

# NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes - Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN  
Swyddfa'r Cyngor, Sefydliad Blaenau, Y Stryd Fawr, Blaenau NP13 3BN

Tel: 01495 292817 e-mail: [clerk@nantygloandblainatc.co.uk](mailto:clerk@nantygloandblainatc.co.uk)

Dear Member,

You are summoned to attend a hybrid meeting of the Finance and General Purposes Committee at the Council Chamber, Blaina Institute, High Street, Blaina to commence following the Planning & Highways Committee meeting **on Tuesday 14<sup>th</sup> January 2025.**

If any member of the public wishes to attend the meeting remotely, please contact the Town Clerk at the above e-mail or phone by 3pm on 14<sup>th</sup> January 2025 for details of how to access the meeting.

Yours sincerely



Town Clerk

**A meeting to which members of the public are entitled to attend.**

## AGENDA

### Declaration of Interest

Members are invited to declare matters of interest either at the beginning or at any time during the proceedings. Members are reminded that all declarations must be recorded in the book provided.

#### 1. Apologies for absence:

Members are invited to consider the apologies for absence and to formally resolve to accept.

#### 2. Questions from the Public:

To receive any questions from the public regarding matters itemised on the agenda (limited to 10 minutes total).

#### 3. Correspondence:

Members are invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

##### a) Society of Local Council Clerks – (for consideration - copy attached)

Renewal of subscription for 2025 membership.

##### b) Kelly Louise Davies – Tiny Sprouts Playgroup (for information - copy attached):

Email of thanks and photos of children enjoying the selection packs purchased.

- c) Mr M Knapp (for information – copy attached):  
Letter of thanks and copy of receipt in respect of recent grant donation received.
- d) Cllr J A Bond (for information – copy attached):  
Letter of resignation as a Town Councillor.
- e) Boundary Commission (for information & consideration – copy attached):  
Email and information regarding the 2026 Review: Revised Proposals. *Please note that only the information relating to Blaenau Gwent has been included).*
- f) Hospice of the Valleys (for information – copy attached):  
Certificate of thanks in respect of recent financial grant.
- g) One Voice Wales (for information & consideration – copy attached):  
One Voice Wales National Awards 2025.

**4. Position of Chair of Events Committee:**

Following the resignation of the Chair of Events (Cllr J Bond) Members are invited to consider the appointment of the Chair of Events.

**5. S.137 donations (Local Government Act 1972 & Well-being of Future Generations (Wales) Act 2015:**

As previously resolved, Members are invited to consider making further financial donations to Blaenau Gwent Foodbank to assist residents of Nantyglo and Blaina for the month of January 2025.

**6. Application to the Community Grant Fund:**

Members are invited to consider the listed application(s), plus with the Chairman's permission any additional applications that may be received prior to the date of the meeting. Members are also reminded that applications will need to be considered in conjunction with the current policy.

- a) Patchwork & Quilting Group (copy attached)

**7. Salem Chapel:**

Members are invited to consider the attached inspection report:

- December 2024 (copy attached).

**8. Confidential Information:**

The following item(s) may contain information that is of a confidential or personal nature and is therefore exclusive to Members of the Town Council only. (Public Bodies Admission to Meetings Act 1960).

NANTYGLO & BLAINA

Hem no. 3a

TOWN COUNCIL

Mrs Tracy Hughes  
Nantyglo & Blaina Town Council  
Council Offices, Blaina Institute  
High Street  
Blaina  
Gwent  
NP13 3BN

December 2024

£300 pa.

Dear Tracy,

## Renew your SLCC membership online TODAY!

Firstly, we would like to thank you for your valued support and commitment over the past year. We hope that your membership has provided you with training, guidance, advice, and support so that you can develop the professional skills, knowledge, and experience necessary to best serve your council(s) and community.

Your membership has enabled us to accomplish so much in 2024, some of the highlights include:

- **Updated Online Resources:** Expanded advice notes, guidance, and templates, including tools to address online abuse.
- **The Clerk Magazine:** Six editions with features on playground management, community engagement, and more.
- **Local Council Clerk Expo:** Our first-ever free expo on 12 June, connecting officers with suppliers.
- **Local Council Clerk Week:** New resources to help celebrate and raise awareness of the clerk's role in 2024.
- **PIALC Course:** Launched a sector-specific internal auditing course, with versions for England and Wales.
- **Youth Engagement Summit:** A virtual event on 18 July with NALC and OVW, focusing on engaging with young people in councils.
- **Webinars:** Sessions on finance, planning, innovation and civility and respect and much more.
- **SLCC Podcasts:** Stories and insights from experts and fellow clerks, available anytime.

