer as a result of their property being treated with SmartWater.

We believe that by creating **We Don't Buy Crime Safer Neighbourhoods**, we will be able to significantly reduce not only acquisitive crime but also the fear of crime. This can only be made possible by working in partnership with local people and community councils.



POTENTIAL COST OF PROPERTY MARKING IN YOUR COMMUNITY

The cost involved in implementing this scheme includes the property marking kits (offered at a reduced rate agreed as part of 'We Don't Buy Crime' at £9.95) and the associated signage.

Based on our previous experience we would recommend that those interested in adopting this initiative make their cost prediction on approximately 75% of the homes in the area will be marked.

The work being completed by the We Don't Buy Crime department across the force area provides support for this approach; from our work with second-hand retailers, the checks our officers are making in relation to SmartWater, our work with partners, victims and businesses, to the analytical capabilities of the team and daily review of all acquisitive crime across the force area; we provide a collaborative and holistic approach to tackling these types of crime.

We will fund the cost of the metal deterrent signage throughout the Safer Neighbourhood area and also assist you in coordinating the implementation of the scheme, providing resources to do this.

We strongly believe that by preventing crime from happening in the first place, we can reduce the distress, concern and impact caused. By working together, we can continue to make our communities and neighbourhoods safer.

To become a **We Don't Buy Crime Safer Neighbourhood** or for more information, please contact us at, **WeDontBuyCrime@gwent.police.uk**



Tracy

From: Caroline Davies <carolined@cerebralpalsycymru.org>
Sent: 18 October 2022 15:25
To: Clerk
Subject: RE: Grant donation
Attachments: Thankyou from Cerebral Palsy Cymru.png

Good Afternoon Tracy

On behalf of Cerebral Palsy Cymru, thank you so much to the Members of Nantyglo and Blaina Council for the very kind donation of £100.00 received online for which we are extremely grateful and will go towards making a difference to children from across Wales who have cerebral palsy.

We really do appreciate your support and if you need a letter in the post, do let me know.

Best Wishes

Caroline

From: Clerk <clerk@nantygloandblainatc.co.uk>
Sent: 18 October 2022 15:06
To: Caroline Davies <carolined@cerebralpalsycymru.org>
Subject: Grant donation

Good afternoon,

Please find attached a letter advising of an online payment.

Kind regards

Tracy Hughes - Town Clerk / RFO

Nicola Horner – Assistant Officer

Nantyglo and Blaina Town Council

Tel no: 01495 292817

E-mail: clerk@nantygloandblainatc.co.uk

Hours of business: Monday – Thursday 9am – 3pm, Friday 9am – 1pm

THERAPY AND SUPPORT FOR
CHILDREN AND THEIR FAMILIES

THERAPI A CHEFNOGAETH
J BLANT A'U TEULUOEDD

Thank you.
Diolch.

Tracy

From: Deryck Evans <Deryck.Evans@audit.wales>
Sent: 13 October 2022 10:49
To: Clerk
Subject: Completion of audit / cwblhau archwiliad - nantyglo and Blaina TC
Attachments: Audit Wales - Audit Completion notice.docx; Nantyglo and Blaina TC 2020-21.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

PLEASE READ THIS EMAIL IN FULL AS IT CONTAINS IMPORTANT INFORMATION

We have now completed our audit of the Council's accounts for 2020-21. Where relevant, we have also completed any outstanding audits handed over to Audit Wales by your previous auditors (Grant Thornton or BDO).

Attached to this email are:

- A copy of the certified annual return(s) for the outstanding audits
- An audit completion notice

The Accounts and Audit (Wales) Regulations 2014

The Regulations set out what you must do at the conclusion of the audit.

You should refer, in particular, to Regulation 15 [Publication of income and expenditure accounts and receipts and payments] and Regulation 18 [Notice of conclusion of audit]. Please note that the Annual Returns is all that is needed to satisfy the requirements of the Regulations where these refer to the income and expenditure account, the record of receipts and payments or the statement of balances.

In summary you must:

- display a notice for a period of at least 14 days stating that the audit has been completed and that the Annual Return is available for inspection by local government electors;
- provide details in this notice of the address at which and the hours during which local government electors may exercise their rights to inspect the Annual Returns;
- publish or display your Annual Returns. As a minimum, this means that the Annual

DARLLENWCH YR E-BOST HWN YN LLAWN GAN EI FOD YN CYNNWYS GWYBODAETH BWYSIG

Rydym bellach wedi cwblhau ein harchwiliad o gyfrifon y Cyngor ar gyfer 2020-21. Lle bo'n berthnasol, rydym hefyd wedi cwblhau unrhyw archwiliadau sy'n weddill a drosglwyddwyd i Archwilio Cymru gan eich archwilwyr blaenorol (Grant Thornton neu BDO).

