

NANTYGLO & BLAINA TOWN COUNCIL

CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs V Williams - Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN
Swyddfa'r Cyngor, Sefydliad Blaenau, Y Stryd Fawr, Blaenau NP13 3BN

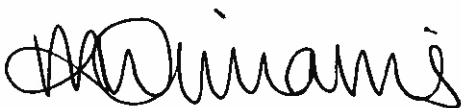
Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Dear Member,

You are summoned to attend a hybrid meeting of the Finance and General Purposes Committee at the Council Chamber, Blaina Institute, High Street, Blaina to commence following the Planning and Highways Committee meeting at **6:00 pm on Tuesday 8th September 2026**.

If any member of the public wishes to attend the meeting remotely, please contact the Town Clerk at the above email or phone by 3pm on Tuesday, 8th September 2026 for details of how to access the meeting.

Yours Sincerely



Town Clerk

A meeting to which members of the public are entitled to attend.

AGENDA

Declaration of Interest

Members are invited to declare matters of interest either at the beginning or at any time during the proceedings. Members are reminded that all declarations must be recorded in the book provided.

1. Apologies for absence:

Members are invited to consider the apologies for absence and to formally resolve to accept.

2. Questions from the Public:

To receive any questions from the public regarding matters itemised on the agenda (limited to 10 minutes total).

3. Correspondence:

Members are invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

- a) Local Nature Partnership meeting (for information – copy attached):

Agenda for the next Local Nature Partnership meeting on the 23 September

- b) Community Review via Audra Williams (for information – copy attached)

Regarding the Electorate Review, a meeting is to be held with Audra Williams and Tommy Smith, the Deputy Leader and Chair of the Task and Finish group on 9th September at 9:30am. The Town Clerk V Williams and a representative for Town Council will be attending.

4. S.137 donations (Local Government Act 1972 & Well-being of Future Generations (Wales) Act 2015:

As previously resolved, Members are invited to consider making further financial donations to Blaenau Gwent Foodbank to assist residents of Nantyglo and Blaina for the months of August and September 2026.

5. Application to the Community Grant Fund:

Members are invited to consider the listed application(s), plus with the Chairman's permission any additional applications that may be received prior to the date of the meeting. Members are also reminded that applications will need to be considered in conjunction with the current policy.

- a) The Cwtch, Blaina Community Centre (application form attached)

6. Results from the Nantyglo and Blaina Community Survey (copies attached):

Statistics compiled from recent surveys completed by residents of Nantyglo and Blaina.

7. Expenditure Report for August 2026 (copies attached):

Members are invited to consider, and if appropriate approve the Expenditure Report for August 2026.

8. First Quarter Budget Against Actual Expenditure Report (copy attached):

Members are invited to review the First Quarter Budget Against Actual Expenditure Report April – June.

9. Annual Pay Award 2026/27 – Society of Local Council Clerks (*copy attached*):

Members are informed of the National Salary Award and resolved as appropriate.

- The Town Council has adopted the National Agreement regarding wages and employment terms.
- The pay agreement stated is 3.3%.
- The agreement is to be implemented from 1st April 2026.

AGENDA

Meeting to be held on 23rd September 2026 at 10.00 am

TBC

1. Welcome from Chair
2. Introductions
3. Apologies
4. Minutes from previous meeting
5. NRAP update – information gathering and discussion
6. Any Other Business (inc LNR update from BG and Torfaen representatives)

Community Review

From Williams, Audra <Audra.Williams@blaenau-gwent.gov.uk>

Date Fri 21/08/2026 15:38

To Clerk <clerk@nantygloandblainatc.co.uk>

Good afternoon

The consultation stage on the Draft Proposals for the Community Review closed at midnight on 20 August 2026.

The next stage of the review is the preparation of a report setting out the final proposals, which will be presented to Full Council for consideration.

Before the report is compiled, I would like to invite the Town Clerk and the Leader of the Town/Community Council to attend a meeting with myself and the Deputy Leader, Councillor Tommy Smith, who is also the Chair of the Task and Finish Group, to discuss the final proposals.

The meeting will provide an opportunity to discuss the draft proposals and any recommendations that may be included in the final report prior to its submission to Full Council.

The meeting will take place on Wednesday 9 September 2026 at 9.30am at: The General Offices, Steelworks Road, Ebbw Vale NP23 6DN.

I will shortly send a diary invitation for the meeting. I would be grateful if you could confirm whether you and the Leader will be able to attend.

