

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN

Swyddfa'r r Cyngor, Sefydliad Blaenau, Y Stryd Fawr, Blaenau, NP13 3BN

Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Dear Member,

You are summoned to attend a hybrid meeting of the Town Council to be held at **5:30pm on Tuesday 23rd September 2025** at the Council Chamber, Blaina Institute, High Street, Blaina.

If any member of the public wishes to attend the meeting, please contact the Town Clerk at the above e-mail by 3pm on 23rd September 2025 for details of how to access the meeting.

**** Please note change of time**

Yours sincerely,



Town Clerk

AGENDA

A meeting to which members of the public are entitled to attend.

To receive: Robert Davies of Volunteering Matters/Befriending Project

Members are reminded to note the Standing Orders relating to guest speakers:

1. Members to receive the presentation.
2. Questions to be invited at the end of the presentation.
3. Members are requested to ask only one question each – if time allows AND with permission of the Chair, a second question may be asked.
4. Members are reminded that there is to be no discussion or exchange of points of view between Members and that all dialogue is to be directed through the Chair.

Declaration of Interest

Members are invited to declare matters of interest either at the beginning or at any time during the proceedings. Please note that all declarations of interest must be recorded in the book provided.

1. Apologies:

Members are invited to consider the apologies for absence received and to formally resolve to accept.

2. Town Mayor's Communications:

The Town Mayor's communications for August & September 2025.

3. Questions from the Public:

To receive any questions from the public regarding matters on the agenda (please note this is limited to 10 minutes).

4. Minutes of the Meeting of the Planning and Highways Committee held 22nd July (rescheduled from 8th July) (pages 26 - 27)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

5. Minutes of the Finance and General Purposes Committee held 22nd July 2025 (rescheduled from 8th July) (pages 28 - 31)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

6. Minutes of the Full Council held 22nd July 2025 (pages 32 – 35)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

7. Minutes of the Events Committee held 22nd July 2025 (pages 36 – 40)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

8. Minutes of the Meeting of the Planning and Highways Committee held 9th September 2025 (pages 41 - 44)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

9. Minutes of the Finance and General Purposes Committee held 9th September 2025 (pages 45 - 50)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

10. Correspondence

Members are invited to consider the listed correspondence, plus with the Chair's permission, any urgent information that may be received prior to the date of the meeting.

a) One Voice Wales – (for information/consideration – copies attached)

Remote training dates available between September – November 2025.

b) Tracy Gilmartin – One Voice Wales – (for information/consideration – copies attached)

Welsh Government Consultation on extending the duty on local authorities to broadcast meetings.

c) One Voice Wales – (for information/consideration – copies attached)

Joint one Voice Wales/SLCC EVENT – Wednesday 12th November 2025.

11. Application to the Community Grant Fund:

Members are invited to consider the listed application(s). Members are also reminded that applications will need to be considered in conjunction with the current policy.

None received to date.

12. Audit Action Plan (for information/consideration – copies attached)

Members are invited to consider the Audit Action Plan for year ending 31st March 2025 (Internal Audit), and if appropriate, approve the plan. Members are informed that the Audit Opinion for year ending 31st March 2025 from Audit Wales has not yet been received (*copy attached*).

13. Training (for information/consideration – copy attached)

Members are invited to consider the cost of the Assistant Officer subscribing to the SLCC so that the previously resolved training can be accessed.

14. Confidential Information:

The following item(s) may contain information that is of a confidential or personal nature and is therefore exclusive to Members of the Town Council only. (Public Bodies Admission to Meetings Act 1960).

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Tel: 01495 292817 E-mail: clerk@nantygloandblainatc.co.uk

**Minutes of the hybrid meeting of the Planning & Highways Committee held on
Tuesday 22nd July 2025 (rescheduled from 8th July 2025) at 5:30pm at Town Council
Chamber, Blaina Institute, High Street, Blaina.**

A meeting to which members of the public were entitled to attend.

Present: Cllr K Jones JP, Chair of Planning & Highways Committee, presiding
Councillors G Morvan, L Higgins, C Hillman (remote), M Williams, L Harris,
D Hillman & D Wright.

In attendance: Mrs T Hughes, Town Clerk / RFO
Mr Kevin Rowland, Assistant Officer

Prior to the start of the meeting, the Chair informed of the procedures to be taken in the event of an emergency. **Resolved** to note the information received.

Prior to the start of the meeting, the Town Clerk informed that no members of the public or press were in attendance. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members were reminded that all declarations of interest must be recorded in the book provided. **Resolved** to note that no such declarations were received.

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. **Resolved** to note that apologies were received from Councillor Lydia King. **Further Resolved** that the apologies be received.

2. Questions from the public:

To receive any questions from the public regarding matters on the agenda. Please note that there is a 10-minute allocation time for any questions from the public.

Resolved to note that no questions were received.

3. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chair's permission, any urgent information that might be received prior to the date of the meeting.

a) One Voice Wales – (for information):

Consolidation of Planning Law in Wales – Publication of Draft Planning (Wales) Bill
Correspondence from One Voice Wales concerning the publication of Draft Planning Bill for Wales.

