NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes - Town Clerk/RFO Council Offices, Blaina Institute, High Street, Blaina NP13 3BN Swyddfa'r Cyngor, Sefydliad Blaenau, Y Stryd Fawr, Blaenau NP13 3BN

Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Dear Member,

You are summoned to attend a hybrid meeting of the Finance and General Purposes Committee at the Council Chamber, Blaina Institute, High Street, Blaina to commence following the Planning & Highways Committee meeting on Tuesday 8th April 2025.

If any member of the public wishes to attend the meeting remotely, please contact the Town Clerk at the above e-mail or phone by 3pm on 8th April 2025 for details of how to access the meeting.

Yours sincerely

M. Hyghes Town Clerk

A meeting to which members of the public are entitled to attend.

AGENDA

Declaration of Interest

Members are invited to declare matters of interest either at the beginning or at any time during the proceedings. Members are reminded that all declarations must be recorded in the book provided.

1. Apologies for absence:

Members are invited to consider the apologies for absence and to formally resolve to accept.

2. Questions from the Public:

To receive any questions from the public regarding matters itemised on the agenda (limited to 10 minutes total).

3. Correspondence:

Members are invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

a) One Voice Wales (for information & consideration – copies attached):

Dates of training modules and their overview.

b) Independent Remuneration Panel for Wales (for information - copy attached):

Email informing that the Independent Remuneration Panel for Wales (IRPW) is to be abolished from 31st March 2025.

c) Mr R Hancocks - Blaina Branch, Royal British Legion (for consideration - copies attached):

Photographs of planned fencing and gates for erection at the War Memorial, Central Park, Blaina (in connection with request for a financial contribution towards the fence & gates).

4. Town Council Vacancies:

Members are invited to consider the attached application received in respect of an advertised vacancy in the Nantyglo Ward for co-option to the Town Council.

Members are reminded of the Council's standing Orders in respect of co-option.

David John Wright

5. Easter Eggs to Local Primary Schools:

Members are informed that the order of 1138 easter eggs for the 4 local primary schools has not been fulfilled and, as such, it has been impossible to purchase the required number of easter eggs. Due to the time limit, Members may wish to consider a more achievable way of helping the local primary schools celebrate Easter, such as a financial donation.

6 Meeting of the Joint Committee of Local Councils:

Members are informed that a hybrid meeting of the Joint Committee of Local Councils will take place at 10.00am on Wednesday 16th April 2025 at the Council Chamber, Blaina Institute.

7. Town Mayor's Appeal – Bank Account:

Members may be aware that the bank account set up in respect of the Town Mayor's Appeal has been with Lloyds Bank for a number of years. Members are informed that this account is now subject to a monthly charge of £4.25 and that Lloyds Bank do NOT have any other appropriate accounts which are fee free. Members are informed that this account has now been cancelled in order to avoid this charge and that a replacement 'fee free' account is being sought.

8. S.137 donations (Local Government Act 1972 & Well-being of Future Generations (Wales) Act 2015:

As previously resolved, Members are invited to consider making further financial donations to Blaenau Gwent Foodbank to assist residents of Nantyglo and Blaina for the month of April 2025.

9. Application to the Community Grant Fund:

Members are invited to consider the listed application(s), plus with the Chairman's permission any additional applications that may be received prior to the date of the meeting. Members are also reminded that applications will need to be considered in conjunction with the current policy.

a) None received to date.

10. Salem Chapel:

Members are invited to consider the attached inspection report:

March 2025 (copy attached).

11. Confidential Information:

The following item(s) may contain information that is of a confidential or personal nature and is therefore exclusive to Members of the Town Council only. (Public Bodies Admission to Meetings Act 1960).



Outlook

TRAINING DATES - MARCH - JUNE 2025 / DYDDIADUA HYFFORDDIANT - MAWRTH - MEHEFIN 2025

From Wendi Patience <wpatience@onevoicewales.wales>

Date Mon 31-Mar-25 4:27 PM

То Wendi Patience <wpatience@onevoicewales.wales>

Cc Wendi Patience <wpatience@onevoicewales.wales>

2 attachments (339 KB)

Overview Modules 2024.pdf; Overview Modules 2024 CYM.pdf;

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in March - June 2025 please bring this to the attention of your council.

The cost of the training is £42 for members or £65 per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date - Please note all training sessions are in English unless otherwise stated.