Ynghlwm wrth yr e-bost hwn mae:

- Copi o'r ffurflen(au) blynyddol ardystiedig ar gyfer yr archwiliadau sy'n weddill
- Hysbysiad cwblhau archwiliad

Rheoliadau Cyfrifon ac Archwilio (Cymru) 2014

Mae'r Rheoliadau'n nodi'r hyn y mae'n rhaid i chi ei wneud ar ddiwedd yr archwiliad.

Dylechgyfeirio, yn benodol, at Reoliad 15 [Cyhoeddi cyfrifon incwm a gwariant a derbyniadau a thaliadau] a Rheoliad 18 [Hysbysiad o gasgliad yr archwiliad]. Noder mai'r Ffurflenni Blynyddol yw'r cyfan sydd ei angen i fodloni gofynion y Rheoliadau lle mae'r rhain yn cyfeirio at y cyfrif incwm a gwariant, y cofnod o dderbyniadau a thaliadau neu'r datganiad o falansau.

I grynhoi, rhaid i chi:

- arddangos hysbysiad am gyfnod o 14 diwrnod o leiaf yn datgan bod yr archwiliad wedi'i gwblhau a bod y Ffurflen Flynyddol ar gael i'w harchwilio gan etholwyr llywodraeth leol;
- rhoi manylion yn yr hysbysiad hwn o'r cyfeiriad y gall etholwyr llywodraeth leol arfer eu hawliau i archwilio'r Ffurflenni Blynyddol a'r oriau pan fydd etholwyr llywodraeth leol yn arfer eu hawliau;
- cyhoeddi neu arddangos eich Ffurflenni Blynyddol. O leiaf, mae hyn yn golygu y dylid arddangos y Ffurflen Flynyddol ar eich hysbysfwrdd(au) a'i chyhoeddi ar wefan y Cyngor.

Mae'n dderbyniol arddangos copi o'r Ffurflenni Blynyddol cyn belled â'i fod yn wir ffacs ac yn nodi lle gellir archwilio'r gwreiddiol.

Return should be displayed on your notice board(s) and published on the Council's website.

It is acceptable to display a copy of the Annual Returns as long as it is a true facsimile and bears a note saying where the original can be inspected.

What should you do?

To meet the requirement of the Regulations you should:

- Prepare the Notice of Conclusion of Audit and Right to Inspect the Annual Return (a proforma notice which you can use for this purpose is attached).
- Put the completed notice in a conspicuous place e.g. a noticeboard for at least 14 days along with the certified Annual Returns. The Annual Returns should be displayed so that the accounting statements, both parts of the annual governance statement and the Auditor General's audit certificate and report visible.
- You must also publish the notice and the annual return on the Council's website.
- Retain evidence that this has been done to support compliance with the exercise of electors' rights, which forms part of the Annual Governance Statement.

Audit fee

Our audit fee invoice will be issued shortly. Where relevant this will set out the fee for each financial year for which we are issuing our audit certificates. In order to assist us to manage the overall cost of audit across Wales, we would appreciate prompt payment of the fee invoice.

Beth ddylech chi ei wneud?

Er mwyn bodloni gofynion y Rheoliadau, dylech:

- Paratoi'r Hysbysiad o Gasgliad o Archwilio a'r Hawl i Archwilio'r Ffurflen Flynyddol (amgaeir hysbysiad profforma y gallwch ei ddefnyddio at y diben hwn).
- Rhwch yr hysbysiad wedi'i gwblhau mewn man amlwg e.e. hysbysfwrdd am o leiaf 14 diwrnod ynghyd â'r Ffurflenni Blyneddol ardystiedig. Dylid arddangos y Ffurflenni Blyneddol fel bod y datganiadau cyfrifyddu, y ddwy ran o'r datganiad llywodraethu blyneddol a thystysgrif archwilio ac adroddiad yr Archwilydd Cyffredinol i'w gweld.
- Rhaid i chi hefyd gyhoeddi'r hysbysiad a'r ffurflen flynyddol ar wefan y Cyngor
- Cadw tystiolaeth bod hyn wedi'i wneud i gefnogi cydymffurfiaeth ag arfer hawliau etholwyr, sy'n rhan o'r Datganiad Llywodraethu Blyneddol.