Resolved to note the information received.

4. **Planning Applications:**

Members were invited to consider the listed planning applications and with the Chair's permission, any additional planning applications that may be received prior to the meeting:

a) Plan Application no. P/2025/0173 Ebenezer Chapel Cottages, West Side, Blaina, NP133DE:

Conversion and change of use of 2nd floor of Ebenezer Chapel (D1) to residential use (C3) forming part of number 2 Ebenezer Chapel Cottages with rear second floor access/egress external stairs and stove with chimney stack.

Resolved that no representations or objections be made.

5. **Licence Applications:**

Members were invited to note the application(s) **for information only:**

No applications received to date.

Additional applications received with permission of the Chair:

- Michael O'Dowd, 10 King Street, Nantyglo (applicant)
Temporary Event, notification of sale of alcohol on Saturday 2nd August 2025 in respect of a 7 a side ruby tournament (Licensing Act 2003) (details of application)
The Pavillion, Banna Park, Nantyglo, NP23 4NN (premises name & address)
- Alana SR Insley, 73 Lancaster Street, Blaina (applicant)
Temporary Event Notice for the sale of alcohol & provision of regulated entertainment between 1pm & 5pm on 2nd August 2025 in respect of a summer fete (Licensing Act 2003) (details of application)
Llanhilleth RFC Grounds, Colliery Way, Llanhilleth (premises name & address)
- Alana SR Insley, 73 Lancaster Street, Blaina (applicant)
Application for a temporary street trading consent on 2nd August 2025 in respect of a summer fete (details of application)
Llanhilleth RFC Grounds, Colliery Way, Llanhilleth (premises name & address)

Resolved to note information received.

Meeting declared closed at 17:36pm.

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Minutes of the hybrid meeting of the Finance and General Purposes Committee held at 17:36 pm on Tuesday 22nd July 2025 (rescheduled from 8th July 2025) at the Council Chamber, Blaina Institute, High Street, Blaina.

A meeting to which members of the public were entitled to attend.

Present: Cllr D Hillman, Chair of Finance & General Purposes Committee, presiding
Cllr C Hillman (remotely), Cllr G Morvan, Cllr M Williams, Cllr L Harris, Cllr L Higgins,
Cllr K Jones JP & Cllr D Wright

In attendance: Mrs T Hughes, Town Clerk / RFO
Mr. Kevin Rowland Assistant Officer

A meeting to which members of the public were entitled to attend.

Prior to the start of the meeting, the Town Clerk informed that no members of the press or public were in attendance. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members are reminded that all declarations must be recorded in the book provided. **Resolved** to note that no declarations were received.

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept.

Resolved to note that apologies were received from Cllr L King.

Further Resolved that the apologies be accepted.

2. Questions from the Public:

To receive any questions from the public regarding matters itemised on the agenda (limited to 10 minutes total).

Resolved to note that no questions were received.

3. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that might be received prior to the date of the meeting.

a) One Voice Wales (for information / consideration):

Members were invited to consider changes to their constitution proposed by One Voice Wales and the following comments were made:

- OVW were looking to reduce number of councils in attendance (quorum) when discussing issues due to low attendance from councils has meant that many meetings had been inquorate.
- There were concerns regarding OVW being the sole 'voice' to represent with Welsh Government (page 3 – 2.2.d). Members were assured that Town Councils were still able to voice concerns and issues.
- (page 6 item 4.3) – wording did not appear to make sense and page 9 stated the same wording which some Members thought confusing.

Resolved to note the information received and **Further Resolved** to clarify the above points.

b) Marie Curie (for information):

Letter of thanks in respect of a recent financial donation provided.

Resolved to note the information received.

4. **Charter of Common Agreement with Blaenau Gwent County Borough Council:**

Members were invited to consider signing the charter with Blaenau Gwent County Borough Council and the following comments were made:

Pg 6 - Local democracy, there were concerns regarding the accessibility of meetings towards the general public.

Pg 7 – Planning Training – it was commented that Blaenau Gwent CBC should offer more training for Town Councils in order to keep up to date with new legislation.

Pg 8 – Ethics – Most people were unaware as to who was the Monitoring Officer at Blaenau Gwent CBC?

Pg 11 – it was noted that the Annual Progress Report on the Charter had not been received.

The Town Clerk informed that Blaenau Gwent CBC had requested that, providing Council agreed with the Charter of Common agreement in principle, the Town Council could sign the Charter and, that any operational issues could be resolved at a later date.

Resolved to note the information received and **Further Resolved** for Nantyglo and Blaina Town Council to sign the Charter of Common Agreement with Blaenau Gwent County Borough Council in principle.

5. **S.137 donations (Local Government Act 1972 & Well-being of Future Generations (Wales) Act 2015:**

As previously resolved, Members are invited to consider making further financial donations to Blaenau Gwent Foodbank to assist residents of Nantyglo and Blaina for the month of July 2025.

Resolved that a financial donation of £200.00 be made to Blaenau Gwent Foodbank to assist Nantyglo & Blaina residents for the month of July 2025.