Date	Day	Module	Time
07/04/2025	Monday	New Councillor Induction	6.30-8.00pm
24/04/2025	Thursday	New Councillor Induction	6.30-8.00pm
30/04/2025	Wednesday	New Councillor Induction	6.30-8.00pm
06/05/2025	Tuesday	New Councillor Induction	6.30-8.00pm
21/05/2025	Wednesday	New Councillor Induction	6.30-8.00pm
12/06/2025	Thursday	New Councillor Induction	6.30-8.00pm
23/06/2025	Monday	New Councillor Induction	6.30-8.00pm

18/03/2025	Tuesday	The Council - Module 1	6.30-8.00pm
27/03/2025	Thursday	The Council - Module 1	6.30-8.00pm
02/04/2025	Wednesday	The Council - Module 1	6.30-8.00pm
22/04/2025	Tuesday	The Council - Module 1	6.30-8.00pm
05/05/2025	Monday	The Council - Module 1	6.30-8.00pm

28/05/2025	Wednesday	The Council - Module 1	6.30-8.00pm
10/06/2025	Tuesday	The Council - Module 1	6.30-8.00pm
24/06/2025	Tuesday	The Council - Module 1	6.30-8.00pm

20/03/2025	Thursday	The Councillor - Module 2	6.30-8.00pm
01/04/2025	Tuesday	The Councillor - Module 2	6.30-8.00pm
09/04/2025	Wednesday	The Councillor - Module 2	6.30-8.00pm
01/05/2025	Thursday	The Councillor - Module 2	6.30-8.00pm
27/05/2025	Tuesday	The Councillor - Module 2	6.30-8.00pm
09/06/2025	Monday	The Councillor - Module 2	6.30-8.00pm
25/06/2025	Wednesday	The Councillor - Module 2	6.30-8.00pm

12/03/2025	Wednesday	The council as an Employer - Module 3	6.30-8.00pm
17/03/2025	Monday	The council as an Employer - Module 3	6.30-8.00pm
08/04/2025	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
23/04/2025	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
12/05/2025	Monday	The Council as an Employer - Module 3	6.30-8.00pm
04/06/2025	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
10/06/2025	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
24/06/2025	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm

19/03/2025	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
02/04/2025	Wednesday	Understanding the law - Module 4	6.30-8.00pm
17/04/2025	Thursday	Understanding the law - Module 4	6.30-8.00pm
30/04/2025	Wednesday	Understanding the law - Module 4	6.30-8.00pm
13/05/2025	Tuesday	Understanding the law - Module 4	6.30-8.00pm
11/06/2025	Wednesday	Understanding the law - Module 4	6.30-8.00pm
23/06/2025	Monday	Understanding the law - Module 4	6.30-8.00pm

24/03/2025	Monday	The Council Meeting - Module 5	6.30-8.00pm
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01/04/2025, 09:04

08/04/2025	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
23/04/2025	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
29/04/2025	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
07/05/2025	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
05/06/2025	Thursday	The Council Meeting - Module 5	6.30-8.00pm
17/06/2025	Tuesday	The Council Meeting - Module 5	6.30-8.00pm

24/03/2025	Monday	Local Government Finance - Module 6	6.30-8.00pm
08/04/2025	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
01/05/2025	Thursday	Local Government Finance - Module 6	6.30-8.00pm
28/05/2025	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
05/06/2025	Thursday	Local Government Finance - Module 6	6.30-8.00pm
09/06/2025	Monday	Local Government Finance - Module 6	6.30-8.00pm
18/06/2025	Wednesday	Local Government Finance - Module 6	6.30-8.00pm

11/03/2025	Tuesday	Health & Safety - Module 7	6.30-8.00pm
14/04/2025	Monday	Health & Safety - Module 7	6.30-8.00pm
13/05/2025	Tuesday	Health & Safety - Module 7	6.30-8.00pm
25/06/2025	Wednesday	Health & Safety - Module 7	6.30-8.00pm

25/03/2025	Tuesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
09/04/2025	Wednesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
19/05/2025	Monday	Introduction to Community Engagement - Module 8	6.30-8.00pm
24/06/2025	Tuesday	Introduction to Community Engagement - Module 8	6.30-8.00pm

11/03/2025	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
30/03/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
31/03/2025	Monday	Code of Conduct - Module 9	6.30-8.00pm
15/04/2025	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
28/04/2025	Monday	Code of Conduct - Module 9	6.30-8.00pm

01/05/2025	Thursday	Code of Conduct - Module 9	6.30-8.00pm
06/05/2025	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
14/05/2025	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
02/06/2025	Monday	Code of Conduct - Module 9	6.30-8.00pm
10/06/2025	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
26/06/2025	Thursday	Code of Conduct - Module 9	6.30-8.00pm

13/03/2024	Thursday	Chairing Skills - Module 10	6.30-8.00pm
31/03/2025	Monday	Chairing Skills - Module 10	6.30-8.00pm
16/04/2025	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
08/05/2025	Thursday	Chairing Skills - Module 10	6.30-8.00pm
20/05/2025	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
03/06/2025	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
18/06/2025	Wednesday	Chairing Skills - Module 10	6.30-8.00pm

22/04/2025	Tuesday	Creating a Community Place Plan - Module 12	6.30 - 8.00pm
26/05/2025	Monday	Creating a Community Place Plan - Module 12	6.30-8.00pm
25/06/2025	Wednesday	Creating a Community Place Plan - Module 12	6.30-8.00pm

10/03/2025	Monday	Community Engagment Part II - Module 13	6.30-8.00pm
21/04/2025	Monday	Community Engagment Part II - Module 13	6.30-8.00pm
21/05/2025	Wednesday	Community Engagment Part II - Module 13	6.30-8.00pm
30/06/2025	Monday	Community Engagment Part II - Module 13	6.30-8.00pm