## According to our records your annual membership is due for renewal on the **1 February 2025**

To renew your membership please visit [www.slcc.co.uk](http://www.slcc.co.uk) and follow the steps below:

1. Login using your existing SLCC login details – your username is HugheT272 and password is Reset By User
2. Once on your 'My Account' page, within the mini menu box to the right click on 'Membership'.
3. Click on the button 'Click here to renew'.
4. This will show the membership that is due for renewal. Click the button 'Click here to renew'.
5. This will take you to the form that needs to be completed. You can select to pay via cheque, bank transfer or credit or debit card. Once the form has been submitted you will receive an email with your invoice attached.
6. When making payment please ensure that you include the invoice number so your payment can be assigned correctly.

## **\*\*Please ensure the online renewal form is completed before sending payment\*\***

Please see more detailed instructions on how to renew enclosed.

For help with completing your membership renewal please email [membership@slcc.co.uk](mailto:membership@slcc.co.uk)

We hope that you continue to find your membership beneficial to your role and look forward to hearing from you soon. If you are no longer working for the council, please let us know so we can update our records.

Your Sincerely,

Roxanne Langdon, SLCC Membership Officer

Hem no: 3b

**Tracy**

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**From:** kellylouise Davies [REDACTED]  
**Sent:** 29 December 2024 20:22  
**To:** Clerk  
**Subject:** Re: Grant Donation - Tiny Sprouts Playgroup  
**Attachments:** pro-4Hpx4thf.jpeg; pro-2QGj687z.jpeg; pro-0MYjNcog.jpeg; pro-bDNuWWuj.jpeg; pro-yVs7Yys6.jpeg

Here is some photos to show our appreciation for the money given. And it's shows on the children faces. They was so happy..so thank u again

Kind regards

Kelly xx

Sent from Outlook for Android

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**From:** Clerk <clerk@nantygloandblainatc.co.uk>  
**Sent:** Thursday, November 28, 2024 1:59:46 PM  
**To:** [REDACTED]  
**Subject:** Grant Donation - Tiny Sprouts Playgroup

Good afternoon Kelly,

Please find attached a letter in respect of your recent application for a financial grant.

Kind regards

Tracy

**Tracy Hughes - Town Clerk / RFO**  
**Nicola Horner – Assistant Officer**  
**Nantyglo and Blaina Town Council**  
**Tel no: 01495 292817**  
**E-mail: clerk@nantygloandblainatc.co.uk**  
**Hours of business: Monday – Thursday 9am – 3pm, Friday 9am – 1pm**













~~Blairney~~  
Blairney,  
Gwent.

9.12.24

Hem no. 3c

Dear Tracey,

Please find enclosed a receipt of the grass cutter that we purchased with the cheque that was provided as a grant. We would like to thank you very much. This <sup>is</sup> the proof of receipt.

Thanking you,

MRS. J. Knapp

on behalf of Mr. Michael  
Knapp.

NANTYGLO & BLAINA

TOWN COUNCIL

pharmacist.thpblaina@aah-n3.co.uk

From: [REDACTED]  
 Date: 09 December 2024 10:30  
 To: [REDACTED]  
 Subject: Fwd: Order confirmed: 4in1 Multi Tool 43cc Petrol Brushcutter Grass Line Hedge Trimmer Pruner 2-Stroke

Thanks  
 Janette knapp

Begin forwarded message:

Date: 9 December 2024 at 10:24:28 am GMT  
 To: Janette Knapp [REDACTED]  
 Subject: Fwd: Order confirmed: 4in1 Multi Tool 43cc Petrol Brushcutter Grass Line Hedge Trimmer Pruner 2-Stroke

Thanks  
 Zoe Knapp

Begin forwarded message:

From: eBay <ebay@ebay.com>  
 Date: 1 December 2024 at 12:44:57 GMT  
 To: [REDACTED]  
 Subject: Order confirmed: 4in1 Multi Tool 43cc Petrol Brushcutter Grass Line Hedge Trimmer Pruner 2-Stroke



NANTYGLO & BLAINA

Thanks for shopping. Your order is confirmed.

