

# NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes Town Clerk/RFO

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**Minutes of the hybrid Meeting of the Town Council held at 6:00pm Tuesday 28<sup>th</sup> April 2026  
at the Council Chamber, Blaina Institute, High Street, Blaina.**

**A meeting to which members of the public were entitled to attend.**

Present: Councillor K Jones JP, Town Mayor, presiding  
Councillors D Hillman; C Hillman; L Harris; D Wright; A Fryer; M Williams; L  
Emanuel; W Howls; E Singleton & S Howlett

In attendance: Mr K Rowland, Assistant Officer

Prior to the start of the meeting, the Chair informed of the procedures to be taken in the event of an emergency. **Resolved** to note the information received.

## **Declaration of Interest**

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Please note that all declarations of interest must be recorded in the book provided.

### **1. Apologies:**

Members were invited to consider the apologies for absence received and to formally resolve to accept. **Resolved** to note apologies received from Councillors G Morvan, D Finch and M Evans.

### **2. Town Mayor's Communications:**

Due to the Town Mayor being away no communications from the Town Mayor were given.

**Resolved** to note the information received.

### **3. Questions from the Public:**

To receive any questions from the public regarding matters on the agenda (please note this is limited to 10 minutes).

*No questions from the public were received.*

**Resolved** accordingly

**4. Minutes of the Meeting of the Full Council held 24<sup>th</sup> March 2026 (pages 145 - 149):**

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

- a) Matters arising, for information & clarification only:

**Resolved** that the minutes be approved.

**5. Minutes of the Events Committee held 24<sup>th</sup> March 2026 (pages 150 - 152):**

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

- a) Matters arising, for information & clarification only:

**Resolved** that the minutes be approved.

**6. Minutes of the Task and Finish Group held 14<sup>th</sup> April 2026 (pages 153 – 154):**

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

- a) Matters arising, for information & clarification only:

A few corrections were noted but had already been made to the document which will be sent out to members again to evolve the ideas mentioned. It was also queried if there was still a Scouts organisation nearby and it was confirmed by a few other members that there was.

**Resolved** that the minutes be approved.

**7. Minutes of the Planning and Highways Committee held 14<sup>th</sup> April (pages 155 - 157):**

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

- a) Matters arising, for information & clarification only:

**Resolved** that the minutes be approved.

**8. Minutes of the Finance and General Purposes Committee held 14<sup>th</sup> April 2026 (pages 158 – 164):**

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

**Resolved** that the minutes be approved.

*Cllr M Williams left the meeting at this juncture after declaring an interest in Items 9a and 9b.*

**9. a) Minutes of the Personnel Committee meeting held 17<sup>th</sup> April 2026 (page 165):**

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

**Resolved** that the minutes be approved.

**b) Update regarding Personnel Committee meeting held 24<sup>th</sup> April 2026 (pages not included):**

The Deputy Leader of the Council and acting Chair informed members interviews had taken place on this date for the position of Town Clerk/RFO and both candidates had shown promise. All members of the Personnel Committee were in agreement that Mrs Victoria Williams should be offered the position subject to a six month probation period and their recommended starting date would be the 18<sup>th</sup> May 2026 or earlier if available to do so.

Members were also informed that Mrs Victoria Williams was the wife of Councillor Michael Williams and that it is legal for Cllr Williams to continue as Councillor, although some changes may need to be made with payment authorisation. The temporary RFO would stay on to help with the handover and the extra help with the Audit would be beneficial.

**Unanimously Ratified** that Mrs Victoria Williams be appointed as the Town Clerk/RFO of Nantyglo and Blaina Town Council.

**10. Correspondence**

Members were invited to consider the listed correspondence, plus with the Chair's permission, any urgent information that may be received prior to the date of the meeting.

*Additional correspondence received with permission from the chair:*

a) Email from Lisa Winnett requesting for financial assistance to refurbish the skate park in Blaina - (copy attached – for information & consideration):

Request for financial assistance to help Blaenau Gwent Borough Council and Tai Calon to update the skate park in Blaina.

Members were very positive about there being plans to refurbish the skate park but were dismayed at the lack of information to the request. No plans, costings or details were provided. Members asked fi it would be resurfaced, extended and as to what would be used in terms of materials as metal ramps were prone to rusting and becoming unsafe quickly.

**Resolved** to note the information received and **Further Resolved** to request they provide further information and submit a presentation.

b) Email from Joanne White of Blaenau Gwent CBC planning update – (copy attached – for information):

Update regarding planning application P/2026/0047 and the decline of water pressure and sewage in the nearby area.

**Resolved** to note the information received.

#### 11. **Application to the Community Grant Fund:**

Members were invited to consider the listed application(s). Members are also reminded that applications will need to be considered in conjunction with the current policy.

a) Kids Cancer Charity (application form attached)

**Resolved** to donate £100 to Kids Cancer Charity.

#### 12. **Recording of Meetings:**

Members were invited to discuss the recording of meetings using the in-built feature on Microsoft Teams.

The Assistant Officer updated members with some additional information. Digital storage for Town Council stood at 1 Terabyte, currently using 7.16 gigabyte. Recording for one hour takes up approximately 400-500mb of storage, giving ample room with which to record meetings.

It was also recommended by Abertillery and Llanhilleth Community Council that when minutes have been resolved as accurate the recordings are deleted. A standing order would need to be made in response of this.

Another member queried whether members of the public would be able to record a meeting and this is something that could happen that we have no power against, a policy could be created to try and protect against this.

No member had issues with meetings being recorded.

**Resolved** to conduct a test recording at the next Town Council meetings on the 12<sup>th</sup> May, being the Planning & Highways and Finance & General Purposes committee meetings.

**13. Members Updates:**

Members are invited to inform and provide updates in respect of any recent activities and/or concerns.

Member informed Town Council that Standing Orders, Code of Conduct and Financial Regulations were currently being updated and to be agreed upon at the Annual General Meeting at the end of May.

**Resolved** to note the information received.

Meeting declared closed at 18:33pm