13/03/2025	Thursday	Equality and Diversity - Module 14	6.30-8.00pm
14/04/2025	Monday	Equality and Diversity - Module 14	6.30-8.00pm
20/05/2025	Tuesday	Equality and Diversity - Module 14	6.30-8.00pm
04/06/2025	Wednesday	Equality and Diversity - Module 14	6.30-8.00pm

31/03/2025	Monday	Information Management - Module 15	6.30-8.00pm
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17/04/2025	Thursday	Information Management - Module 15	6.30-8.00pm
07/05/2025	Wednesday	Information Management - Module 15	6.30-8.00pm
15/05/2025	Thursday	Information Management - Module 15	6.30-8.00pm
19/06/2025	Thursday	Information Management - Module 15	6.30-8.00pm

25/03/2025	Tuesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
15/04/2025	Tuesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
14/05/2025	Wednesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
12/06/2025	Thursday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm

18/03/2025	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
16/04/2025	Wednesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
06/05/2025	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
29/05/2025	Thursday	Making Effective Grant Applications - Module 17	6.30-8.00pm
19/06/2025	Thursday	Making Effective Grant Applications - Module 17	6.30-8.00pm

12/03/2025	Wednesday	Effective Staff Management - Module 18	6.30-8.00pm
24/04/2025	Thursday	Effective Staff Management - Module 18	6.30-8.00pm
28/05/2025	Wednesday	Effective Staff Management - Module 18	6.30-8.00pm
16/06/2025	Monday	Effective Staff Management - Module 18	6.30-8.00pm

17/03/2025	Monday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm
01/04/2025	Tuesday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm
08/05/2025	Thursday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm
25/06/2025	Wednesday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm

20/03/2025	Thursday	Well-being of Future Generations/Sustainability - Module 20	6.30-8.00pm
22/04/2025	Tuesday	Well-being of Future Generations/Sustainability - Module 20	6.30-8.00pm
12/05/2025	Monday	Well-being of Future Generations/Sustainability - Module 20	6.30-8.00pm
04/06/2025	Wednesday	Well-being of Future Generations/Sustainability - Module 20	6.30-8.00pm

26/03/2025	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
15/04/2025	Tuesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
22/05/2025	Thursday	Advanced Local Government Finance - Module 21	6.30-8.00pm
17/06/2025	Tuesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
18/06/2025	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm

19/03/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
09/04/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
14/05/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
11/06/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm

11/03/2025	Tuesday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
27/03/2025	Thursday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
23/04/2025	Wednesday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
22/05/2025	Thursday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
05/06/2025	Thursday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
30/06/2025	Monday	Finance and Governance Toolkit - Module 24	6.30-8.00pm

03/04/2025	Thursday	Biodiversity Part 1 - Module 25	6.30-8.00pm
13/05/2025	Tuesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
11/06/2025	Wednesday	Biodiversity Part 1 - Module 25	6.30-8.00pm

19/03/2025	Wednesday Biodiversity Part 2 - Module 26		6.30-8.00pm
10/04/2025	Thursday	Biodiversity Part 2 - Module 26	6.30-8.00pm
20/05/2025	Tuesday	Biodiversity Part 2 - Module 26	6.30 - 8.00pm
18/06/2025	Wednesday	Biodiversity Part 2 - Module 26	6.30-8.00pm

18/03/2025	Tuesday	Nature Project Management - Module 27	6.30-8.00pm
10/04/2025	Thursday	Nature Project Management - Module 27	6.30-8.00pm
12/05/2025	Monday	Nature Project Management - Module 27	6.30-8.00pm

04/06/2025 Wednesday Nature Project Management - Module 2	27 6.30-8.00pm
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Please don't hesitate to contact me via email to make a booking.

Kind regards, Wendi

Annwyl Gyfaill,

Wele isod fanylion sesiynau hyfforddiant o bell a gynhelir yn Mawrth-Mehefin 2025

Cost yr hyfforddiant yw £42 i aelodau neu £65 y person i unrhyw un arall. Danfonir anfoneb atoch ar ôl i'r hyfforddiant ddigwydd.

Mae bwrsari ar gael i gynghorau cymwys – gofynnwch am fanylion.

Rhestrir amserau sesiynau ar gyfer dyddiadau'r modylau..