Kind regards / Cofion gorau

Audra Williams

Service Manager - Registration, Elections & Corporate Complaints

Rheolwr Gwasanaeth – Cofrestru, Etholiadau a Chwynion Corfforaethol

Phone/Ffon: 01495 369709

Email/E-bost: audra.williams@blaenau-gwent.gov.uk

Blaenau Gwent County Borough Council, The General Offices, Steelworks Road, Ebbw Vale NP23 6DN

Cyngor Bwrdeistref Sirol Blaenau Gwent, Y Swyddfeydd Cyffredinol, Heol Gwaith Dur, Glynwby NP23 6DN

Website: <https://www.blaenau-gwent.gov.uk/en/home/>

Gwefan: <https://www.blaenau-gwent.gov.uk/cy/hafan/>

Twitter/Trydar: <http://www.twitter.com/blaenau-gwentcbc>

Facebook: <http://www.facebook.com/blaenau-gwentcbc>

Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn cyfathrebu gyda chi yn eich dewis iaith, dim ond i chi rhoi gwybod i ni pa un sydd well gennych. Ni fydd gohebu yn Gymraeg yn creu unrhyw oedi. The Council welcomes correspondence in Welsh and English and we will communicate with you in the language of your choice, as long as you let us know which you prefer. Corresponding in Welsh will not lead to any delay.

Blaenau Gwent – lle sy'n deg, agored a chroesawgar i bawb drwy weitho gyda a thros ein cymunedau

Blaenau Gwent – a place that is fair, open and welcoming to all by working with and for our communities

NANTYGLO & BLAINA TOWN COUNCIL

CYNGOR TREF NANT-Y-GLO A BLAENAU

Council Offices, Blaina Institute, High Street, Blaina. NP13 3BN

TEL: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Mrs V Williams - Town Clerk/RFO Mr K Rowland – Assistant Officer

Community Grant Application Form 2026

Please contact the Town Clerk if you require any information or assistance in completing the application form.

Section 1: Contact Information

Applicant Name/Group Name:

The Cwtch

Contact Name:

Nicola Horner

Contact Address:

The Cwtch
Blaina Community Centre
High Street
Blaina
NP13 3AN

Contact Email Address:

blainaccltd@gmail.com

Daytime Telephone Number:

07460 094947

Your position in the group:

Centre Manager

Section 2: Tell us about your group

What category does your project fall into (please tick all relevant boxes):

Children/Education

☐

Arts & Culture

☐

Health & Wellbeing

☐

Elderly

☐

Environment

☐

Active Lifestyles

☐

Other

☒

Please provide a brief description of the activities you/your group undertake:

The Cwtch is a not-for-profit community centre at the heart of Blaina, providing a safe, welcoming and affordable space for local people of all ages. We support over 250 local beneficiaries through a wide range of activities, including social and recreational groups, children's activities, dance and fitness classes, wellbeing sessions, community events, meetings and support projects.

We work with local groups, charities, volunteers and residents to reduce social isolation, improve health and wellbeing, encourage community participation and provide opportunities for people to connect with others. We aim to ensure that activities remain affordable and accessible, particularly for families and individuals experiencing financial hardship.

In what year was the group founded?

2017

Are you a registered charity?

Yes

☐

No

☒

If yes, please provide the registered number:

If your application relates to sport

Is the team a member of /or affiliated to a recognised sporting body?

Yes

☐

No

☒

If yes, which one?

If your application relates to a children's group

Have all the relevant DBS checks been completed?

Yes

☐

No

☒

Please provide details of your organisations bank / building society account (if your application is successful, the grant will be paid directly to this account):

Name of bank/building society account:

Lloyds Bank

Name of bank or building society the account is held with:

Blaina Community Centre

Sort code:

30 - 96 - 00

Account number:

00418220

Section 3: Tell us about the community activity you wish to support

Are you applying for, or receiving funding from another source? Yes

☐☒

If so, where from and how much?

Please explain what the community grant support will be used for?

We are seeking funding towards the replacement battery for our community defibrillator, at a cost of £279.

The defibrillator is a vital lifeline for our local community and is available to provide emergency assistance when every second counts. To date, it has helped to save **seven lives**, demonstrating just how important it is to ensure this potentially life-saving equipment remains fully operational and ready for use.

The defibrillator requires **replacement pads every two years and a replacement battery every four years** to ensure it remains ready for use when needed. BGCBC councillors have recently very kindly awarded us **£280 towards the purchase of two new defibrillator pads**, meaning we have now exhausted the available councillor funding and are seeking support for the replacement battery.

As a not-for-profit community centre, we have limited funds available to cover unexpected but essential costs. We are therefore reaching out to **Nantyglo and Blaina Town Council** in the hope that they may be able to support us with the £279 battery cost.