Ffi archwilio

Bydd ein anfoneb ffioedd archwilio yn cael ei chyhoeddi cyn bo hir. Lle bo'n berthnasol, bydd hyn yn nodi'r ffi ar gyfer pob blwyddyn ariannol yr ydym yn cyhoeddi ein tystysgrifau archwilio ar ei gyfer. Er mwyn ein cynorthwyo i reoli cost gyffredinol archwilio ledled Cymru, byddem yn gwerthfawrogi talu'r anfoneb ffioedd yn brydlon.

Community Council Audits

Community and Town Council Audit Team



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**NOTICE OF CONCLUSION OF AUDIT
AND RIGHT TO INSPECT THE ANNUAL RETURN
FOR THE YEARS ENDED
31 MARCH 2021**

Public Audit (Wales) Act 2004 Section 29
Accounts and Audit (Wales) Regulations 2014

	1. The audit of accounts for the Nantyglo & Blaina Town Council for the years ended 31 March 2021 has been concluded.
	2. The annual return is available for inspection by any local government elector for the area of the Nantyglo & Blaina Town Council on application to:
(a) Insert name, position and address of person to whom local government electors should apply to inspect the annual return	(a) Mrs T Hughes, Town Clerk / RFO Nantyglo & Blaina Town Council, Town Council Offices, Blaina Institute, High Street, Blaina, Gwent. NP13 3BN
(b) Insert the times between which a local government elector may apply to inspect the annual return	between (b) 10.00am and (b) 2.00 pm on Mondays to Thursdays (excluding public holidays), when any local government elector may make copies of the annual return.
(c) Insert a reasonable sum for copying costs	3. Copies will be provided to any local government elector on payment of (c) £0.50 for each copy of the annual return. The original Annual Return can be inspected at the Town Council Offices, Blaina Institute, High Street, Blaina, Gwent. NP13 3BN.
(d) Insert name and position of person placing the notice	(d) Mrs T Hughes, Town Clerk / RFO
(e) Insert date of placing of the notice	(e) 13 th October 2022

Accounting statements 2020-21 for:

Name of body:

NANTYGLLO & BLAINA TOWN COUNCIL

	Year ending		Notes and guidance for compilers				
	31 March 2020 (£)	31 March 2021 (£)					
Statement of income and expenditure/receipts and payments							
1. Balances brought forward	102,426	111,562	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.				
2. (+) Income from local taxation/levy	81,443	84,700	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.				
3. (+) Total other receipts	3,338	2,082	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.				
4. (-) Staff costs	51,728	53,634	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.				
5. (-) Loan interest/capital repayments	1,393	1,393	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).				
6. (-) Total other payments	22,524	22,068	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	111,562	121,249	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).				
Statement of balances							
8. (+) Debtors	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.				
9. (+) Total cash and investments	111,562	121,249	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.				
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.				
11. (=) Balances carried forward	111,562	121,249	Total balances should equal line 7 above: Enter the total of (8+9-10).				
12. Total fixed assets and long-term assets	130,927	132,758	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.				
13. Total borrowing	9,135	8,176	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
			✓				

Annual Governance Statement

We acknowledge as the members of the Council/~~Board/Committee~~, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2021, that:

	Agreed?		'YES' means that the Council/ Board/Committee :	PG Ref
	Yes	No*		
1. We have put in place arrangements for: - effective financial management during the year; and - the preparation and approval of the accounting statements.	✓		Property sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/ Board/Committee to conduct its business or on its finances.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23
5. We have carried out an assessment of the risks facing the Council/ Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	✓		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/ Board/Committee and, where appropriate, have included them on the accounting statements.	✓		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23
9. Trust funds – In our capacity as trustee, we have: discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	3, 6
			✓	

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2020-21 was £8.32 per elector.

In 2020-21, the Council made payments totalling £2,379.92 under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

Council/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO

I certify that the accounting statements contained in this Annual Return presents fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2021.

RFO signature:

Y. Hughes

Name: TRACY HUGHES

Date: 22/06/2021

Approval by the Council/Board/Committee

I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:

Minute ref: 13d Li-V)- 22/06/2021

Chair signature:

A. Hillman

Name: CLLR DES HILLMAN

Date: 22/06/2021

Auditor General for Wales' Audit Certificate and report

I report in respect of my audit of the accounts under section 13 of the Act, whether any matters that come to my attention give cause for concern that relevant legislation and regulatory requirements have not been met. My audit has been conducted in accordance with guidance issued by the Auditor General for Wales.

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2021 of:

Nantyglo & Blaina Town Council

Auditor General's report

Audit opinion - Unqualified

On the basis of my review, in my opinion no matters have come to my attention giving cause for concern that in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislation and regulatory requirements have not been met;
- is not consistent with the Council's/Committee's governance arrangements; and
- that the Council/Committee does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters arising and recommendations

There are no further matters I wish to draw to the Council's attention.