[View order details](#)

[Browse deals](#)

Your order will be dispatched to  
 zoe knapp

[REDACTED]  
 forgenida  
 blaina, NP133NH Blaenau Gwent  
 United Kingdom

TOWN COUNCIL

## Your order details

Well, let you know when your order has been dispatched



4in1 Multi Tool 43cc Petrol Brushcutter Grass Line Hedge  
 Trimmer Pruner 2-Stroke



[eBay Money Back Guarantee](#)

Price	£119.99
Item ID	373665798217
Order number	07-12398-14157
Seller	<a href="#">ukhomeshopping</a> UK Home Shopping Ltd Tools To Go Daniels Way Hucknall, NG15 7LL

Mem no. 3d

**John Bond**  
[REDACTED]

Ebbw Vale, Blaenau Gwent, [REDACTED]

16/12/2024

**The Clerk and Chair**

Nantyglo and Blaina Town Council

**Subject:** Resignation from Town Councillor Position

Dear Tracy,

It is with great regret that I am writing to formally resign from my position as Town Councillor with Nantyglo and Blaina Town Council, effective immediately.

This decision has not been made lightly, as serving the community of Nantyglo and Blaina has been a privilege and a source of pride for me. However, due to ongoing medical challenges and the increasing impact of my conditions on my reliability and capacity to fulfil my duties, I feel it is in the best interest of the Council and the community for me to step aside.

I deeply value the time I have spent contributing to the work of the Council, and I am proud of what we have achieved together for the people we serve. I am grateful for the support and understanding shown by my fellow Councillors and Council staff throughout my tenure.

Although I am stepping down from this position, I remain committed to the well-being and progress of our community and hope to continue supporting it in other ways when my health allows.

Please accept my heartfelt thanks for the opportunity to be part of such important work and for the kindness and camaraderie I have experienced during my time on the Council.

Yours sincerely,

*John Bond*

John Angel Bond  
Town Councillor

**NANTYGLO & BLAINA**

**TOWN COUNCIL**

**Tracy**

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**From:** Rhydian Fitter <rhydian.fitter@dbcc.gov.wales>  
**Sent:** 17 December 2024 11:19  
**To:** Rhydian Fitter  
**Subject:** AROLWG O ETHOLAETHAU'R SENEDD / REVIEW OF SENEDD CONSTITUENCIES

\*English below\*

Annwyl Syr/Madam,

**AROLWG O ETHOLAETHAU'R SENEDD**

Ysgrifennaf atoch i'ch hysbysu bod Comisiwn Democratiaeth a Ffiniau Cymru wedi cyhoeddi ei Adroddiad Cynigion Diwygiedig mewn perthynas â'r arolwg o Etholaethau'r Senedd yng Nghymru.

Mae'r Adroddiad wedi'i gyhoeddi a gellir ei weld ar ein gwefan.

Byddai'r Comisiwn yn croesawu unrhyw sylwadau yr hoffech eu gwneud ar y Cynigion Diwygiedig. Mae'r cyfnod ymgynghori o bedair wythnos yn dechrau ar 17 Rhagfyr 2024 ac yn cau ar 13 Ionawr 2025 a dylid anfon unrhyw sylwadau at [ymgynghoriadau@cdfc.llyw.cymru](mailto:ymgynghoriadau@cdfc.llyw.cymru) neu'n ysgrifenedig at CDFC, 4ydd Llawr, Adeilad Llywodraeth Cymru, Parc Cathays, Caerdydd, CF10 3NQ. Bydd y Comisiwn hefyd yn derbyn cyflwyniadau drwy ei borth ymgynghori yn <https://senedd2026.arolygoncymru.cymru/>.

Bydd y Comisiwn yn ystyried yn ofalus unrhyw sylwadau a wneir yn ystod y cyfnod ymgynghori cyn paratoi'r Adroddiad Penderfyniadau Terfynol.

Yr eiddoch yn gywir,

**Rhydian Fitter**

**Rheolwr Cyfathrebu ac Ymgysylltu**

-

Dear Sir/Madam,

**REVIEW OF SENEDD CONSTITUENCIES**

I am writing to inform you that the Democracy and Boundary Commission Cymru has published its Revised Proposals Report in relation to the review of Senedd Constituencies in Wales.

The Report has been published and can be viewed on our [website](#).

The Commission would welcome any comments which you may wish to make on the Revised Proposals. The 4-week consultation period begins on 17 December 2024 and closes on 13 January 2025 and any representations should be sent to [consultations@dbcc.gov.wales](mailto:consultations@dbcc.gov.wales) or in writing to DBCC, 4th Floor, Welsh Government Building, Cathays Park, Cardiff, CF10 3NQ. The Commission will also accept submissions through its consultation portal at <https://senedd2026.reviewswales.wales/>.

The Commission will carefully consider any representations made during the consultation period before preparing the Final Decisions Report.