6. Application to the Community Grant Fund:

Members are invited to consider the listed application(s), plus with the Chairman's permission any additional applications that may be received prior to the date of the meeting. Members are also reminded that applications will need to be considered in conjunction with the current policy.

- a) *None received to date.*

Resolved accordingly.

7. Salem Chapel:

Members were invited to consider the attached inspection report:

- June 2025.
Comments and queries were invited:

In response to a query, the Town Clerk informed that, to her untrained eye, whilst the physical condition of the chapel continued to deteriorate, there did not appear to be any additional issues.

Resolved to note the information received and **Further Resolved** that the report be approved.

8. Confidential Information:

The following item(s) might contain information that was of a confidential or personal nature and was therefore exclusive to Members of the Town Council only. (Public Bodies Admission to Meetings Act 1960). **Resolved** that the motion be supported.

a) Precept, Income and Expenditure Report:

Members were invited to consider, and if appropriate approve the Precept, Income and Expenditure Report for:

- June 2025 – comments and/or queries were invited:

It was noted that expenditure forecast was just above the recommended level. The Town Clerk / RFO informed that this was due to annual insurance being paid.

Resolved that the report be approved

b) Periodic Financial Reports:

Members were invited to consider, and if appropriate approve the following reports for April – June 2025:

- i. Budget Monitoring – 1st April 2025 – 30th June 2025 – comments and / or queries were invited:

In response to a query regarding VAT expenditure the Town Clerk RFO explained that the variance was due to several larger VAT related items such as Christmas lights had not been purchased.

Resolved that the report be approved.

- ii. Bank Reconciliation – 1st April 2025 – 30th June 2025 – comments and / or queries were invited:

In response to a query regarding two cheques unpresented cheques – the Town Clerk / RFO informed that the cheques were made to a Member, who would present the cheques for payment in the near future.

Resolved that the report be approved.

Meeting declared closed at 17:52 pm

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Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Minutes of the hybrid Meeting of the Town Council held at 17:55 pm on Tuesday 22nd July 2025 at the Council Chamber, Blaina Institute, High Street, Blaina.

A meeting to which members of the public were entitled to attend.

Present: Councillor G Morvan, Town Mayor, presiding
Councillors M Williams, D Hillman, C Hillman (remotely), K Jones JP, L Harris, L Higgins, & D Wright

In attendance: Mrs T Hughes, Town Clerk / RFO
Mr. K Rowland, Assistant Officer

Prior to the start of the meeting, the Chair informed of the procedures to be taken in the event of an emergency. **Resolved** to note the information received.

Prior to the start of the meeting, the Town Clerk informed that no members of the public or press were in attendance. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Please note that all declarations of interest were recorded in the book provided.

Resolved to note that no declarations were received.

1. Apologies:

Members were invited to consider the apologies for absence received and to formally resolve to accept. **Resolved** to note apologies accepted from Councillor L King.

Further Resolved that the apologies be approved.

2. Town Mayor's Communications:

The Town Mayor's communications for June & July 2025.

Town Mayor informed that he had attended to the Armed Forces Day held by Tredegar Town Council at Bedwellty park on June 29th and enthused about how well the day had gone, with Military organisations in attendance, entertainment in the bandstand and plenty of ice cream for a warm busy event.

The Town Mayor also informed of his attendance at Aneurin Bevan Day on July 6th, another event held by Tredegar Town Council and that was also a really enjoyable event similar to Armed Forces Day. Of note was meeting Alun Davies MS and that he would,

once again be happy to visit Nantyglo and Blaina Town Council to attend a meeting as a guest speaker.

On 17th July, the Town Mayor had attended a local dementia group held at The Cwtch in Blaina, where he joined in with the activities etc and witnessed the excellent work provided by the group. The Town Mayor informed that the Group had asked him to attend another future meeting/session.

Resolved to note the information received.

3. Questions from the Public:

To receive any questions from the public regarding matters on the agenda (please note this was limited to 10 minutes). **Resolved** to note that no such questions were received.

4. Minutes of the Meeting of the Town Council held 24th June 2025 (pages 14 – 19)

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

Pg 18 (11d)- In response to a query regarding the sign on the building, it was stated that Mr R Dunham (contractor) was to negotiate a more appropriate and agreeable location on the front of Blaina Institute for the Nantyglo and Blaina Town Council sign to be fixed.

Pg 18/19 (12) – Regarding the BGCBC Liaison Meeting, Councillors D Hillman and C Hillman were unable to attend and could not access the meeting remotely.

Pg 19 (13)- the proposed group photo was not resolved, and it was agreed that it was each Councillors discretion to be involved if they wish.

Cllr K Jones JP informed that it had been an honour to Chair the Meeting of the Town Council in the Town Mayor's absence. The Town Mayor thanked Cllr Jones for chairing the meeting in his absence.

Resolved that the minutes be approved and **Further Resolved** to organise a group photo in due course.

5. Minutes of the Events Committee Meeting held 24th June 2025 (pages 20 - 25)

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

Pg 21 (3a) – In response to a query, the Town Clerk informed that a Task and Finish meeting would be arranged to take place in September 2025.