We understand that the usual maximum grant is **£200**, but given the importance of maintaining this potentially life-saving equipment, we would be extremely grateful if the Council could consider awarding the full **£279**.

A functioning defibrillator can make the difference between life and death. With your support, we can ensure this vital lifeline remains available and ready to help save lives in our community.

How will your project benefit Nantyglo and Blaina?

Replacing the defibrillator battery will ensure that this vital, life-saving equipment remains fully operational and available to the people of Nantyglo and Blaina when it is needed most.

The Cwtch is a well-used community facility, with **over 250 people accessing activities and services connected with the centre**. The defibrillator is available not only to our visitors, staff and volunteers, but also to the **wider local community and anyone who may require emergency assistance in the surrounding area**.

The defibrillator has already helped to save **seven lives**, highlighting its importance to our community. By keeping it fully maintained, with the required replacement battery and pads, we can provide reassurance that this potentially life-saving equipment will be ready for use in an emergency.

Your support would therefore provide a **direct and potentially life-saving benefit to residents and visitors across Nantyglo and Blaina**, helping to ensure that this important community resource remains available for years to come.

Section 4: Independent Reference Details

Please give the name of someone who can provide an independent reference on behalf of you/your group:

Ann Brankley

Job title/occupation of referee:

Member of IDTA - International Dance Teachers Association .

Referee contact address:

**Chapel Farm
Blaina
Abertillery
NP13 3DJ**

Email address:

annboz.dance@gmail.com

Daytime phone number:

07719 946940

Relationship to the group

Hirer – Old timer Dance Instructor

(if any):

Section 5: To be completed for all applications

Please tick here to confirm that you have read and accepted the grant selection criteria:

☒

Signed on behalf of (if you are applying on behalf of a group)

The Cwtch, Blaina Community Centre – Centre Manager

Signature:

N Horner

Date:

25/08/2026

EXPENSE REPORT - AUGUST 2026

Monthly Expenditure to be ratified for JULY 2026

Payment To	Description	Amount	Method
Lloyds Bank	Monthly Bank Charge	£4.25	D/D
Orbit IT	Monthly Charge	£10.08	O/L
Grenkeleasing	Quarterly photocopier Charge	£120.56	D/D
Market Hall Cinema	Summer Cinema Tickets	£2,100.00	O/L
James Hallam Ltd	Annual insurance	£4,049.99	O/L
Ysgol Bro Helyg	School PTA Grant	£100.00	O/L
D Hillman	Planters Expenses	£80.88	O/L
V Williams	First Aid Kit/ N&N Vouchers	£44.99	O/L
Viking Stationery	Office Supplies	£124.68	O/L
Digihub	Office Printing/ Copying	£38.81	O/L
BG Food bank	July Grant Payment	£200.00	O/L
Payroll	Councillor Payments Q1 (10)	£2,443.60	O/L
Payroll	Staff Payments - July (3)	£3,364.36	O/L
HMRC	Tax & NI - Staff & Councillors	£1,218.55	O/L
TCBC	Monthly Pensions contribution	£740.83	O/L
SLCC	Membership (VW) & Book	£417.40	O/L
PWLB Loan	Salem Chapel - FULL loan Repayment	2025.45	O/L
	TOTAL EXPENDITURE	£17,084.43	

Monthly Expenditure to be ratified for AUGUST 2026

Payment To	Description	Amount	Method
Lloyds Bank	Monthly Bank Charge	£4.25	D/D
Orbit IT	Monthly Charge	£10.08	O/L
Digihub	Office Printing/ Copying	£52.34	D/D
SLCC	ILCA Courses for VW/ KR	£336.00	O/L
ICO	Annual Payment - GDPR	£52.00	O/L
JDH Business	Internal Audit & report for 2025/26	£710.40	O/L
Garry White	Accountancy Quaterly Charge	£90.00	O/L
BG Food Bank	June Grant payment	£200.00	O/L
Kids Cancer Charity	Grant Payment	£100.00	O/L
One Voice Wales	Training Charge	£44.00	O/L
Audit Wales	2024/25 Audit Fees	£205.35	O/L
Viking	July Stationery Order	£223.80	O/L
Payroll	Councillor payment Q1 (missed deadline)	£124.00	O/L
Payroll	Staff Payroll - Aug (3)	£3,159.86	O/L
HMRC	Tax & NI -Staff & Councillor	£806.31	O/L
TCBC	Monthly Pensions contribution	£728.77	O/L
	TOTAL EXPENDITURE	£6,847.16	

Year to date total expenditure for s.137 = £1,000.00

s.137 payments limit is £76,873.20

[(approx number of electors) 6627 x £11.60 (amount per elector) as of February 2026 provided by BGCBC]

Item 7

Upcoming Payments for approval for SEPTEMBER 2026

Please note this is based on known charges, additional expenditure may be required.