Yours faithfully,

**Rhydian Fitter**

**Communications and Engagement Manager**



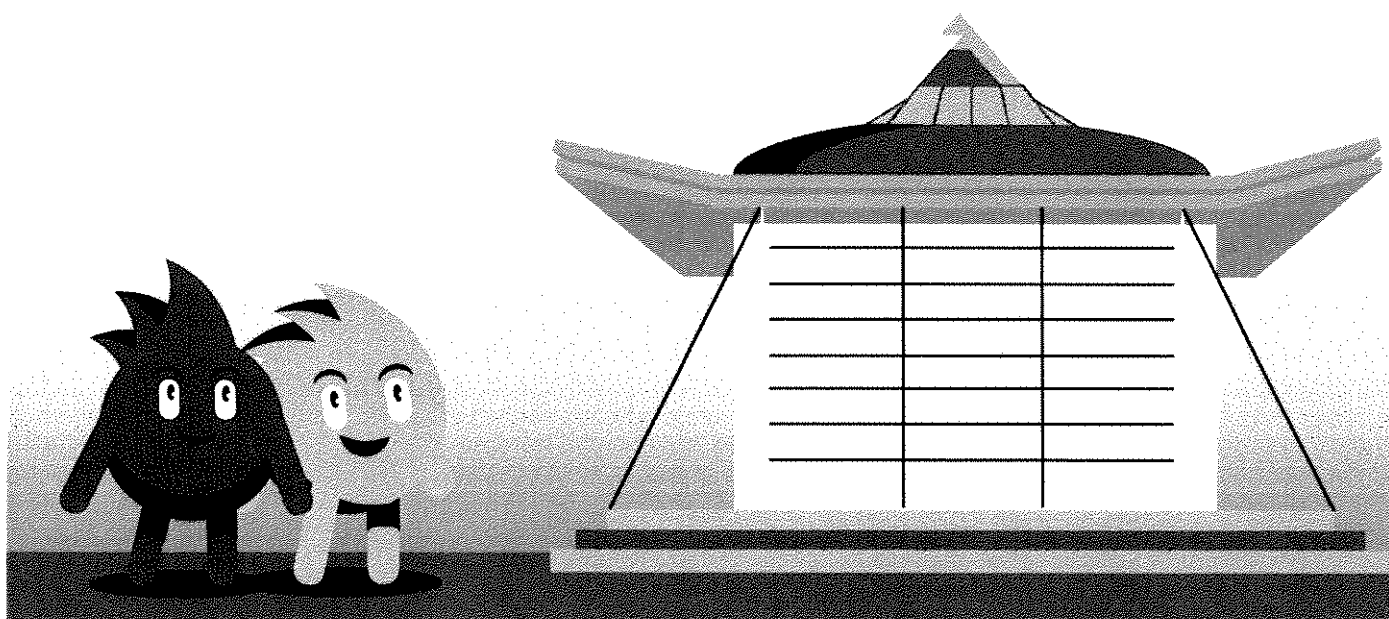
Comisiwn  
Democratiaeth a  
Ffiniau Cymru  
Democracy  
and Boundary  
Commission Cymru

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# 2026 Review: Revised Proposals

Senedd Reviews

17/12/2024



## Consultation Portal

[Click here to view the interactive map and make representations on the consultation portal.](#)

## Revised proposals

- [Click here to view the full report](#)
- A number of files relating to these proposals are available to download at the bottom of this page.



The full Revised Proposals Report is available as a PDF at the bottom of this page. Below, you can find the Revised Proposals in detail.

## Revised proposals in detail

The Commission's revised proposals are described in detail in this chapter. For each proposed constituency, the report sets out:

- a summary of arguments made during the public consultation in support of, or in objection to, the Commission's initial proposals. Although not all representations are mentioned in this report, the Commission has considered the representations made when determining revisions to its proposals.
- the Commission's response to the representations and recommendations made
- an explanation of the proposed name
- a map of the proposed constituency