Pg 21/22 (3d) – In response to a query, the Town Clerk updated members that planters have been ordered and would be delivered to R Dunham who would then deliver the planters when the individual locations were confirmed.

Pg 22 & 22 (5,6 & 7) – attention was drawn to the Summer Events.

Pg 24 (10)– attention was drawn to a need for additional Christmas lights in Nantyglo.

Pg 25 (11) – planter located outside of the Co-op could now be attended to since the reopening of the Co-op.

Resolved that the minutes be approved.

6. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chair's permission, any urgent information that might be received prior to the date of the meeting.

None received to date.

Resolved accordingly.

7. Annual Report:

Members are invited to consider the Annual report of the Council for 2024/25, and to approve if appropriate.

Pg 3 – J Bond and L Harris dates need to be amended from 2025 to 2024.

Pg 4 – Delete K Jenkins from table.

Pg 4 – Members were informed that there had not been any contact regarding Blaina Institute Trust Fund.

Pg 4 – Councillors D Hillman and C Hillman should read 'Blaenau Gwent County Borough Council' Planning Observer.

Resolved that the Annual Report be approved and **Further Resolved** that corrections be made.

8. Application to the Community Grant Fund:

Members were invited to consider the listed application(s). Members were also reminded that applications would need to be considered in conjunction with the current policy.

Additional application received with permission of the Chair:

Resolved accordingly.

a) Memory Café & Activity Group:

The Town Mayor informed that he had recently visited the group.

Resolved that a donation of £100 be made to the Memory Café and Activity Group.

9. Members Updates:

Members were invited to provide any relevant updates and / or information:

Councillor D Hillman noted that he attended the funeral of Shirley Ford and was surprised at the lack of Blaenau Gwent County Borough Councillors in attendance.

Resolved to note the information received.

10. Other Items (with permission of the Chair):

a) Town Council Vacancies:

Members were invited to consider the five applications recently received in respect of the advertised vacancies for co-option to the Town Council (all members had been provided with copies of the applications and covering letters).

Members were reminded of the Council's Standing Orders in respect of the co-option procedure.

- Olive Elaine SINGLETON
- Mark EVANS
- Andrew FRYER
- Susan HOWLETT
- Wayne LEWIS

It was **Resolved** that the Town Clerk and Assistant Officer act as 'tellers' for the vote.

In regard to Cllr C Hillman attending remotely Town Clerk explained that she could cast her vote via email to the Town Clerk or by private phone call (on speaker) with both the Town Clerk and Assistant Officer (vote cast via the phone call).

Resolved to note that Mark Evans, Andrew Fryer, Susan Howlett and Wayne Lewis were co-opted but **Resolved** to note that as the vote was 'tied' in respect of Olive Elaine Singleton (4 votes for and 4 votes against), the Town Clerk informed that the Chair/Town Mayor had the casting vote and, as such, **Resolved in favour** that Olive Elaine Singleton be co-opted as a Town Councillor to Nantyglo & Blaina Town Council (5 votes in favour and 4 votes against).

Resolved that Olive Elaine Singleton, Mark Evans, Andrew Fryer, Susan Howlett & Wayne Lewis be co-opted as Town Councillors to Nantyglo & Blaina Town Council.

Meeting declared closed at 6:40 pm

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes Town Clerk/RFO

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Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Minutes of the hybrid meeting of the Events Committee held at 6.45pm on Tuesday 22nd July 2025 at the Council Chamber, Blaina Institute, High Street, Blaina.

A meeting to which members of the public were entitled to attend.

Present: Councillor L Higgins, Chair of the Events Committee, presiding
Councillors G Morvan, L Harris, M Williams, D Hillman, C Hillman (remote),
K Jones JP & D Wright.

In attendance: Mrs T Hughes, Town Clerk / RFO
Mr K Rowland. Assistant Officer

Prior to the start of the meeting, the Town Clerk informed that no members of the public or press were in attendance. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Please note that all declarations of interest must be recorded in the book provided. **Resolved** to note that no declarations were received.

1. Apologies:

Members were invited to consider the apologies for absence received and to formally resolve to accept. **Resolved** to note apologies accepted from Cllr L King.
Further Resolved that the apologies be accepted.

2. Questions from the public:

To receive any questions from the public regarding matters on the agenda. There was a 10 minute allocation time for any questions from the public.

Resolved to note that no such questions were received nor were any members of the press or public in attendance.

3. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chair's permission, any urgent information that might be received prior to the date of the meeting.

a) Blaenau Gwent County Borough Council – (for information):

Poster informing of the Play in the Park sessions which had been funded by the Town Council. Members were informed that this information had been advertised on the Town Council's Facebook page and website. Blaenau Gwent CBC would also advertise the event on their own Facebook page and sending to local schools as well as putting posters in the locality. Members were informed that the Town Council logo could not be used on posters due to problems with its resolution.

Blaenau Gwent County Borough Council were corrected with details of address and poster was redone. It was stated that the poster itself looked very busy. Members were informed that the first play session was very well attended and busy.