2026-2027 budget = £105,543

Payment for	Description	Amount	Method
Lloyds Bank	Monthly Bank Charge	£4.25	D/D
Orbit IT	Monthly Charge	£10.08	O/L
Wonder Cinema	Outdoor Cinema (Aug)	£500.00	O/L
Payroll*	Staff Payroll	£3,300.00	O/L
HMRC*	Tax & NI (staff)	£1,218.00	O/L
TCBC*	Pension Contribution	£704.00	O/L

TOTAL EXPENDITURE £5,736.33

	Expenditure total	% of Budget	YTD Expenditure	YTD % of Budget
April	£5,726.31	5.43		
May	£9,834.88	9.32	£15,561.19	14.74
June	£8,416.39	7.97	£23,977.58	22.72
July	£17,009.02	16.12	£40,986.60	38.83
Aug	£6,847.16	6.49	£47,833.76	45.32
Sept				
Oct				
Nov				
Dec				
Jan				
Feb				
Mar				
Total				

Expenditure	Budget 2026/27 £	Estimated to 30.06.26 £	Actual to 30.06.26 £	Variance (A minus is an overspend) £	Variance %	Explanation of variance if greater than 15%
Wages	39,000.00	9,750.00	12,685.03	-2,935.03	-30	Changes in staffing with an additional temporary member (and including a small overlap of new/old Clerk) has created this overspend. It should be monitored and if it does not get absorbed over the next two quarters then a virement from your RFO Contingency Reserve should be considered.
PAYE (Officers)	12,000.00	3,000.00	3,292.09	-292.09	-10	No explanation required as below 15% threshold
LGPS	10,000.00	2,500.00	2,978.73	-478.73	-19	Changes in staffing involving a small overlap of new/old Clerk has created this overspend. It should be monitored and if it does not get absorbed over the next two quarters then a virement should be considered.
S.137/Donations	6,000.00	1,500.00	800.00	700.00	47	Low receipt of grant/donation requests received in this first quarter.
Subscriptions	3,450.00	862.50	0.00	862.50	100	No expenditure incurred to date.
Office Costs	2,500.00	625.00	198.83	426.17	68	Office expenditure is relatively low during the 1st quarter which is comparable with previous years.
VAT	2,000.00	500.00	41.45	458.55	92	The majority of Council's expenditure in this quarter was non VAT related.
Culture, Awards & Entertainments	14,000.00	3,500.00	0.00	3,500.00	100	No events expenditure incurred to date.

Miscellaneous	6,500.00	1,625.00	756.77	868.23	53	No major expenditure such as insurance renewal (usually paid in June and your largest proportion of expenditure) incurred during this month.
Mayor/Deputy Mayor	600.00	150.00	0.00	150.00	100	No expenditure incurred to date.
Members Remuneration Inc Paye	7,500.00	1,875.00	3,227.30	-1,352.30	-72	The payment includes the outstanding 2025/26 payments that were owing to Members. Monitoring of this heading needs to continue to ensure that, with the inclusion of 2026/27 payments, this will not remain as an overspend at the end of the financial year.
Public Works Loan Board	1,393.00	348.25	696.38	-348.13	-100	Loan repayments are made twice during the year (1 st & 3 rd quarter of the financial year). Therefore, by the 2 nd quarter this overspend will be absorbed. However, if Council are going to pay of this loan in totality this budget heading will be overspent and you will need to utilise the Salem Chapel Reserves to meet that commitment.
Mayoral Expenditure	600.00	150.00	0.00	150.00	100	No expenditure incurred to date.
Total	105,543.00	26,385.75	24,676.58	1,709.17	429	
Budget		Estimated Quarter	Actual Quarter	Variance £	Variance %	

Prepared by: Annette Edwards. Temporary RFO

Dated: 17/07/2026

24 August 2026

2026-27 NATIONAL SALARY AWARD

The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026-27 to be implemented from 1 April 2026. Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2026. If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2026 to the employee's last day of employment.

The attached Annex lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These should be retrospectively applied from 1 April 2026.