Deryck Evans, Audit Manager, Audit Wales
For and on behalf of the Auditor General for Wales

Date: 13/10/2022

* Delete as appropriate.

Annual internal audit report to:

Name of body: WANTYALO AND BLAINA TOWN COUNCIL

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2021.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	✓				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	✓				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓				
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	✓				
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	✓				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.			✓		
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	✓				
8. Asset and investment registers were complete, accurate, and properly maintained.	✓				

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	✓				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	✓				
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.			✓		

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated 22/6/21.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2019-20 and 2020-21. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:

STUART BRYAN BEES CPFA

Signature of person who carried out the internal audit:



Date:

15/6/21

Tracy

From: Evans, Lauren <Lauren.Evans@blaenau-gwent.gov.uk>
Sent: 13 October 2022 14:28
To: Clerk
Subject: Planning consultation C/2022/0290 Central Park Surgery Road
Attachments: R736-00 A4 Location.pdf; Application Form redacted.pdf

NANTYGLO & BLAINA

13 OCT 2022

TOWN COUNCIL



Cyngor Bwrdeistref Sirol

Blaenau Gwent

County Borough Council

Date: 13 October 2022

Planning Ref: C/2022/0290

TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Extension To The Existing Community Sports Club To Provide A Large Events Facility,
Larger Kitchen And Toilet Facilities And Internal Reconfiguration
Location: Central Park Surgery Road, Blaenau Gwent.

I enclose for your information, a copy of the application form and site location plan in respect of a planning application for development. If you wish to request that the application is presented to Planning Committee, you must do so in writing specifying the specific aspects of the development that concern you. Please contact me if you wish to discuss the case further.

Yours faithfully
Helen Hinton

Lauren Peyton Evans

Blaenau Gwent County Borough Council | Cyngor Bwrdeistref Sirol Blaenau Gwent
Business Support Officer | Swyddog Cymorth Busnes
Phone/Ffon: 01495 355543
Email/E-bost: Lauren.Evans@blaenau-gwent.gov.uk
Development Management, General Offices, Steelworks Road, Ebbw Vale, NP23 6DN

Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn cyfathrebu gyda chi yn eich dewis iaith, dim ond i chi rhoi gwybod i ni pa un sydd well gennych. Ni fydd gohebu yn Gymraeg yn creu unrhyw oedi.

The Council welcomes correspondence in Welsh and English and we will communicate with you in the language of your choice, as long as you let us know which you prefer. Corresponding in Welsh will not lead to any delay.

Blaenau Gwent CBC Planning Control / Rhoeli Cynllunio CBS Blaenau Gwent

Floor 1a, Municipal Offices, Civic Centre,
Ebbw Vale. NP23 6XB
Tel: 01495 355555 Fax: 01495 355598
Email: planning@blaenau-gwent.gov.uk

Llawr 1a, Swyddfeydd Bwrdeisiol, Canolfan Ddinesig
Glyn Ebwy. NP23 6XB
Ffôn: 01495 355555 Ffacs: 01495 355598
Email: planning@blaenau-gwent.gov.uk

www.blaenau-gwent.gov.uk**Application for Planning Permission****Town and Country Planning Act 1990****Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Details

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Town/city

Postcode

Description of site location (must be completed if postcode is not known)

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

Mr

First name

Chris

Surname

Adams

Company Name

Blaina Community Sports Club Ltd.

Address

Address line 1

of the applicant?