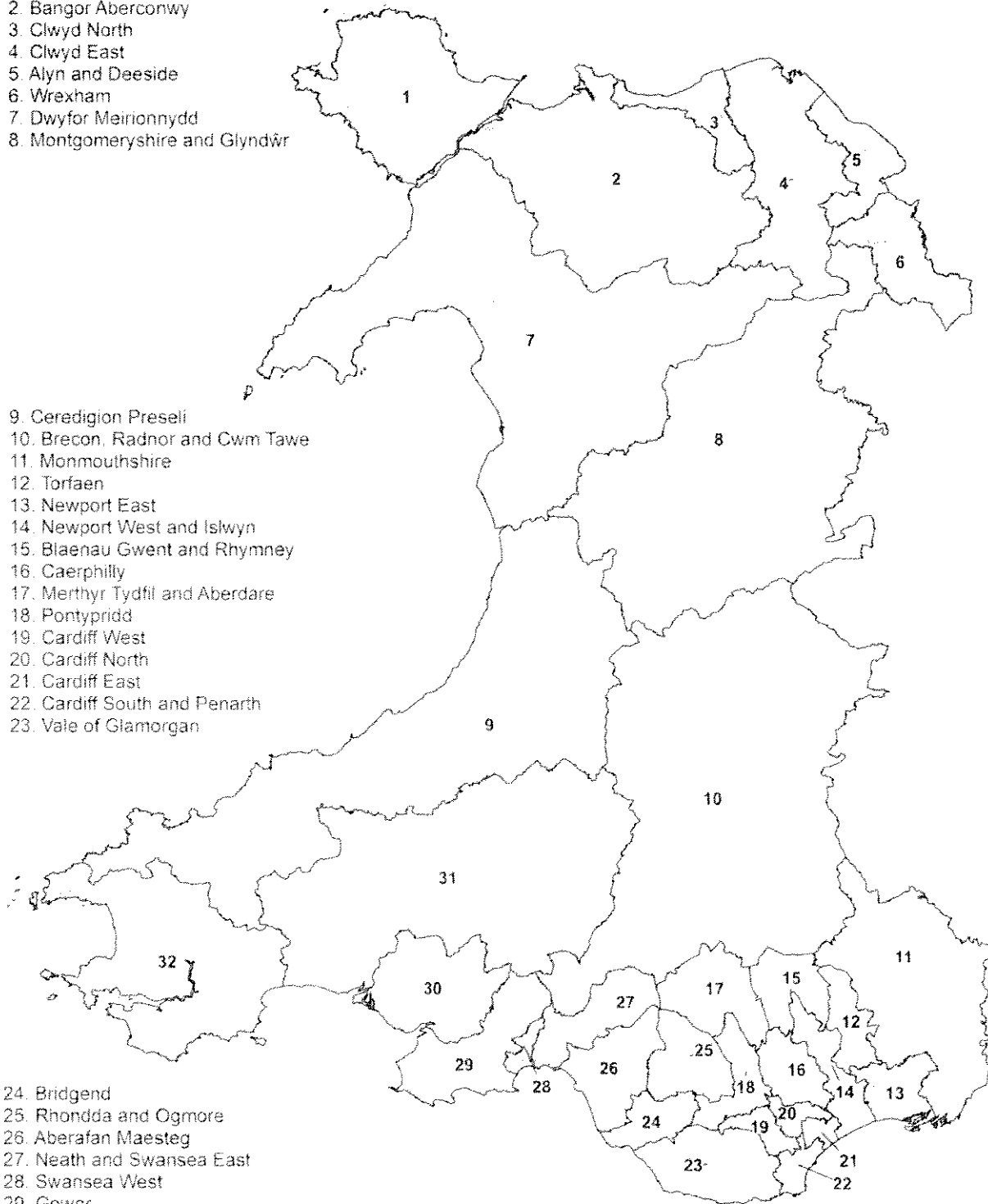
The following pages set out the Commission's revised proposals. The mapping key, shown below, explains the colours and lines used in each map in this chapter.

# UK PARLIAMENTARY CONSTITUENCIES

1. Ynys Môn
2. Bangor Aberconwy
3. Clwyd North
4. Clwyd East
5. Alyn and Deeside
6. Wrexham
7. Dwyfor Meirionnydd
8. Montgomeryshire and Glyndŵr

9. Ceredigion Preseli
10. Brecon, Radnor and Cwm Tawe
11. Monmouthshire
12. Torfaen
13. Newport East
14. Newport West and Islwyn
15. Blaenau Gwent and Rhymney
16. Caerphilly
17. Merthyr Tydfil and Aberdare
18. Pontypridd
19. Cardiff West
20. Cardiff North
21. Cardiff East
22. Cardiff South and Penarth
23. Vale of Glamorgan

24. Bridgend
25. Rhondda and Ogmore
26. Aberafan Maesteg
27. Neath and Swansea East
28. Swansea West
29. Gower
30. Llanelli
31. Carmarthen
32. Mid and South Pembrokeshire



# REVISED PROPOSALS

0 50  
kilometres  
Scale 1:1,142,000



1. Bangor Conwy Môn
2. Clwyd
3. Fflint Wrecsam
4. Gwynedd Maldwyn
5. Ceredigion Penfro
6. Sir Gâr
7. Gorllewin Abertawe Gŵyr
8. De Powys Tawe Nedd
9. Afan Ogwr Rhondda
10. Merthyr Cynon Taf
11. Blaenau Gwent Caerffili Rhymni
12. Mynwy Torfaen
13. Casnewydd Islwyn
14. De-ddwyrain Caerdydd Penarth
15. Gogledd-orllewin Caerdydd
16. Pen-y-bont Bro Morgannwg

The Commission proposes that a county constituency be created from:

The Blaenau Gwent and Rhymney UK Parliamentary constituency,

and:

The Caerphilly UK Parliamentary constituency.