Resolved to note the information received.

b) Blaina Community Sports Club - (for information & consideration):

Email response from Blaina Community Sports Club informing that an appropriate 'unveiling' event could be arranged. Members were invited to consider a suitable date and event.

Members considered the information and stated that a Member offered to contact the family of David Watkins regarding the proposed event. It was agreed that the event take place from September onwards for approximately 30 people plus potential dignitaries with light refreshments to be offered.

Resolved that powers be delegated to Town Clerk and Assistant Officer to investigate event possibilities and arrange.

Additional correspondence received with permission of the Chair:

c) Tredegar Town Council – (for information):

Email invitation to all Members to attend a ceremony to commemorate Merchant Navy Day on at 1pm Wednesday 3rd September 2025 at Bedwellty House, Bedwellty Park, Tredegar. The Town Mayor informed that he would be in attendance at the event.

In response to a query, the Town Clerk informed that the Red Ensign was raised on Blaina Institute to commemorate Merchant Navy Day.

Resolved to note the information received.

d) Blaenau Gwent County Borough Council – (for information):

Email from the Town Centre Manager, informing and inviting all Members to a series of events taking place in the grounds of St Peter's Church, Blaina during July and August 2025.

The Town Mayor informed that he attended the Dinosaur event and the Town Centre Manager had invited him to attend officially on behalf of Nantyglo and Blaina Town Council on an event organised for the 8th of August. The Town Mayor and Chair of the Events Committee both mentioned the event was very well attended.

Resolved to note the information received.

4. VJ Day – 15th August 2025:

Members were invited to consider collaborating with the Royal British Legion and other possible organisations to hold an event to celebrate VJ Day (similar to the recent VE Day event), including for the Town Council to consider purchasing refreshments as before and for these to be available at the Council Chamber. Members were also informed that as per Council's recent resolution, a total of 6 specific VJ Day commemorative flags had been purchased at a total cost of £33.63. The Royal British Legion (Blaina Branch) have advised that they will erect all the commemorative flags throughout Nantyglo & Blaina.

Cllr G Morvan informed that a commemoration service would take place at the War Memorial in Cwmcelyn Central Park at 11am on August 15th which would be conducted by Revered Roy Watson, and a wreath would be laid. Invites were to be sent to local Blaenau Gwent County Borough Ward Councillors, Lord Lieutenant of Gwent, High Sheriff of Gwent and other dignitaries. The public would also be welcome to attend the ceremony, and the event would be advertised on Facebook. The format of the event would be very similar to this year's VE Day celebrations. Members considered and agreed to the request to purchase light refreshments to be made available to all following the ceremony (as per the VE Day Commemoration).

Resolved to note the information received and **Further Resolved** to provide light refreshments as detailed.

5. Forthcoming Events:

- **Free Cinema Showings – 1st, 8th, 15th & 22nd August 2025 (Fridays) at Market Hall Cinema:**

The event had been advertised on both Facebook and the website and over 100 tickets for each date (as at 10th July 2025) had been allocated. There had been a lot of positive feedback regarding the event.

All members agreed the events were fantastic and with just 8 tickets left for two showings (at time of meeting) it had been an overwhelming success. Andrea Durbin of Market Hall Cinema also stated that the support from Nantyglo and Blaina Town Council was an amazing business boost for the cinema.

Resolved to note the information received.

- **Free Swimming Sessions – 6th & 27th August 2025 (Wednesdays) at Abertillery Leisure Centre:**

The event had been advertised on both Facebook and the website and over 90 tickets for each of the dates (as at 10th July 2025) have been allocated. As with the cinema showings, there had been a lot of positive feedback regarding the event.

Members agreed this was a fantastic idea and were similarly impressed with how many tickets had gone (just 43 left from a combined allocation of 330 tickets over two days). Feedback from the public had been very positive.

Resolved to note the information received.

- **Play in the Park Summer Sessions – 21st July, 28th July, 4th August, 11th August & 18th August 2025 (Mondays) at Central Park:**

The event had been advertised on both Facebook and the website, whilst Blaenau Gwent CBC were also advertising the event on their advertising channels. Residents were also provided with a copy of the poster when they collected cinema and/ or swimming tickets. There had been a lot of positive feedback regarding the event.

Resolved to note the information received.

Councillor G Morvan declared an interest in the following item – Resolved Cllr G Morvan remain in the meeting to inform of the event.

- **Concert in aid of the Town Mayor's Appeal – 5th August 2025 at St Peter's Church:**

A concert in aid of the Town Mayor's Appeal (The Community Hope Project) would take place at St Peter's Church, Blaina at 7pm on Tuesday 5th August 2025. Abertillery Orpheus Male Choir and Abertillery Ladies Orpheus Choir would be performing, and tickets were £5. The concert had been advertised on both Facebook and the Council's website, with posters displayed locally and at Abertillery and Brynmawr.

Councillor G Morvan informed that posters were displayed throughout Nantyglo & Blaina and that BGfm were also advertising the event. Member asked if tickets were now available and it was confirmed that they were. A Member informed that St Peter's Church could hold 300 seats available and all members were welcome.

Resolved to note the information received.