Agent Details

NAME/COMPANY

Title

Miss

First name

Charley

Surname

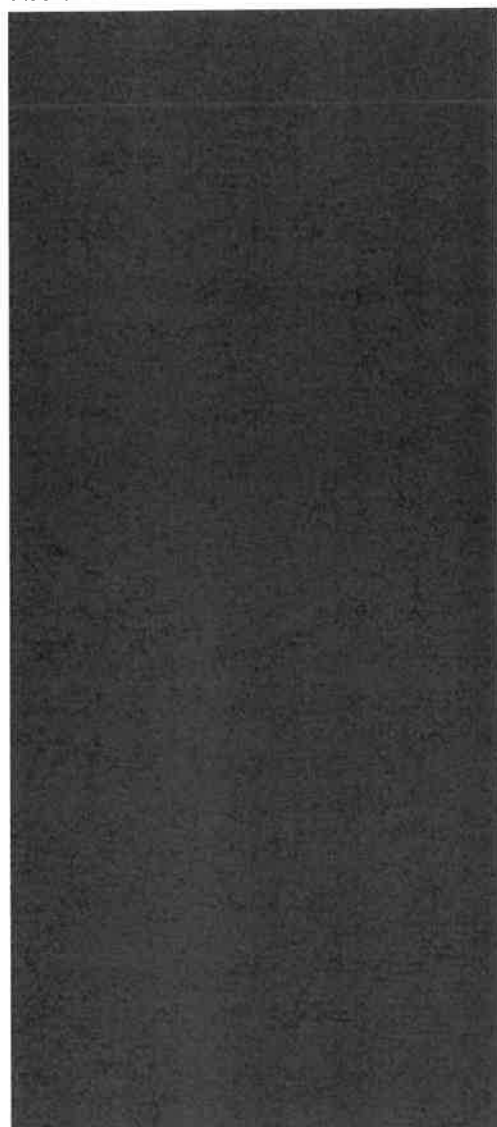
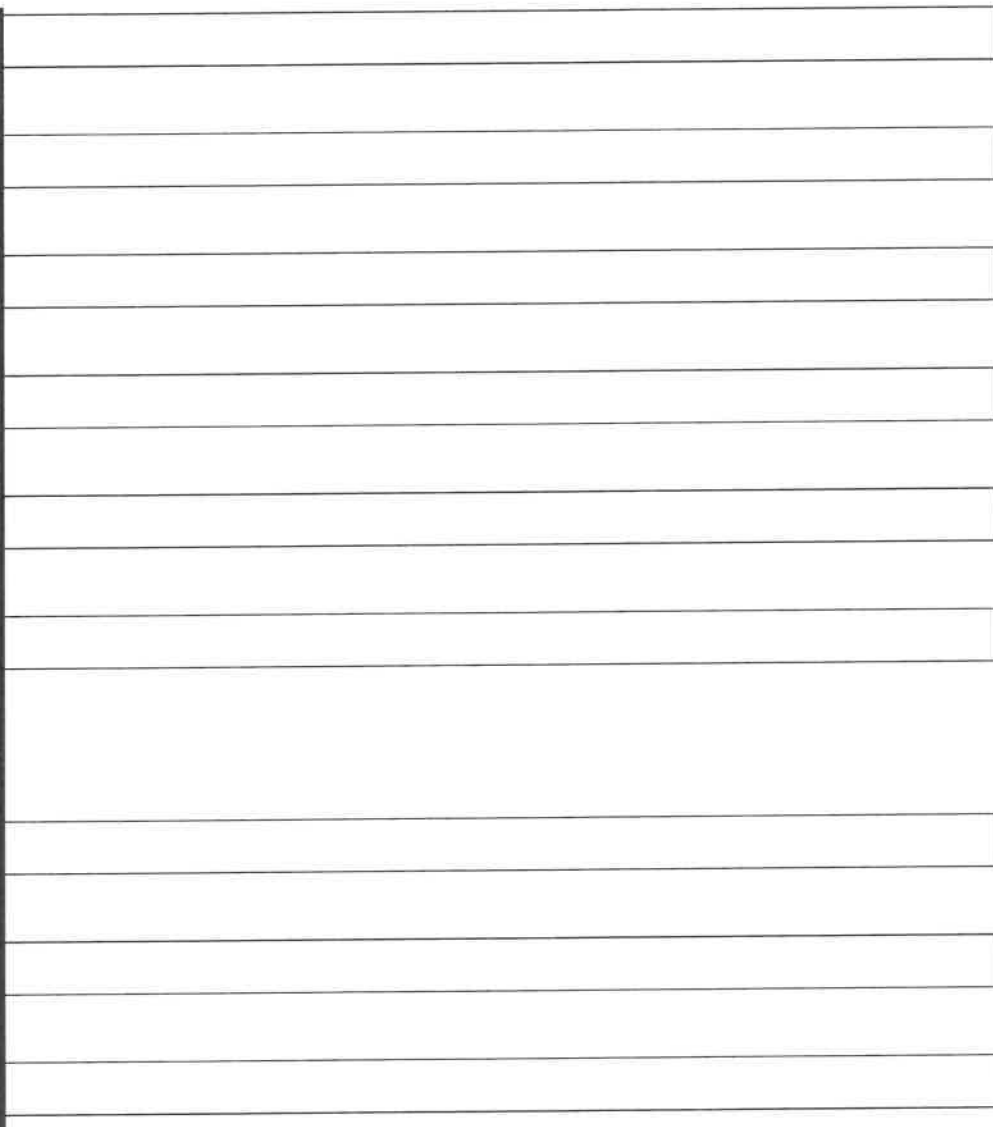
Richardson

Company Name

Richard Andrews Architects

Address

Address line 1

Site Area

What is the site area?