Dyddiad	Dydd	Modiwl	Amser	
07/04/2025	Dydd Llun	Gynefino i Gynghorwyr Newydd	6.30-8.00yh	
24/04/2025	Dydd Iau	Gynefino i Gynghorwyr Newydd	6.30-8.00yh	
30/04/2025	Dydd Mercher	Gynefino i Gynghorwyr Newydd	6.30-8.00yh	
06/05/2025	Dydd Mawrth	Gynefino i Gynghorwyr Newydd	6.30-8.00yh	
21/05/2025	Dydd Mercher	Gynefino i Gynghorwyr Newydd	6.30-8.00yh	
12/06/2025	Dydd Iau	Gynefino i Gynghorwyr Newydd	6.30-8.00yh	
23/06/2025	Dydd Llun	Gynefino i Gynghorwyr Newydd	6.30-8.00yh	

18/03/2025	Dydd Mawrth	Y Cyngor - Modiwl 1	6.30-8.00yh
27/03/2025	Dydd Iau	Y Cyngor - Modiwl 1	6.30-8.00yh
02/04/2025	Dydd Mercher	Y Cyngor - Modiwl 1	6.30-8.00yh
22/04/2025	Dydd Mawrth	Y Cyngor - Modiwl 1	6.30-8.00yh
05/05/2025	Dydd Llun	Y Cyngor - Modiwl 1	6.30-8.00yh
28/05/2025	Dydd Mercher	Y Cyngor - Modiwl 1	6.30-8.00yh
10/06/2025	Dydd Mawrth	Y Cyngor - Modiwl 1	6.30-8.00yh
24/06/2025	Dydd Mawrth	Y Cyngor - Modiwl 1	6.30-8.00yh

20/03/2025 Dydd Iau Y Cynghorydd - Modiwl 2 6.30-8.0	0yh
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National Training Programme for Community and Town Councils in Wales

New Councillor Induction – Only available at Election time and Bespoke sessions

This session covers the following topics:

- What town and community councils do
- How they serve their communities
- The changing world of councils
- What makes a good council
- Your role as a councillor
- Your commitment and the Code of Conduct
- Fulfilling your duties and responsibilities
- Being the voice of the community

Module 1 - The Council

- The Council as a Corporate Body
- The "Team" of Members and Staff
- The Council's Role
- · Working with Unitary Authorities
- Building Partnership Working

During the presentation we will cover the council as a corporate body, the 'team' of members and staff, the council's role, working with unitary authorities, and building partnership working with a wider group of organisations. By the end of this presentation you should have a good understanding of the range of responsibilities of community and town councils as well as their changing role in serving local communities in Wales today.

Module 2 - The Councillor

- The Councillor and their Commitment
- Register of Interests
- Code of Conduct and Ethical Behaviour
- Monitoring Officers and Standards Committees
- · Debating and Making Decisions
- Representing Your Electorate
- Building Bridges

During the presentation we will cover the councillor and their commitment to the office of councillor, the Register of Members Interests, the Code of Conduct and ethical behaviour expected of a councillor, the role of the Monitoring Officer and the Standards Committee, the rules of debating and making decisions, how you represent on your electorate, and the need to "build bridges" between yourself, the council and other interested parties.

Module 3 - The Council as an Employer

- Contracts of Employment
- Role and Person Specification
- Recruitment and Retention
- Discipline, Grievance and Appeals
- · Health and Safety
- Training and Development
- Sources of Advice

During the presentation we will explore the role of the council as an employer. We will cover contracts of employment and how these define the employment relationship, the role and person specification, you may know the role specification as the 'job description', recruitment and retention, what you should do if things are going wrong, health and safety, and perhaps the most important of all getting the best out of everyone to help serve your local community, through training and development. Employment law and best practice is a complicated area, so lastly, we will finish by looking at some sources of advice.

Module 4 – Understanding The Law

- Statutory duties and powers
- Ultra Vires
- The Powers of Delegation
- Welsh Language Act
- The duty to promote Equal Opportunities
- Data Protection and FOI Act
- · Sources of advice

During the presentation we will cover a range of legislation and legal duties that affect community and town councils. We will cover statutory duties and powers, the principle of 'ultra vires', the powers of delegation, the Welsh Language Act, the duty to promote equal opportunities and the main statutes and regulations in this area data protection and Freedom of Information act and finally, sources of advice.

Module 5 - The Council Meeting

- Calling meetings
- Types of meetings
- Standing Orders
- Agendas
- Conducting the meeting
- · Passing resolutions
- Recording proceedings

During the presentation we will cover the different aspects of council meetings. We will talk about calling meetings, the different types of meetings including Annual Statutory Meetings, Extraordinary Meetings and Ordinary Meetings, the importance of Standing Orders setting and using agendas, conducting the meeting, passing resolutions, and recording proceedings.

Module 6 - Local Government Finance

The Role of the Responsible Finance Officer

- Accounting and Strategy Guidance
- Financial Regulations and Risk Assessment
- · Budgets and Precepts
- Internal and External Audit
- Insurance
- Income and Expenditure Powers
- Other Sources of Income

During the presentation we will review all the important areas in overseeing local government finance. We will cover the role of the Responsible Finance Officer, some of the general principles of accounting, the main financial regulations and, most importantly how to assess the risks involved, setting budgets and precepts, putting robust internal and external audits in place, the insurance requirements of the Council, the income and expenditure powers of the Council, and finally other sources of income.

This is a large agenda, and financial management can sometimes appear daunting, but the aim of the session is to provide you with an understanding of the financial framework of the Council, the core information you need to know and the sources of more detailed information that you should refer to when you need to.