The Commission received 28 representations regarding the initial proposal to pair the UK Parliamentary constituencies of Blaenau Gwent and Rhymney and Caerphilly. Of these, 18 were in support and 10 were in opposition (with some representations offering more than 1 alternative). Among the opposing representations, 15 proposed alternative arrangements including pairing Blaenau Gwent and Rhymney with Torfaen and pairing Caerphilly with Newport West and Islwyn.

The Commission received 12 representations regarding its initial proposal that this constituency be named Blaenau Gwent, Rhymney and Caerphilly. Of these, 1 was in support and 11 were in opposition. Alternative names that were proposed include East Glamorgan, West Gwent and Rhymey, and Sirhowy ac Ebwy.

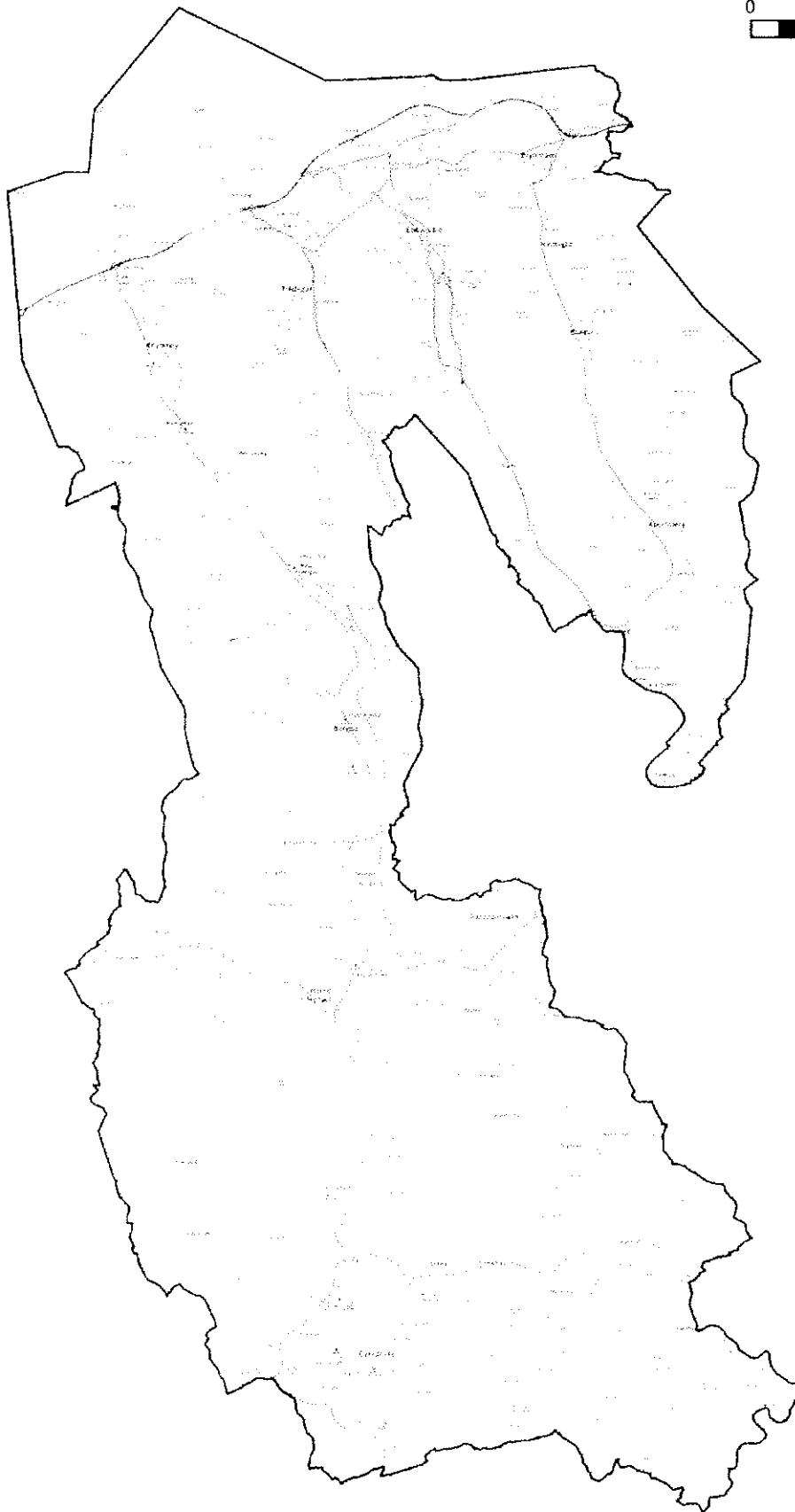
The Commission has considered the representations and proposes to retain the pairing of the Blaenau Gwent UK Parliamentary constituency and the Rhymney and Caerphilly UK Parliamentary constituency. The Commission acknowledges the counter-proposals received, however, this would have a disruptive impact on well-supported pairings in the surrounding area therefore creating a less desirable set of constituencies overall. The Commission considers that there are good road links between the 2 areas and the proposed constituency would unite areas that form part of the Caerphilly principal council area into 1 constituency, building on the established links that exist. The Commission is therefore of the view that the proposed combination creates a cohesive constituency.