181.90

Sq. metres

Does your proposal involve the construction of a new building which would result in the loss or gain of public open space?

☐ Yes

☒ No

Description of the Proposal

Description

Please describe the proposed development including any change of use

Extension to the existing community sports club to provide a large events facility, larger kitchen and toilet facilities and internal reconfiguration.

Has the work or change of use already started?

☐ Yes

☒ No

Existing Use

Please describe the current use of the site

Community sports club for Blaina RFC.

Is the site currently vacant?

☐ Yes

☒ No

Does the proposal involve any of the following?

Land which is known or suspected to be contaminated for all or part of the site

☐ Yes

☒ No

A proposed use that would be particularly vulnerable to the presence of contamination

☐ Yes

☒ No

Application advice

If you have said Yes to any of the above, you will need to submit an appropriate contamination assessment.

Does your proposal involve the construction of a new building?

☐ Yes

☒ No

Materials

- ☒ Yes
☐ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material)

Type:

Walls

Existing materials and finishes:

Brick

Proposed materials and finishes:

White render and timber cladding in a tone to match the existing brick.

Type:

Roof

Existing materials and finishes:

Metal Sheetting Tiles

Proposed materials and finishes:

Metal Sheetting Tiles to match existing

Type:

Windows

Existing materials and finishes:

White UPVc

Proposed materials and finishes:

White UPVc/aluminium

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- ☒ Yes
☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

R736-00 - 12 and a Design and Access Statement

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle or pedestrian access proposed to or from the public highway?

- ☐ Yes
☒ No

Are there any new public roads to be provided within the site?

- ☐ Yes
☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

- ☐ Yes
☒ No

- ☐ Yes
☒ No

Please show details of any existing or proposed rights of way on or adjacent to the site, as well as any alterations to pedestrian and vehicle access, on your plans or drawings.

Vehicle Parking

Is vehicle parking relevant to this proposal?

- ☒ Yes
☐ No

Please provide information on the existing and proposed number of on-site parking and cycling spaces on your plans.

Trees and Hedges

Are there trees or hedges on the proposed development site?

- ☒ Yes
☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

- ☐ Yes
☒ No

If Yes to either or both of the above, you will need to provide a full tree survey with accompanying plan before your application can be determined. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'

Assessment of Flood Risk

Is the site within an area at risk of flooding?

- ☐ Yes
☒ No

[Refer to the Welsh Government's Development Advice Maps website.](#)

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

- ☐ Yes
☒ No

Will the proposal increase the flood risk elsewhere?

- ☐ Yes
☒ No

From 7 January 2019, all new developments of more than 1 dwelling house or where the construction area is 100 square metres or more, require Sustainable Drainage Systems (SuDS) for surface water designed and built in accordance with the Welsh Ministers' [Statutory SuDS Standards](#). SuDS Schemes must be approved by your local authority acting in its SuDS Approving Body (SAB) role. Please contact your local authority for details of how to apply.

How will surface water be disposed of?

- ☐ Sustainable drainage system
☐ Existing water course
-

☒ Main sewer

☐ Pond/lake

Biodiversity and Geological Conservation

To assist in answering the following questions refer to the help text. The help text provides further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the help text, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species

☐ Yes, on the development site

☐ Yes, on land adjacent to or near the proposed development

☒ No

b) Designated sites, important habitats or other biodiversity features

☐ Yes, on the development site

☐ Yes, on land adjacent to or near the proposed development

☒ No

c) Features of geological conservation importance

☐ Yes, on the development site

☐ Yes, on land adjacent to or near the proposed development

☒ No

Supporting information requirements

Where a development proposal is likely to affect features of biodiversity or geological conservation interest, you will need to submit, with the application, sufficient information and assessments to allow the local planning authority to determine the proposal.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the local planning authority has been submitted.

Your local planning authority will be able to advise on the content of any assessments that may be required.

Foul Sewage

Please state how foul sewage is to be disposed of:

☒ Mains sewer

☐ Septic tank

☐ Package treatment plant

☐ Cess pit

☐ Other

☐ Unknown

Are you proposing to connect to the existing drainage system?

☒ Yes

☐ No

☐ Unknown

If Yes, please include the details of the existing system on the application drawings and state the plan(s)/drawing(s) references

R736-00 - 12

Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste and have arrangements been made for the separate storage and collection of recyclable waste?

- ☒ Yes
- ☐ No

If Yes, please provide details:

R736-00 -12

Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

- ☐ Yes
- ☒ No

Residential/Dwelling Units

Does your proposal include the gain, loss or change of use of residential units?