Module 7 - Health & Safety

To explore the legal obligations of Councils and to highlight the processes and procedures that need to be in place to ensure compliance.

Module 8 - Introduction to Community Engagement

The aim of this introductory module is to explore what is meant by the term 'community engagement' and how councils and councillors can improve how they engage with the communities they serve. Using an interactive approach, the module explores why, how and where councillors currently engage with their communities. The session includes a short overview of key public policy in relation to community engagement and covers the key elements and terminology of community engagement. There is an opportunity for councillors to share and learn from their personal experiences and the session ends with a community engagement planning exercise.

Module 9 - Code of Conduct

A highly interactive and informative module that enables participants to understand the Nolan principles of public life and develop a more in depth knowledge of the Code of Conduct and how it applies to local councillors.

The module specifically covers the following:

The Nolan Principles
What Councillors must do and must not do
Personal/Prejudicial interests
Predetermination & Predisposition
How the Code is Policed

The learning will be reinforced through practical exercises and a DVD of the Ombudsman explaining his role will be featured.

Module 10 - Chairing Skills

To explore the role of the Chair and to consider the associated issues and highlight effective approaches to effective chairing of meetings.

Module 11 - No Longer included in the programme

Module 12 - Creating a Community Plan

To provide Councils with the knowledge and skills to create community plans and better understand strategy and forward budgeting.

Module 13 - Community Engagement Part II (Tools & Techniques)

To provide an insight into the way in which Councils can build on community engagement approaches and provide real leadership to help their communities and towns grow and thrive.

Module 14 - Equality & Diversity

Providing Councils with a better understanding of equality law and the Welsh Language Act and assisting Councils to promote equality and avoid unfair discrimination.

Module 15 - Information Management

To provide Councils with a better understanding of the legislation relating to Data Protection and Freedom of Information.

Module 16 - Use of IT, Websites & Social Media

To provide Councils with a greater knowledge of the benefits of reaching out to their communities through electronic communication.

Module 17 - Making Effective Grant Applications

To enable Councils to better understand the type of grant schemes available and to put together effective applications to support capital projects.

Module 18 - Managing Your Staff

To provide an insight into the ways in which Councils can arrange for the effective management of their staff.

Module 19 - Devolution of Services / Community Asset Transfer

Devolution of services is currently an important topic in Wales and the challenges and opportunities it presents are / or will be of concern to most Community and Town Councils.

The training module provides a highly interactive experience for Councillors and Clerks and covers the following key areas:

- Models for asset transfers
- Understanding lease issues and freehold transfers
- Models for and approaches to Service Devolution
- Policy Drivers
- Opportunities, Pitfalls and Planned outcomes
- Due Diligence Arrangements
- Asset Management Responsibilities
- Important role of Councillors
- Community Engagement approaches

Module 20 - Wellbeing of Future Generations Act 2015 / Sustainability

This course will explain the principles of Sustainable development and relate these principles to the needs and aspirations of the communities you serve, identify relevant policies (e.g. Well Being of Future Generations Act 2015) and relate them to the powers and duties of local councils ensuring readiness to lead a process of Sustainable development planning and reporting.

Module 21 - Understanding Local Government Finance - Advanced

This course is aimed at building on the knowledge gained from attendance at Module 6 – Local Government Finance. It will appeal especially to Chairs, those serving on Finance Committees and to any Councillor who wishes to learn more about the governance and accountability framework in which councils are required to operate.

This Module covers the following areas:

- Governance and Accountability
- Roles and Responsibilities
- The Annual Governance Statement
- The Statement of Accounts
- Internal Controls and their Review
- Compliance with the Law
- The Rights of Electors
- Risk Assessment
- Internal Audit
- Liabilities and Commitments
- Trust Funds
- Reserves and Provisions
- Investments

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Module 22 - Understanding Mediation – Not available remotely, unless on a bespoke basis.

Module 23 - Community Asset Transfer -

To provide Community and Town Councils with a practical 'step-by-step' guide to taking on a Community Asset Transfer project and to raise awareness of some of the common issues that might arise and how these might be overcome. It will also highlight some of the

skills that will be required and the tools that you can use to help make your CAT project successful.

Module 24 - Finance and Governance Toolkit

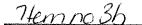
To help Community and Town Councils operate within a framework of law and good practice and to see how the Toolkit helps Councils to meet legal requirements and achieve good practice and understand that operating professionally gives the Council, Officers and Community confidence that the Council is competent in all aspects of financial management, governance and service delivery.

Module 25 - Biodiversity basics Part 1 and Module 26 Part 2

A 2-part course teaching Councils the basics of biodiversity, nature recovery and ecology need to make good decisions and effective Biodiversity Action plans. It follows the same '5 pillars of biodiversity' as introduced in the guidance document. After attending this course Councils will be better placed to write robust BAPs and Section 6 Reports and meet that Section 6 duty of biodiversity and ecosystem resilience.

