NANTYGLO & BLAINA TOWN COUNCIL
CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs V Williams - Town Clerk/RFO
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DRAFT MINUTES

Minutes of the hybrid meeting of the Finance and General Purposes Committee held on Tuesday 13th October 2026 at 18:35pm at the Council Chamber, Blaina Institute, High Street, Blaina.

A meeting to which members of the public were entitled to attend

Present: Cllr D Hillman, Chair of Finance & General Purposes Committee, presiding
Councillors G Morven, L Harris, C Hillman, M Williams (remote), L Emanual, A Fryer, K Jones JP, S Howlett, E Singleton, D Finch, L Higgins.

In attendance: Mrs V Williams, Town Clerk/RFO
Mr K Rowland, Assistant Officer

A meeting to which members of the public were entitled to attend.

Declaration of Interest
Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members are reminded that all declarations must be recorded in the book provided.

Declaration of Interest from Councillor L Higgins on Agenda Item 4a) and non-pecuniary Declaration of Interest from Councillors D Hillman and C Hillman on Agenda Item 4a).

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. No apologies were received before the start of the meeting. Apologies received from Cllr M Evans.

Resolved to note apologies accepted.

2. Questions from the Public:

To receive any questions from the public regarding matters itemised on the agenda (limited to 10 minutes total).

Resolved to note that no members of the public were in attendance.

3. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

a) Carl Todd – Nature Recovery Officer BGCBC *(for information – copy attached):*

Volunteering dates for Community Nature Guardians including two dates at Trevor Rowson Wildlife and Heritage Park.

Resolved to note information received.

b) Nicola Horner from The Cwtch, Blaina Community Centre *(copy attached – for information):*

Letter of thanks from The Cwtch for the recent Grant Donation from N&BTC.

Resolved to note information received.

c) Darren Joslin – Flotek UK *(copy attached – for information):*

A list of equipment advised by Mr D Joslin of Flotek UK after his recent visit for upgrading the audio in the Town Council Chamber.

Resolved to note the information received and **Further Resolved** to seek more quotes for a sound system to get better value for money.

4. Application to the Community Grant Fund:

Members were invited to consider the listed application(s), plus with the Chairman's permission any additional applications that may have been received prior to the date of the meeting. Members were also reminded that applications will need to be considered in conjunction with the current policy.

a) Rev Rosemary Hill, St Peter's Church *(application form attached)*

Resolved to award St Peters Church £200.

b) Michelle Hurter of Brynmawr Rotary *(application form attached)*

Resolved to award Brynmawr Rotary £200.

5. Expenditure Report for September 2026, Half Year Report for 2026/27 and Bank Reconciliation (for both current account and savings account) - *(copies attached for information):*

Members were invited to consider, and if appropriate approve the following reports:

a) Expenditure Report for September 2026, monthly expenditure to be ratified for September and upcoming payments for approval for October.

Resolved to approve the Expenditure Report for September 2026.

b) Budget against actual expenditure half year report: please note the recommendations for approval.

The Town Clerk offered two recommendations for consideration:

- A virement from the RFO contingency reserves into the Wages Expenditure Line.
- A virement from the Salem Chapel reserves to the PWLB expenditure line, the overspend was due to paying off the Salem Chapel loan.

Resolved to approve the Budget Against Actual Expenditure Report for April – September 2026 and **Further Resolved** to action the virements as recommended.

c) Bank Reconciliation for current account and savings accounts.

Resolved to approve the Bank Reconciliations for the Current Account and Savings Account.

6. Update From the Town Clerk – (copy attached - for information):

Members were invited to review the following update from the Town Clerk/RFO regarding the following matters:

a) Brief summary and update regarding a Data Breach, Agendas, Minutes and Grant Forms. Also attached is advice from the SLCC in regard to recording the minutes for a meeting.

Members commended the Town Clerk/RFO and Assistant Officer for the speed and efficiency in which they dealt with the Data Breach.

Resolved to accept the information.

b) Updated Grant form.

Resolved to accept the information and **Further Resolved** to arrange a Task and Finish Group to review the Awarding of Grants and the Grant Application process.

c) Photo Consent Forms.

Resolved to accept the information.

7. Request for Financial Support for Coed Cae House made by Blaenau Gwent CBC Councillors Sonia Behr and Peter Baldwin:

Members are invited to discuss the presentation received before the meetings of the Planning & Highways and Finance & General Purposes and what actions they wish to take.

Resolved to ask for further information via an application form when the new Grant form has been approved.

8. Nantyglo & Blaina Town Council Logo.

Members are invited to discuss the design of the new logo made by the Assistant Officer K Rowland and Cllr M Williams. If the logo is agreed upon then Town Councillor ID cards can be made and distributed ready for the event. If you are happy for a previous photo to be used or would like a new photo to be taken this can be arranged, please let the Town Clerk know what is preferable.

Resolved to approve the logo to represent Nantyglo and Blaina Town Council.

9. Halloween Event Sweet Purchases.

Members agreed that a £300 budget at a Task and Finish group meeting on the 22nd September to include Halloween sweets and items required for the Trick or Treat Trail. However this was not ratified at the Full Council Meeting that followed the Task and Finish group on 22nd September. Members are invited to ratify this expenditure at this time.

Also discussed was the First Aid to cover the day with a quote of £240 to cover 4 hours.

Resolved to **Ratify** this expenditure and **Further Resolved** to approve payment to get First Aid cover for the Halloween event for the duration of the Nantyglo and Blaina Town Council portion of the

event (5 hours) and accept the cost would be higher than the quote given. This is to be ratified at the meeting of the Full Council.

Chair informed members that after speaking to the Town Clerk, volunteers for the Halloween event need to be registered to the Town Clerk so roles could be delegated and high vis worn.

It was also stated that if the outdoor cinema event is threatened with intolerable weather it could be moved inside St Peters Church.

When it is closer to the event and weather is more known, Town Clerk and Assistant Clerk to notify residents on Social Media.

Meeting declared closed at 19:36pm

Signed by Town Mayor _____ .