- ☐ Yes
- ☒ No

All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

- ☒ Yes
- ☐ No

If you have answered Yes to the question above please add details in the following table:

Use Class: D2 - Assembly and leisure
Existing gross internal floorspace (square metres): 227.2
Gross internal floorspace to be lost by change of use or demolition (square metres): 0
Total gross internal floorspace proposed (including change of use) (square metres): 233.1
Net additional gross internal floorspace following development (square metres): 233.1

Totals	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross new internal floorspace proposed (including changes of use) (square metres)	Net additional gross internal floorspace following development (square metres)
	227.2	0	233.1	233.1

Employment

Will the proposed development require the employment of any staff?

- ☐ Yes
- ☒ No

Hours of Opening

Are Hours of Opening relevant to this proposal?

- ☒ Yes
- ☐ No

If you do not know the hours of opening, select the Use Class and tick 'Unknown'

Use Class:
D2 - Assembly and leisure

Unknown:
Yes

Industrial or Commercial Processes and Machinery

Does this proposal involve the carrying out of industrial or commercial activities and processes?

- ☐ Yes
- ☒ No

Is the proposal for a waste management development?

- ☐ Yes
- ☒ No

Renewable and Low Carbon Energy

Does your proposal involve the installation of a standalone renewable or low-carbon energy development?

- ☐ Yes
- ☒ No

Hazardous Substances

Does the proposal involve the use or storage of Hazardous Substances?

- ☐ Yes
- ☒ No

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- ☐ Yes
☒ No
-

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☒ The agent
☐ The applicant
☐ Other person
-

Pre-application Advice

Has pre-application advice been sought from the local planning authority about this application?

- ☐ Yes
☒ No
-

Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you?

- ☐ Yes
☒ No
-

Ownership Certificates

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

Please answer the following questions to determine which Certificate of Ownership you need to complete: A,B,C or D.

Are you the sole owner of ALL the land?

- ☒ Yes
☐ No

Certificate of Ownership - Certificate A

NOW CERTIFICATE B - SEE BELOW

I certify/the applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least seven years left to run) of any part of the land or building to which the application relates.

- ☐ The Applicant
- ☒ The Agent

Title



Agricultural Holding Certificate

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

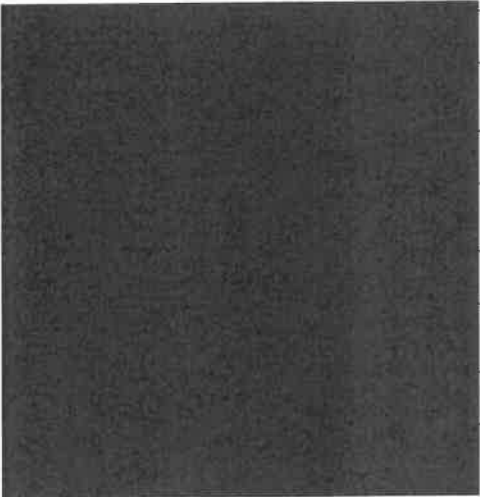
Agricultural land declaration - you must select either A or B

- ☒ (A) None of the land to which the application relates is, or is part of an agricultural holding
- ☐ (B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below

Person Role

- ☐ The Applicant
- ☒ The Agent

Title



Declaration

I / We hereby apply for Full planning permission as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

26. Ownership Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

Certificate of Ownership – Certificate A

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which the application relates.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

Certificate of Ownership – Certificate B

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 year: left to run*) of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served
Blaenau Gwent County Borough Council	The General Offices, Steelworks Road, Ebbw Vale, NP23 6DN	12/10/2022