The Commission proposes the single name of **Blaenau Gwent Caerffili Rhymni** for this constituency. The Commission has determined that the name is acceptable for use as a single name as it incorporates the 2 local authorities and a major valley within the proposed constituency and is likely to be recognisable to residents. The Welsh Language Commissioner has agreed with the orthography of the single name.

The Commission wishes to highlight that due to changes made as part of the County Borough of Caerphilly (Electoral Arrangements) Order 2021 the electoral ward of Cefn Fforest and Pengam will be split between this proposed constituency and the proposed constituency of **Casnewydd Islwyn**.

# BLAENAU GWENT CAERFFILI RHYMNI

0 5  
kilometres  
Scale 1:122,300





# CERTIFICATE of THANKS

THIS ACKNOWLEDGES THAT

## Nantyglo & Blaina Council

HAS DONATED

**£100.00**

IN SUPPORT OF OUR CARIAD SERVICE

*Julie Williams*

Julie Williams Business & Community Fundraising  
Manager

THANK YOU FOR YOUR CONTINUED SUPPORT

5<sup>TH</sup> DECEMBER  
2024

NANTYGLO & BLAINA

TOWN COUNCIL

HOSBIS Y CYMOEDD  
Hospice of the Valleys

Item no. 3f

Tracy

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**From:** Tracy Gilmartin <tgilmartin@onevoicewales.wales>  
**Sent:** 06 December 2024 14:23  
**To:** Tracy Gilmartin  
**Subject:** You deserve an award!! One Voice Wales National Awards 2025 // Rydych chi'n haeddu gwobr!! Gwobrau Cenedlaethol Un Llais Cymru 2025  
**Attachments:** Nomination Guide 2025.docx; Application Form Awards 2025.docx; Awards Conference 2025 Flyer.docx

Dear Member Council,

## One Voice Wales National Awards 2025

I am delighted to announce that One Voice Wales will be holding its National Awards on **Wednesday 23 April 2025** at Hafod a Hendre, Royal Welsh Showground, Llanellwedd, Builth Wells, LD2 3SY. ***Please use this opportunity to mark this important date in your Council diaries.***

These awards are an opportunity for your Council to showcase the services it provides for its community, and an opportunity for councillors, clerks and staff to receive the recognition they deserve.

The entries will be used as an evidence base to inform Welsh Government, Unitary Authorities, the Third Sector and other key partners of the good work local councils are doing in their communities across Wales and how they can possibly support the work of the local council sector in the future.

Attached you will find a **Nomination Guide 2025** listing the award categories and details of how you can nominate your council for these prestigious awards, together with an **Application Form**.

An independent panel made up from national representative bodies will undertake the judging of the entries. There will be a shortlist of nominations in each of the categories; each of the shortlisted Councils for each category will be invited to take part in showcasing their Council's initiative.

During the Awards Ceremony, the winners and runners-up will be presented with their awards and certificates. One Voice Wales will also be publishing a post-event report to be shared with local councils and stakeholder organisations throughout Wales.

**The closing date for entries is Friday 28 February 2025.** A judging panel will be held after this date and the shortlisted councils for each category will be informed as early as possible and invited to prepare a 10 minute (maximum) presentation in advance of the event.

Should you have any queries regarding the 2025 Awards Conference, please get in touch with Emyr John, Communications Officer: [ejohn@onevoicewales.wales](mailto:ejohn@onevoicewales.wales)

I do hope that you will enter your Council for an award and help One Voice Wales to highlight and promote the innovative practices that take place in local communities throughout Wales.