Module 27 - Nature Project Management

A course delivered over 1 session that demonstrates the basics of project management in the context of nature and environmental projects. Handouts will include a project checklist for Councils to help them manage projects in line with Biodiversity principles, on time and in budget. It is hoped that all Councils that attend this course will have already attended the *Biodiversity Basics* Course first





Trosglwyddo swyddogaethau o Banel Annibynnol Cymru ar Gydnabyddiaeth Ariannol i Gomisiwn Ffiniau a Democratiaeth Cymru / Transfer of functions from the Independent Remuneration Panel for Wales to Democracy and Boundary Commission Cymru

From Sara.Rees@gov.wales <Sara.Rees@gov.wales> on behalf of IRPMailbox@gov.wales <IRPMailbox@gov.wales>

Date Fri 28-Mar-25 3:00 PM

To IRPMailbox@gov.wales <IRPMailbox@gov.wales>

Prynhawn da

Bydd Panel Annibynnol Cymru ar Gydnabyddiaeth Ariannol (y Panel) yn cael ei ddiddymu ar 31 Mawrth. Bydd swyddogaethau'r Panel yn trosglwyddo i Gomisiwn Democratiaeth a Ffiniau Cymru (y Comisiwn) (Comisiwn Ffiniau a Democratiaeth Leol Cymru gynt) ar 1 Ebrill 2025.

Mae hyn yn digwydd o ganlyniad i basio'r Ddeddf Etholiadau a Chyrff Etholedig (Cymru) ym mis Gorffennaf 2024.

Ar ôl cael Cydsyniad Brenhinol yn yr hydref, mae'r Ddeddf yn ehangu rôl a chylch gwaith Comisiwn Democratiaeth a Ffiniau Cymru ar draws agweddau ar ddemocratiaeth iach yng Nghymru, gan gynnwys pennu lefelau cydnabyddiaeth ariannol ar gyfer aelodau o'r cyrff canlynol yng Nghymru:

- Prif Gynghorau
- Cynghorau Tref a Chymuned
- Cyd-bwyllgorau Corfforedig
- Awdurdodau Tân ac Achub
- Awdurdodau Parciau Cenedlaethol

Fel sy'n ofynnol gan y Panel ar hyn o bryd, bydd disgwyl i'r Comisiwn lunio adroddiad blynyddol drafft at ddibenion ymgynghori, gan ystyried yr ymatebion cyn cyhoeddi adroddiad terfynol erbyn 28 Chwefror bob blwyddyn. Bydd yr adroddiad yn nodi ei benderfyniad am lefelau cydnabyddiaeth ariannol ar gyfer y flwyddyn ariannol ganlynol.

Good afternoon

The Independent Remuneration Panel for Wales (the Panel) will be abolished on 31 March. The Panel's functions will transfer to the Democracy and Boundary Commission Cymru (the Commission) (formerly the Local Democracy and Boundary Commission for Wales - LDBCW) on 1 April 2025.

This is as a result of the Elections and Elected Bodies (Wales) Act being passed in July 2024.

Having received Royal Assent in the Autumn, the Act expands the role and remit of the Commission across aspects of a healthy Welsh democracy, including setting the remuneration for members of the following bodies across Wales:

- Principal Councils
- Town and Community Councils
- Corporate Joint Committees
- Fire and Rescue Authorities
- National Park Authorities

As the Panel is required now, the Commission will be expected to produce a draft Annual Report for consultation and take account of responses prior to publishing a final Report by 28 February each year. The Report will set out its determination about remuneration levels for the following financial year.

The Panel will be abolished via the Elections and Elected Bodies (Wales) Act

Mail - Clerk - Outlook

Caiff y Panel ei ddiddymu drwy'r Ddeddf Etholiadau a Chyrff Etholedig (Cymru) ar 31 Mawrth 2025. on 31 March 2025.

Sylwch, o 1 Ebrill 2025:

Dylid anfon atodlenni cydnabyddiaeth ariannol Prif Gynghorau, Cyd-bwyllgorau Corfforedig, Awdurdodau Tân ac Achub, ac Awdurdodau Parciau Cenedlaethol ar gyfer 2025-2026 i

cydnabyddiaeth@cdffc.llyw.cymru erbyn 31 Gorffennaf. Hefyd dylid anfon datganiadau o daliadau ar gyfer 2024-2025 i cydnabyddiaeth@cdffc.llyw.cymru erbyn 30 Medi.

Dylid anfon datganiadau taliadau **Cynghorau Cymuned a Thref** ar gyfer 2024-2025 i

cydnabyddiaeth@cdffc.llyw.cymru erbyn 30 Medi.

Hoffai'r Panel ddiolch i'r holl randdeiliaid am eu cyfraniadau gwerthfawr wrth gymryd rhan mewn ymgynghoriadau a thrafodaethau yn y gorffennol. Mae eich cyfraniadau a'ch gwybodaeth wedi bod yn allweddol wrth i'r Panel Iunio ei benderfyniadau. Diolch eto am eich ymroddiad a'ch cymorth i sicrhau bod taliadau cydnabyddiaeth aelodau yn deg ac yn dryloyw.