6. Nantyglo & Blaina In Bloom 2025 – Update:

The Town Clerk informed that a total of 9 entries for the In Bloom competition had been received for a variety of categories.

The previously arranged judge of the competition was no longer available to judge the competition, although a replacement judge had been sought and judging was to take place as soon as possible. Due to the unforeseen delay in judging taking place and to avoid further delays, Members were asked to consider delegating power to the Town Clerk in order to finalise the results based on the judge's scores.

Previous Judge is no longer available and so currently looking to find a suitable replacement to judge the competition. Previous appointed Judge had recently cited reasons that had not been made clear to Nantyglo and Blaina Town Council. An awards ceremony would be organised to take place in the autumn as in previous years.

Resolved to note that information received and **Further Resolved** that powers be delegated to Town Clerk, Assistant Officer and Cllr G Morvan (Leader of the Council) to appoint an appropriate judge, agree the judging scores and organise an awards ceremony.

7. Town Council Logo:

Due to difficulty in using the existing Town Council logo on posters etc (due to issues with it being produced clearly for posters etc), Members were invited to consider if a more modern and relevant logo for the Town Council be investigated.

Assistant Officer stated that due to the current logo being of low resolution a new clear and modern logo might be appropriate. Blaenau Gwent County Borough Council had previously informed that the resolution (of the current logo) was too small and was unable to be used on posters for the Playscheme events for 2025.

Member agreed that the logo needed to be simplified but mentioned costs associated with changing pull up banners needed to be taken into account and requested that logo design concepts to be produced and considered by Council.

Resolved to note the information received and **Further Resolved** for Assistant Officer to produce concepts and to re-agenda for consideration.

Meeting declared closed at 7:18 pm

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes - Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN
Swyddfa'r Cyngor, Sefydliad Blaenau, Y Stryd Fawr, Blaenau NP13 3BN

Tel: 01495 292817 E-mail: clerk@nantygloandblainatc.co.uk

**Minutes of the hybrid meeting of the Planning & Highways Committee held on
Tuesday 9th September 2025 at 6:00pm at Town Council Chamber, Blaina Institute,
High Street, Blaina.**

A meeting to which members of the public were entitled to attend.

Present: Cllr K Jones JP, Chair of Planning & Highways Committee,
Councillors G Morvan, L Higgins, C Hillman, M Williams, L Harris, L Emanuel,
D Hillman, A Fryer, M Evans, & E Singleton.

In attendance: Mrs T Hughes, Town Clerk / RFO
Mr Rowland, Assistant Officer

Prior to the start of the meeting, the Chair welcomed and introduced newly co-opted Members to their first meeting. **Resolved** to note the information received.

Prior to the start of the meeting, the Chair informed of the procedures to be taken in the event of an emergency or fire alarm. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members were reminded that all declarations of interest must be recorded in the book provided.

Resolved to note that no declarations were received.

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. **Resolved** to note apologies were received from Councillors Lydia King, David Wright, Wayne Lewis & S Howlett. **Further Resolved** that the apologies be received.

2. Questions from the public:

To receive any questions from the public regarding matters on the agenda. There was a 10-minute allocation time for any questions from the public.

Resolved to note no questions were received and **Further Resolved** to note that no members of the public or press were present.

3. **Correspondence:**

Members were invited to consider the listed correspondence, plus with the Chair's permission, any urgent information that might be received prior to the date of the meeting.

a) One Voice Wales / Welsh Government (for information / consideration):

Consultation on Revisions to the Separate Collection of Waste Materials for Recycling: A Code of Practice for Wales.

The Chair informed that Members could respond individually to the consultation.

Resolved to note the information received

Additional Correspondence with permission of the Chair:

b) Gwent Police (for information / consideration):

A number of emails have been received from Gwent Police, Cllr L Winnett (Blaenau Gwent CBC) and Helena Hunt (Community Safety Officer, Blaenau Gwent CBC) regarding ongoing issues of possible anti-social behaviour at West Side in Blaina. The emails query, if the bench at West Side (originally erected by the Town Council and more recently refurbished by local residents by way of a small financial grant) being removed may help to alleviate the issues of possible anti-social / nuisance behaviour in the locality. All concerned have been informed of the information regarding the bench and, the most recent information informs that the local Police would continue to monitor the issues together with more frequent patrols, especially during the evenings.

Members noted the information provided and agreed that after the bench having been an asset to the area for several years and they would not support its removal. Members felt that more could be done by Gwent Police to deter antisocial behaviour in respect of this issue.

Resolved to note the information received and **Further Resolved** to send a response to Gwent Police stating that Town Council would not support the removal of the bench and that any issues of anti-social behaviour should be the responsibility of the Police.

4. **Decisions taken under delegated powers during August 2025:**

Members were informed of the decisions taken under delegated powers during August 2025 in respect of the listed planning applications. Members were asked to consider supporting the delegated decisions.

a) Plan Application No. P/2025/0227 – The Red Lion Hotel, High Street, Blaina:

Change of use the ground floor public house to retail use, external alterations at ground floor, convert first floor existing residential into 2no. residential flats.

Resolved that no representation or objection be made.