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ANNEX 1

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
1	Deleted w e f 1st April 2023				Below LC Scale (for staff other than clerks)
2	£24,413	£12.65	Deleted w e f 1st April 2026		
3	£24,796	£12.85	£25,614	£13.28	
4	£25,185	£13.05	£26,016	£13.48	
5	£25,583	£13.26	£26,427	£13.70	
5	£25,583	£13.26	£26,427	£13.70	LC1 (5-6) (below substantive range)
6	£25,989	£13.47	£26,847	£13.92	
7	£26,403	£13.69	£27,274	£14.14	LC1 (7-12) (substantive benchmark range)
8	£26,824	£13.90	£27,709	£14.36	
9	£27,254	£14.13	£28,153	£14.59	
10	£27,694	£14.35	£28,608	£14.83	
11	£28,142	£14.59	£29,071	£15.07	
12	£28,598	£14.82	£29,542	£15.31	

SCP	1 April 2025	1 April 2026			Scale Ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
13	£29,064	£15.06	£30,023	£15.56	LC1 (13-17) (above substantive range)
14	£29,540	£15.31	£30,515	£15.82	
15	£30,024	£15.56	£31,015	£16.08	
16	£30,518	£15.82	£31,525	£16.34	
17	£31,022	£16.08	£32,046	£16.61	
18	£31,537	£16.35	£32,578	£16.89	LC2 (18-23) (below substantive range)
19	£32,061	£16.62	£33,119	£17.17	
20	£32,597	£16.90	£33,673	£17.45	
21	£33,143	£17.18	£34,237	£17.75	
22	£33,699	£17.47	£34,811	£18.04	
23	£34,434	£17.85	£35,570	£18.44	LC2 (24-28) (substantive benchmark range)
24	£35,412	£18.35	£36,581	£18.96	
25	£36,363	£18.85	£37,563	£19.47	
26	£37,280	£19.32	£38,510	£19.96	
27	£38,220	£19.81	£39,481	£20.46	
28	£39,152	£20.29	£40,444	£20.96	LC2 (29-32) (above substantive benchmark range)
29	£39,862	£20.66	£41,177	£21.34	
30	£40,777	£21.14	£42,123	£21.83	
31	£41,771	£21.65	£43,149	£22.37	
32	£42,839	£22.20	£44,253	£22.94	
33	£44,075	£22.85	£45,529	£23.60	LC3 (33-36) (below substantive range)
34	£45,091	£23.37	£46,579	£24.14	
35	£46,142	£23.92	£47,665	£24.71	
36	£47,181	£24.46	£48,738	£25.26	
37	£48,226	£25.00	£49,817	£25.82	LC3 (37-41) (substantive benchmark range)
38	£49,282	£25.54	£50,908	£26.39	
39	£50,269	£26.06	£51,928	£26.92	
40	£51,356	£26.62	£53,051	£27.50	
41	£52,413	£27.17	£54,143	£28.06	
42	£53,460	£27.71	£55,224	£28.62	LC3 (42-45) (above substantive benchmark range)
43	£54,495	£28.25	£56,293	£29.18	
44	£55,801	£28.92	£57,642	£29.88	

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
45	£57,139	£29.62	£59,025	£30.59	
46	£58,523	£30.33	£60,454	£31.33	LC4 (46-49) (below substantive range)
47	£59,922	£31.06	£61,899	£32.08	
48	£61,198	£31.72	£63,218	£32.77	
49	£62,852	£32.58	£64,926	£33.65	
50	£64,373	£33.37	£66,497	£34.47	LC4 (50-54) (substantive benchmark range)
51	£65,925	£34.17	£68,101	£35.30	
52	£68,053	£35.27	£70,299	£36.44	
53	£70,176	£36.37	£72,492	£37.57	
54	£72,307	£37.48	£74,693	£38.72	
55	£74,454	£38.59	£76,911	£39.86	LC4 (55-62) (above substantive benchmark range)
56	£76,572	£39.69	£79,099	£41.00	
57	£78,718	£40.80	£81,316	£42.15	
58	£80,821	£41.89	£83,488	£43.27	
59	£82,815	£42.93	£85,548	£44.34	
60	£84,852	£43.98	£87,652	£45.43	
61	£86,939	£45.06	£89,808	£46.55	
62	£89,081	£46.17	£92,021	£47.70	

* Hourly Rates

As per the NJC agreement, hourly rates are calculated by dividing annual salary by 52.143 weeks and then by 37 hours. Please note that these hourly rates do not now differ from those published by NJC for Principal Authorities as the calculation bases are in agreement.

Please also note that NJC resolved to delete SCP 1 w.e.f. 1st April 2023

Please also note that NJC have resolved to delete SCP 2 w.e.f. 1st April 2026