Diolch yn fawr

Ysgrifenyddiaeth – Panel Annibynnol Cymru ar Gydnabyddiaeth Ariannol

Please note from 1 April 2025:

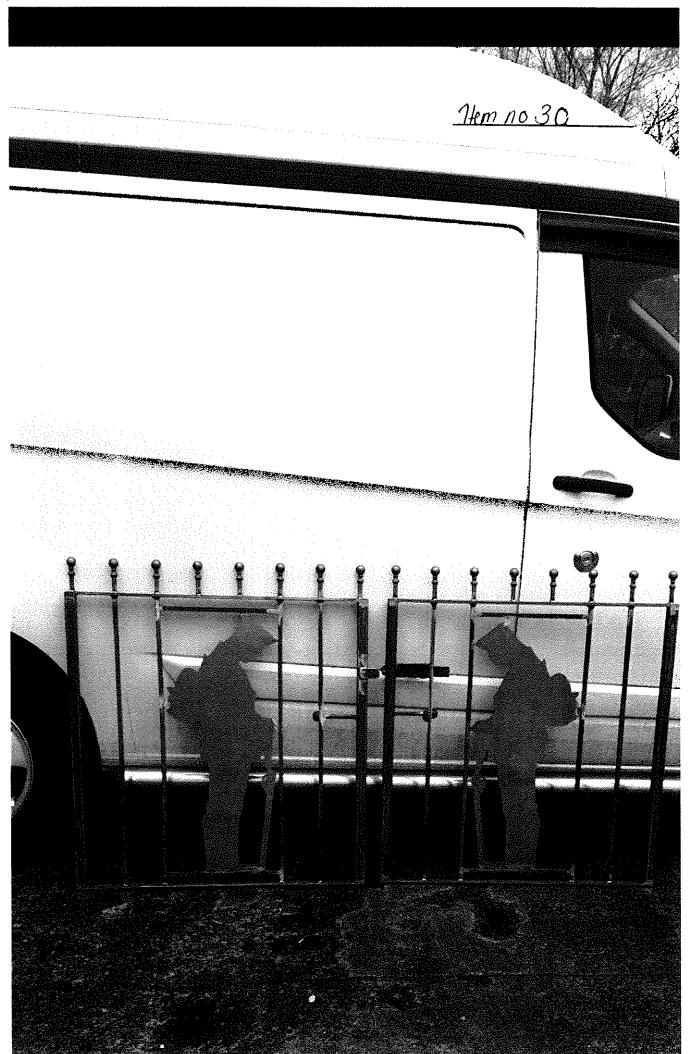
Principal Councils, Corporate Joint Committees, Fire & Rescue Authorities and National Park Authorities' Schedules of Remuneration for 2025-2026 should be forwarded to remuneration@dbcc.gov.wales by 31 July. Statements of Payments for 2024-2025 should also be forwarded to remuneration@dbcc.gov.wales by 30 September.

Community and Town Councils'
Statements of Payments for 2024-2025 should be forwarded to remuneration@dbcc.gov.wales by 30 September.

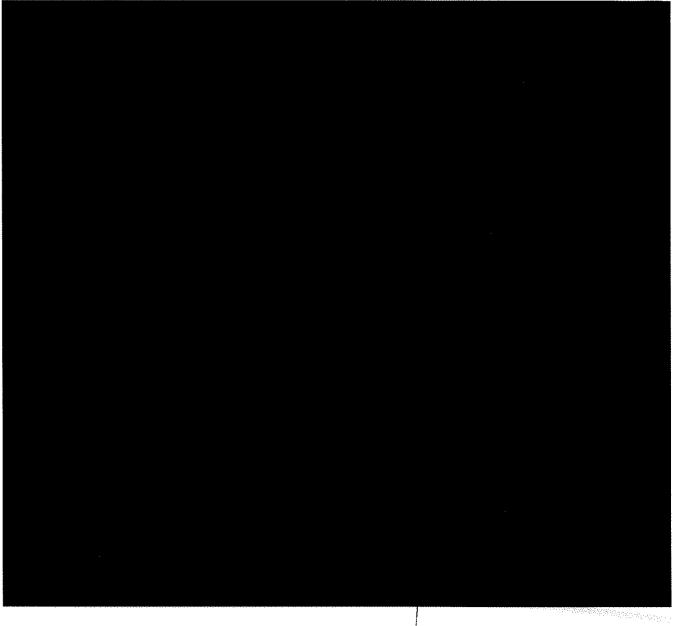
The Panel would like to thank all stakeholders for actively engaging and participating in past consultations and discussions. These contributions and insights have been instrumental in shaping the Panel's determinations. Thank you again for your dedication and support in ensuring members remuneration is fair and transparent.