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

Certificate of Ownership – Certificate C

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

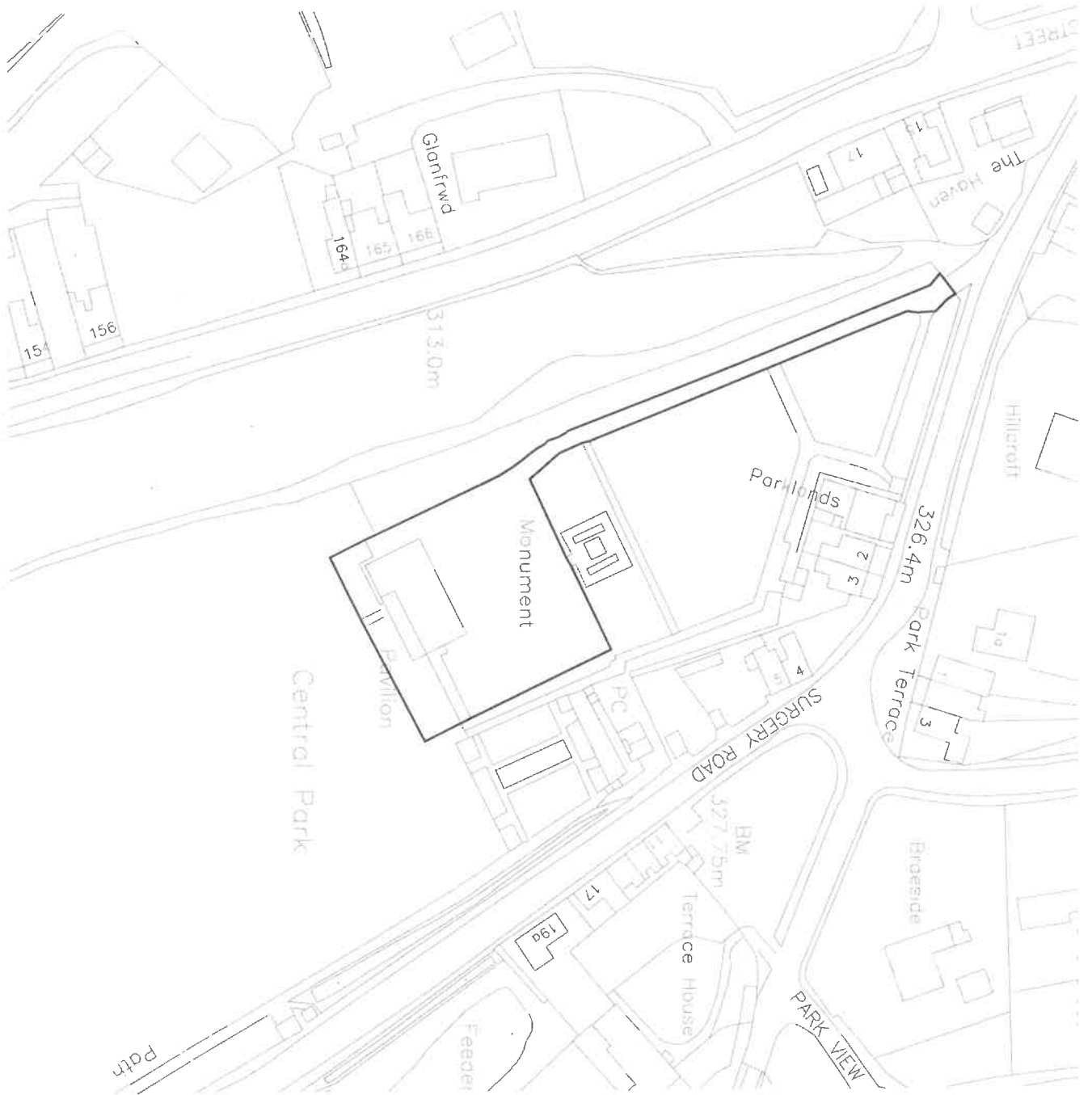
Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):



Number R736-00 A4

NOTES:
THIS DRAWING IS COPYRIGHT.
DO NOT SCALE FROM THIS DRAWING.
WORK TO FIGURED DIMENSIONS ONLY.
CHECK ALL DIMENSIONS ON SITE.
ANY DISCREPANCIES TO BE NOTIFIED
TO THE ARCHITECT.

NOTES:
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PLANNING AND BUILDING REGULATIONS
PURPOSES ONLY. THE CONSTRUCTION
(DESIGN AND MANAGEMENT)
REGULATIONS 2015 (CDM) IS THE
RESPONSIBILITY OF THE CLIENT/
CONTRACTOR UNLESS OTHERWISE
AGREED IN WRITING.

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 RICHARD ANDREWS
ARCHITECTS
Sustainable:modern:creative

THE STABLES, THE ESTATES OFFICE, 25-26
GOLD TOPS, NEWPORT, NP20 4PG
PHONE: 01693 744144
EMAIL: rdm@ra-architects.co.uk
RICHARD ANDREWS ARCHITECTS LTD 0171,
PROPOSED OFFICE: 25-26 GOLD TOPS, NEWPORT, NP20 4PG
REGISTERED OFFICE: CHAMBERS HOUSE, CROWN WAY, GARDOS, NP14 3UZ
www.ra-architects.co.uk

Job
BLAINA RFC, BLAINA,
ABERTILLEY NP13 3AY

Drawing LOCATION PLAN

Number R736-00 A4
Scale Date Drawn Checked
1:1250 05/22 LS