

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes - Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN

Swyddfa'r r Cyngor, Y Stryd Fawr, Blaenau NP13 3BN Tel: 01495 292817

e-mail: clerk@nantygloandblainatc.co.uk

Minutes of the Events Committee Meeting held on 26th November 2019 at Llys Nant y Mynydd, Nantyglo

A meeting to which members of the public were entitled to attend

Present: Councillor D Hillman, Deputy Town Mayor thereafter
Councillor K Jenkins, Chair, presiding
Councillors G Watkins; T James; C Bridgeman; C Hillman; R Abbas;
G Morvan; L Emanuel; L Harris & K Treharne

In attendance: Mrs T Hughes, Town Clerk

Prior to the commencement of the meeting, the Deputy Town Mayor, Councillor D Hillman informed that there was no planned fire drill and explained the fire procedure.

Councillor Hillman welcomed Councillors Thomas James and Lesley Emanuel to the Town Council and presented Councillor James with the Town Council tie.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members were reminded that all declarations of interest must be recorded in the book provided. **Resolved** to note that no such declarations were received.

1. Apologies for absence:

Members were invited to consider the apologies for absence received and to formally resolve to accept.

Resolved to note that apologies were received from Councillor K Jones.

Further Resolved to accept the apologies.

2. Vacancy of Chair and Deputy Chair of Events Committee:

Members were informed that following the resignation of Councillor T McKnight (Chair) and the non-attendance of Councillor E Morgan (Vice-Chair), Members would need to elect both Chair and Vice-Chair of the Events Committee.

Councillor Hillman informed that he had spoken to and thanked both the previous Chair and Vice Chair for their hard work. The Town Clerk informed that letters of thanks had also been sent.

It was proposed and seconded that Councillor Keith Jenkins be elected as Chair of the Events Committee.

Unanimously Resolved that Councillor Keith Jenkins be elected as Chair of the Events Committee.

It was proposed and seconded that Councillor Thomas James be elected as Vice Chair of the Events Committee.

Unanimously Resolved that Councillor Thomas James be elected as Vice Chair of the Events Committee.

Both Councillor Jenkins and Councillor James thanked Members for electing them to the positions.

Councillor Jenkins took the Chair of the Events Committee.

3. Christmas Events:

Following a Task and Finish Group Meeting held on Wednesday 12th November Members were invited to discuss and consider the following Christmas Events:

a) School Christmas Carol concerts:

- i The dates resolved for the concerts to take place were the 27th and 28th November 2019 with the following concerts taking place as follows:
 - Wednesday 27th November 2019: Ysgol Bro Helyg at 2pm; Ystruth Primary at 6pm and would be held at Gladstone Street Chapel, Blaina.
 - Thursday 28th November 2019: Blaen-y-cwm at 2pm; Coed-y-garn at 6pm and would be held at Wesley Church, Nantyglo.

It had been confirmed that Rev'd Gareth Edwards would lead the services and Councillor Keith Jenkins had offered to perform the role of Santa.

Members were also informed that St Mary's RC are not able to participate in this year's Carol concerts.

Members were requested to attend as act as stewards at the events.

Resolved to note the information received.

b) Christmas Fun Nights in Nantyglo and Blaina:

It had previously been resolved that the Christmas Fun Nights would take place on 2nd and 3rd December 2019. Members were reminded of the previously resolutions:

- Venues – Nantyglo RFC had been booked for Monday 2nd December and St Peter's Church, Blaina had been confirmed for Tuesday 3rd December.
- Provision of refreshments – Coed Cae Interact Club would provide refreshments at Nantyglo RFC and St Peter's Church would provide the refreshments at Blaina.
- Councillor Keith Jones had offered to perform the role of Santa with Mr Alun Harris as

substitute. It was advisable for Members to consider and if appropriate to Resolve the purchase of an additional Santa suit.

- Santa's Grotto – Councillor Keith Jenkins had offered to provide an appropriate sized gazebo and Councillor L Harris had offered to undertake the decoration of the gazebo with help from other members. Councillor James and the Town Clerk had offered to transport the decorations to and from the venues.

Councillor K Treharne joined the meeting as this juncture.