With thanks

Secretariat – Independent Remuneration Panel for Wales









NANTYGLO & BLAINA TOWN COUNCIL

CYNGOR TREF NANT-Y-GLO A BLAENAU

Council Offices, Blaina Institute, High Street, Blaina. NP13 3BN TEL: 01495 292817 e-mail: clerk@nantygloandblainate.co.uk

Mrs T Hughes - Town Clerk/RFO

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Co-option Form

This form must be completed in addition to a covering letter

Please check your eligibility to become a Town Councillor following this link: http://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-in-england-and-wales

Name: David John Wright

Please state any previous names by which you have been legally known by previously (i.e. maiden names, change of name by deed poll etc.)

None

Current address:

Nantyglo NP23 4NY

Date of birth: 25th December 1990

Employment Status (in education, fulltime, part time, retired, unemployed, carer etc.)

Employed Part Time

Address of employer / educational institute: Elite Clothing Solutions Unit 3 Gwent CT, Ebbw Vale NP23 8AN

Have you been employed or held a paid office at Nantyglo and Blaina Town Council with the last 12 months? (delete as applicable)

No:

Are you the subject of a bankruptcy restrictions order or interim order?) delete as applicable)

No:

Have you been sentenced to a term of imprisonment of three months or more (or a suspended sentence) without the option of a fine during the last 5 years? (delete as applicable):

No:

Have you been disqualified under the Representation of the People Act 1983? (delete as applicable):

No:

Have you been disqualified from standing for election to a Local Authority following a decision of the First-tier Tribunal / Adjudication Panel for Wales?

No:

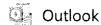
By signing below, I am declaring that the information included in this form is true and accurate to the best of my knowledge:

Signed: DJWright

Print name:

David John Wright

Date: 27th March 2025



Re: Co-option Forms - Nantyglo & Blaina Town Council

From David wright

9110

Date Thu 27-Mar-25 6:18 PM

To Clerk <clerk@nantygloandblainatc.co.uk>

1 attachment (26 KB)

Cooption Application Form (2).docx;

To Nantyglo & Blaina Town Council. From Mr David John Wright

Dear Council,

My name is David Wright and I live in Nantyglo. I am 34 years old and would like to be co-opted onto the above Council.

I have a keen interest in my area and would like to try to help improve things especially for the younger people of the area.

I would like to represent the Nantyglo Ward as I live in Garn Road as do other members of my family.

I hope that I can, with others, find ways to improve the facilities and activities in the Blaina & Nantyglo area working with other groups and providers in the area.

Although a young person I have some personal problems and a chequered medical history. As a baby I needed open heart surgery and then during covid went through the ordeal of testicular cancer. This was really tough as none of my family were allowed to be with me or even visit me. I am on the lower end of the autistic spectrum and have dyslexia.

That said I am determined to try to make a difference for the area I proudly live in. Hoping you will accept my application.

Yours sincerely

David Wright

Safety Inspections - Salem Chapel

Inspection of Salem Chapel - March 2025:

MAIN CHAPEL / WEEK	6 th	12 th	18 th	27 th	Report of any defects And action taken
Main Hall of Chapel	J	./	-/	./	Dry rot detected & floor part lifted. Investigations undertaken 31/8/16. Organ supports re-enforced Sept 2016.
Fire Alarm	./	./	./	./	Inspected 13/01/2024
Emergency Lighting	./	./	./	./	Inspected 23/01/2024
Stairways to Balcony	./	./	./	./	Stair lift not working, evidence of damp on walls. Plaster fallen from underneath of stairs due to damp.
Balcony	./	./	./	./	Damage to display possibly from insects/woodworm. Greater evidence of damp on walls.
Toilets	./]./	./	./	Removed due to dry rot
High Street Entrance	./	./	./		Black mould on walls & ceilings
Office	./]./]./	Broken window secured
General Condition	./		./	./	General deterioration evident
Fire Extinguishers	./	./	./	./	Inspected & replaced as necessary 06/12/22
Observations/ Other Comments	./	./	./	./	J Dyer opinion is fungal rot. Valuation survey carried out by J Dyer 3/11/21. Exhibition items delivered to Westgate Hotel, Newport & Blaen y Cwm Primary.
ANNEX BUILDING					
Ground Floor	./	<u> </u>		1./	Mould/rot on floor, appears very unsafe
Kitchen	./	./	./		Mould/rot on floor. Floor rotten through and unsafe. Kitchen units coming away from wall due to severe damp in floor of kitchen. R Dunham inspected.
First Aid Box	./	_/	./	J	
Seating Area	./	./	./] ,	Considerably amount of new damp on interior walls to left side of premises entering from the back entrance. Extensive rotting of wooden floor.
Stairway to upper room	./	./	./	./	
Upper Room	./	./	./	./	
Rear Entrance	./	./	./	./	Paint flaking off walls
Side Door	./	./	./	./	
Observations/					General deterioration evident. Alarms
Other Comments					sounded & checked 5th & 7th Feb - OK
Statutory annual Inspections:					Dragon Fire & Security Systems (fire extinguishers) 06/12/2022.Dragon Fire & Security Systems (Intruder & fire alarms) 21/08/2024.

Signed: T Hughes Town Clerk Date: 08/04/25

Chairman of Finance & General Purposes Committee