Yours sincerely  
Cllr Mike Theodoulou,  
Chair, One Voice Wales

# NANTYGLO & BLAINA TOWN COUNCIL

## CYNGOR TREF NANT-Y-GLO A BLAENAU

Council Offices, Blaina Institute, High Street, Blaina. NP13 3BN

TEL: 01495 292817 e-mail: [clerk@nantygloandblainate.co.uk](mailto:clerk@nantygloandblainate.co.uk)

Mrs T Hughes - Town Clerk/RFO Mrs N Horner - Assistant Officer

### Community Grant Application Form 2024/25

Please contact the Town Clerk if you require any information or assistance in completing the application form.

#### Section 1: Contact Information

Name of the group

PATCHWORK + QUILTING GROUP

Name of contact

HELEN BRYANT

Address of contact

[REDACTED], MARKET RD  
NANT-Y-GLO

Postcode

[REDACTED]

Telephone number

[REDACTED]

Email address

GROUP MEMBER

#### Section 2: Tell us about your group

What is the main purpose of your group?

For the benefit of the community

☐
☒

For the benefit of the group

☐
☒

For the benefit of the area

☐
☐

For the benefit of the town

☐

We are a sewing group, specifically patchwork + quilting. We meet twice a week which is a social occasion to look forward to. We also make patchwork crafts for christmas fairs.

2020

☐☐☐☒☐☒

BARCLAYS

BARCLAYS

20-56 56

10167312

Section 3: Tell us about the community activity you wish to support

Are you helping with a sewing machine, dressmaking course...

Yes

☐

No

☒

Use this box for another reply

Describe in detail the need and any other points for discussion

We are in need of another Sewing machine + we also have regular servicing of existing machines. Other supplies such as boards (cutting), rulers, threads etc.

It's an open invitation for members of the community to come along.



MS NICOLA HORNER

CENTRE MANAGER.

THE CATCH  
HIGH STREET  
BLAINA

blainaccltd@gmail.com

0495 616606

N/A



H. Bryant - Patchwork Group

H. Bryant

2/12/24

## Safety Inspections – Salem Chapel

Hem no. 7

### Inspection of Salem Chapel – December 2024

MAIN CHAPEL / WEEK	2 <sup>nd</sup>	12 <sup>th</sup>	19 <sup>th</sup>	AL	Report of any defects And action taken
Main Hall of Chapel	/	/	/	/	Dry rot detected & floor part lifted. Investigations undertaken 31/8/16. Organ supports re-enforced Sept 2016.
Fire Alarm	/	/	/	/	Inspected 13/01/2024
Emergency Lighting	/	/	/	/	Inspected 23/01/2024
Stairways to Balcony	/	/	/	/	Stair lift not working, evidence of damp on walls. Plaster fallen from underneath of stairs due to damp.
Balcony	/	/	/	/	Damage to display possibly from insects/woodworm. Greater evidence of damp on walls.
Toilets	/	/	/	/	Removed due to dry rot
High Street Entrance	/	/	/	/	Black mould on walls & ceilings
Office	/	/	/	/	Broken window secured
General Condition	/	/	/	/	General deterioration evident
Fire Extinguishers	/	/	/	/	Inspected & replaced as necessary 06/12/22
Observations/ Other Comments	/	/	/	/	J Dyer opinion is fungal rot. Valuation survey carried out by J Dyer 3/11/21. Exhibition items delivered to Westgate Hotel, Newport & awaiting to go to Blaen y Cwm Primary.
<b>ANNEX BUILDING</b>					
Ground Floor	/	/	/	/	Mould/rot on floor, appears very unsafe
Kitchen	/	/	/	/	Mould/rot on floor. Floor rotten through and unsafe. Kitchen units coming away from wall due to severe damp in floor of kitchen. R Dunham inspected.
First Aid Box	/	/	/	/	
Seating Area	/	/	/	/	Considerably amount of new damp on interior walls to left side of premises entering from the back entrance. Extensive rotting of wooden floor.
Stairway to upper room	/	/	/	/	
Upper Room	/	/	/	/	
Rear Entrance	/	/	/	/	Paint flaking off walls
Side Door	/	/	/	/	
Observations/ Other Comments					General deterioration evident. Alarms sounded & checked 5 <sup>th</sup> & 7 <sup>th</sup> Feb - OK
<b>Statutory annual Inspections:</b>					Dragon Fire & Security Systems (fire extinguishers) 06/12/2022. Dragon Fire & Security Systems (Intruder & fire alarms) 21/08/2024.

Signed: *T Hughes*

Town Clerk                      Date: 14/01/25  
Chairman of Finance & General Purposes Committee