NANTYGLO & BLAINA TOWN COUNCIL
CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs V Williams - Town Clerk/RFO
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DRAFT MINUTES

Minutes of the hybrid meeting of the Finance and General Purposes Committee held on

Tuesday 10th November 2026 at 18:16pm at the Council Chamber, Blaina Institute, High Street, Blaina.

A meeting to which members of the public were entitled to attend

Present: K Jones JP, Leader of Town Council, presiding
Councillors G Morvan, L Emanual, A Fryer, S Howlett, E Singleton, L Higgins.

In attendance: Mrs V Williams, Town Clerk/RFO
Mr K Rowland, Assistant Officer

A meeting to which members of the public were entitled to attend.

Declaration of Interest
Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members are reminded that all declarations must be recorded in the book provided.

Declaration of Interest from Councillor L Higgins on Agenda Item 4a) and non-pecuniary Declaration of Interest from Councillors D Hillman and C Hillman on Agenda Item 4a).

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. No apologies were received before the start of the meeting. Apologies received from Cllr's M Evans, D Finch, D Hillman, C Hillman, M Williams and L Harris.

Resolved to note apologies accepted.

2. Questions from the Public:

To receive any questions from the public regarding matters itemised on the agenda (limited to 10 minutes total).

Resolved to note that no members of the public were in attendance.

3. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

a) Audra Williams, Service Manager – Registration, Elections & Corporate Complaints BGCBC *(for information – copy attached):*

Email contains the Final Recommendations for the Review of Community Boundaries and Electoral Arrangements for October 2026.

The Town Council Leader gave an update regarding the final recommendations, citing that most likely the changes would not take place at next years elections due to the recommendations not being submitted by Blaenau Gwent CBC. Should an appeal need to be made Town Council should seek for any relevant information that may be needed.

Resolved to receive the information and **Further Resolved** to contact the Boundaries Commission regarding information should an appeal need to be made against the changes.

b) One Voice Wales updated Code of Conduct *(copy attached – for information):*

Attachment is the recently updated Code of Conduct sent by One Voice Wales.

Resolved to note information received and **Further Resolved** to consult with our current Code of Conduct to see what changes would be required.

Additional Correspondence received with permission of the Chair:

c) Christmas Fayre at Blaina Institute on 25th November 3pm-6pm:

Resolved to note the information received.

d) Ystruth Primary School to visit Nantyglo & Blaina Town Council to take part in a meeting debating Blaina Skatepark:

A small number of members were invited to participate. Councillors S Howlett, L Higgins, G Morvan and M Williams would attend.

Resolved to note information received and **Further Resolved** to accept the mentioned Town Councillors to attend the meeting with Ystruth Primary School students.

4. Clarification on Agenda/Minutes format & Questions from the public - *(copies attached for information):*

In a previous meeting members requested clarification on asking for updates on previous items while reviewing previous minutes and also clarification on what members of the public are allowed to ask during a meeting.

Resolved to receive the information and **Further Resolved** check with other Town/Community Council's regarding Public Questions on their standing and **Further Resolved** to Agenda at a future meeting.

5. Grant Application Update Ratification - *(copy of Draft Minutes, Grant Application form, Financial Grants Policy attached – for information/consideration):*

Members are invited to review the recommendations made by those in attendance at the Task and Finish Group on the 28th October 2026 regarding Grant Application Forms and ratify them to be updated.

a) Two Tier Grant system using one form.

Resolved to employ a two tier grant form.

b) Newer Grant Form to be used.

Resolved to use the newly created grant form.

c) Monthly payments for long term support grant applications.

Resolved to use monthly payments for long term grant applications and **Further Resolved** to give Delegated Powers to the Town Clerk for flexibility and during times of recess.

d) Update to Financial Grants Policy.

Resolved to update the Financial Grants Policy in line with the new changes.

e) Feedback form to be created.

Resolved to use the newly created Feedback Form.

6. Expenditure Report for October 2026 - *(copy attached for information):*

Members are invited to consider, and if appropriate approve the report

a) - Expense report for October 2026 and upcoming payments for November 2026
b) – Current Account – Bank Reconciliation for October 2026
c) – Saver Account – Bank Reconciliation for October 2026

Resolved to approve the reports for October 2026.

Meeting declared closed at 18:39pm

Signed by Town Mayor _____ .