Resolved that the decision be supported

- b) Plan Application No. P/2025/0234 – Ty Cwtch, 8 Lakeside Close, Nantyglo:
Installation of additional CCTV camera on side elevation
Resolved that no representations or objections be made.
Resolved that the decision be supported.
- c) Plan Application No. P/2025/0238 – 9 Glen View, Waen Ebbw Road, Nantyglo:
Proposed demolition of garage, new single storey rear house extension, new detached outbuilding and widening of drive with extension to cross-over drop-kerb. Alteration to fenestration.
Resolved that no representations or objections be made.
Resolved that the decision be supported

5. Planning Applications:

Members were invited to consider the applications listed below and, with the permission of the Chair, any further applications that may be received prior to the date of the meeting:

- a) Plan Application No. P/2025/0225 – Development Site, Bourneville Road, Blaina:
Construction of 4no. detached dwellings with associated gardens and parking.
It was noted that this planning application was located within the boundaries of the Cwmtillery Ward (for consideration by Abertillery & Llanhilleth Community Council) and not the Blaina Ward.
Resolved to note the information received as application is for consideration by Abertillery & Llanhilleth Community Council.
- b) Plan Application No. P/2025/0120 – 18 Limestone Road, Nantyglo, NP23 4ND:
Proposed single storey extension to south-west elevation of building.
Resolved to note that no representations or objections were made.

*Cllr L Higgins declared a personal interest in item 6b. **Resolved** to note the information received and **Further Resolved** that Cllr Higgins remain in the meeting.*

6. Licence Applications:

Members were invited to note the application(s) **for information only**:

<u>Name & Address Of Applicant(s):</u>	<u>Details of Application:</u>	<u>Premises Name & Address:</u>
a) Stephen Smith 66 Lakeside Way Nantyglo	Application for a permanent street trading consent	Land near Howden's Waun y Pound Industrial Estate, Ebbw Vale

- | | | |
|---|--|---|
| b) Carl George
Springvale
Brook Street,
Brynmawr | Street Trading Consent-
Renewal application for
Mobile Catering Services | Carl's Catering Mobile
Service, Blaina Road,
Brynmawr |
|---|--|---|

Additional Licensing Application received with permission of the Chair:

- | | | |
|--|---|------------------------------------|
| c) Craig Fielding
20 Oak Road
Blaina | Application for a temporary
street trading consent for every
Wednesday – Sunday in the
Month of September starting
Wednesday 10 th September
2025, selling hot & cold foods | Dyffryn Park
Blaina
NP13 3BZ |
|--|---|------------------------------------|

Resolved to note the information received.

Meeting declared closed at 18.22 pm.

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes - Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN
Swyddfa'r Cyngor, Sefydliad Blaenau, Y Stryd Fawr, Blaenau NP13 3BN

Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Minutes of the hybrid meeting of the Finance and General Purposes Committee held at 18:23 pm on Tuesday 9th September 2025 at the Council Chamber, Blaina Institute, High Street, Blaina.

A meeting to which members of the public were entitled to attend.

Present: Cllr D Hillman, Chair of Finance & General Purposes Committee, presiding
Councillors G Morvan, L Higgins, C Hillman, M Williams, L Harris, K Jones JP,
L Emanuel, A Fryer, M Evans & E Singleton.

In attendance: Mrs T Hughes, Town Clerk / RFO
Mr Kevin Rowland, Assistant Officer

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members were reminded that all declarations must be recorded in the book provided. **Resolved** to note that the Assistant Officer declared a personal & pecuniary interest in item 10 and the Town Clerk/RFO and Assistant Officer declared a personal & pecuniary interest in item 12a, and Councillors D Hillman, C Hillman, L Harris and L Emanuel declared a non-pecuniary interest in item 3.

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. **Resolved** to note apologies received from Councillors L King, D Wright, W Lewis & S Howlett.

Further Resolved that apologies be accepted.

2. Questions from the Public:

To receive any questions from the public regarding matters itemised on the agenda (limited to 10 minutes total).

Resolved to note that no questions were received and **Further Resolved** to note that no members of the public or press were present.

3. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

a) Royal Voluntary Service / Memory café & Activity Group (for information):

Email of thanks in respect of a recent financial donation provided.

Resolved to note the information received.

b) Aneurin Bevan UHB (for information)

Email informing of the Blaenau Gwent Food summit.

Councillor Morvan stated that, if possible, he would attend the event.

Resolved to note the information received.

c) One Voice Wales (for information):

i. Email informing that the Extraordinary meeting had now been cancelled.

Resolved to note the information received.

ii. Email informing of the National Conference & Annual General Meeting to take place on 1st August 2025.

Members were informed of additional information received from One Voice Wales in respect of this item i.e. that a motion submitted by Chepstow Town Council had been omitted from the original list by OVW – ‘Chepstow Town Council calls upon One Voice Wales to lobby the Welsh Government to consider increasing and extending the financial threshold for free school meals in Wales to secondary school children in line with other devolved governments in the united Kingdom’.

Nantyglo and Blaina Town Council representative informed that they would be unable to attend the Annual Conference and General Meeting but that any motions discussed should be supported by Nantyglo and Blaina Town Council.