- Stalls – a number of stalls had already confirmed their attendance at the events. It was recommended that the cost of stalls was £5 per stall for businesses and free for charities with all proceeds to the Town Mayor's Appeal.
- Entertainment – Councillor K Treharne would attend with students from AVA. Mr Des Ward had also confirmed his attendance at both events.
- Opening and closing times were confirmed as 4pm until 7.30pm and stalls were be able to set up from 3pm.
- Sleigh – It was advisable that Members consider and Resolve the payment of the invoice received in respect of the hire of the sleigh for 2018. The sleigh had now been booked for both dates and walkers confirmed to date as Councillor K Jones (Town Mayor); Councillor G Morvan (Leader of the Council) and Mrs T Hughes (Town Clerk). Blaina Ward Councillor L Winnett offered to tow the sleigh on both evenings and the local Police agreed to escort the sleigh. It is confirmed that the route for the sleigh will be the same as 2018. If any voluntary donations were collected along the route, Members were requested to Resolve that any proceeds go to the Town Mayor's Appeal.
- Advertisement of events: It was recommended that BGfM be contacted to help advertise. Flyers and poster have been produced.
- Councillors D Hillman, C Hillman, L Harris and L Emanuel informed that they had investigated the layout of St Peter's Church, Blaina in respect of the Christmas Fun Night.
- Blaina Band had confirmed that they would be in attendance on both evenings from 6pm.
- It was clarified that a street collection in aid of the Mayor's Appeal would not take place.
- Posters had been distributed and Councillor T James was thanked for delivering flyers to the four primary schools.

Resolved the purchase of an additional Santa Suit.

Resolved that any invoice received in respect of the hire of the sleigh for 2019 be paid.

Further Resolved to note the information received.

4. Nantyglo and Blaina Neighbourhood Police:

Members were invited to consider a request from Nantyglo and Blaina Neighbourhood Police in relation to donating Christmas selection packs for distribution at Cwmcraehen Site, Nantyglo and at Blaina Police Station.

A discussion took place as to the appropriateness of donating selection packs for the cause stated due to the possibility of 'double gifting'. Members also considered the suggestion of dividing any leftover selection packs between the Police and Nantyglo Food bank.

Resolved that any leftover selection packs be distributed between Nantyglo and Blaina Neighbourhood Police and Nantyglo Foodbank.

5. Christmas Event at Blaina Community Centre:

A Christmas Fayre had been arranged by Blaina Community Centre to take place on 10th December. Members were invited to attend as individuals or on behalf of the Town Council.

Resolved to note the information received.

6. Christmas Lights:

Following a recent inspection and stock take of Christmas Lights by the Council's contractor, it had been requested that additional LED Christmas Lights and suitable transformers be ordered. Such lights would serve to enhance the current display, increase energy efficiency and allow for spare lights and transformers in case of breakages. Due to the time limits and ever decreasing stock, it was agreed by all Members present at the Task and Finish Group Meeting held on 12th November 2019 that the required lights be purchased and this decision be Ratified at this meeting.

The Town Clerk informed that Members were e-mailed and e-mailed their agreement of this to the Town Clerk.

Resolved that the purchase of additional Christmas Lights and transformers be ratified.

7. Visual Enhancements of Nantyglo and Blaina:

At the recent Task and Finish Group Meeting held on 12th November 2019, Members discussed and agreed on the need for the Town Council to undertake a series of visual improvements to the area:

- Planters of flowers and plants at each of the town signs
- Bulb and flower planting along grass verges.
- Banners on lamp posts as appropriate – Mr R Dunham had confirmed that he has a number of lamp post brackets that could be utilised.

Members agreed that the Town Council needed to be more active in serving and providing for the community and this needed to be much more visible.

Councillor James informed that he had provided the Town Clerk with a product and price list of street planters for information.

Resolved that this item be considered as an agenda item in the January Events Committee meeting.

8. **ARC Awards 2020:**

Members were invited to consider and if appropriate resolving to host the ARC Awards for 2020. Issues for consideration include:

- Date of event (either Thursday 9th April or 23rd April may be appropriate)
- Venue
- Categories of awards (copy of last year's attached for consideration)
- Entertainment
- Buffet

Consideration and Resolution of the above would ensure that the nomination forms be distributed and advertised in a timely manner.

Members considered and discussed the above and:

Resolved that the event take place in Nantyglo RFC.

Resolved that the buffet be provided by Ms A Clayton (Nantyglo RFC) for the event.

Resolved that Mr Chris Morgan be asked to provide the entertainment due to his very successful appearance at the 2019 ARC Awards (Cllr K Treharne to request this).

Resolved that Thursday 23rd April 2020 as a provisional date for the ARC Awards evening.

Resolved that the categories of awards for nomination include a music award.