Resolved to note the information received and **Further Resolved** to support the motions submitted.

d) Blaenau Gwent County Borough Council (for information & consideration):

Invitation to the unveiling of the Steve Jones statue followed by a special Q & A event at the General Offices, Ebbw Vale for two representatives of the Town Council to attend. Due to the request of Blaenau Gwent CBC for the names of the attendees be submitted as soon as possible, the Town Mayor/Leader of the Council had agreed (via delegated decisions) that himself and the Chair of Events, Cllr L Higgins attend.

Resolved to note the information received.

4. **S.137 donations (Local Government Act 1972 & Well-being of Future Generations (Wales) Act 2015:**

As previously resolved, Members were invited to consider making further financial donations to Blaenau Gwent Foodbank to assist residents of Nantyglo and Blaina for the months of August & September 2025.

Resolved that a financial donation of £400.00 be made to Blaenau Gwent Foodbank to assist Nantyglo & Blaina residents for the months of August and September 2025.

5. Application to the Community Grant Fund:

Members were invited to consider the listed application(s), plus with the Chairman's permission any additional applications that might be received prior to the date of the meeting. Members were also reminded that applications would need to be considered in conjunction with the current policy.

- a) *None received to date.*

Resolved accordingly.

6. Town Council Vacancies:

Members were invited to consider the attached application received in respect of an advertised vacancy in the Nantyglo Ward for co-option to the Town Council.

Members were reminded of the Council's standing Orders in respect of co-option.

- David FINCH

It was **Resolved** that the Town Clerk and Assistant Officer act as 'tellers' for the vote.

Unanimously Resolved that David Finch be co-opted as a Town Councillor to Nantyglo & Blaina Town Council.

7. For Information / Consideration:

Members were informed of the following:

- Due to building work ongoing at Blaina Institute, The Town Council had displayed the Red Ensign on Blaina Constitutional Club in commemoration of Merchant Navy Day on Wednesday 3rd September 2025.

Resolved to note information received.

- A delivery of the three additional planters has been received, but Members were informed that the planters were the wrong size. Members were informed that whilst the Town Council have paid the correct price for the planters already received an additional payment of £562.27 would need to be paid in order to receive the larger planters.

Resolved to note information received and **Further Resolved** that item be submitted to the Events Committee for consideration.

8. Salem Chapel:

Members were invited to consider the attached inspection reports:

- July 2025
- August 2025

In response to a query, the Town Clerk informed that, to her untrained eye, whilst the physical condition of the building continued to deteriorate, that there did not appear to be any additional issues.

Resolved that the reports be approved and **further Resolved** that an update be provided by the Town Clerk at the next meeting of the Full Council.

9. Statement of Payments made to Members – 1st April 2024 to 31st March 2025:

Members were informed that the annual Statement of Payments made to Members for the financial year 2024/25 had been provided to the Democracy & Boundary Commission Cymru & Audit Wales and published on the Town Council's website as required by s.151 of the Local Government Measure 2011

Resolved to note the information received.

*The Assistant Officer declared a personal interest in item 10 below. **Resolved** to note information received and **Further Resolved** that the Assistant Officer to remain in the Council Chamber for the item.*

10. Training:

Members were invited to consider and approve, that the Assistant Officer undertakes the training course Introduction to Local Council Administration (ILCA) which was provided by the Society of Local Council Clerks (SLCC). The training is recommended as the first course for newly appointed Town Clerks and deputies and is completed online within a one year period. The cost of the training is £120.00 + VAT. Members are reminded that the job description for the post of Assistant Officer states it is an essential requirement that this training is to be completed.

Resolved that the Assistant Officer undertakes the Introduction to Local Council Administration (ILCA) which would be funded by the Town Council.

11. In Bloom:

The Town Clerk provided a verbal update.

The Town Clerk informed that judging had taken place on Tuesday 19th August 2025 with Gwynfor Evans and Aaron Browning (Tai Calon). A total of seven gardens were visited and judged. Members were provided with a copy of the scores which were noted. The Town Clerk informed that judging could not take place at Ysgol Bro Helyg due to the school not being open during the school holidays. The Town Clerk had contacted the lead teacher for Ysgol Bro Helyg's entry to offer judging taking place in September based on what the garden would have looked like but, Ysgol Bro Helyg declined this due to most of the garden and growth having been cut back etc but thanked the Town Council for the offer and stated that they would apply next year. The Town Clerk informed that she had discussed this item being considered by the Finance & General Purposes Committee with the Chair of Events Committee due to time constraints.

Members considered the judges scores and **Resolved** the results as indicated and **Further Resolved** that the overall winner of the 2025 In Bloom competition is Mark Williams.

12. Confidential Information:

The following item(s) may contain information that is of a confidential or personal nature and is therefore exclusive to Members of the Town Council only. (Public Bodies Admission to Meetings Act 1960). **Resolved** that the motion be supported.

*The Town Clerk / RFO and Assistant Officer declared a pecuniary and personal interest in item 12a. **Resolved** that Town Clerk/RFO and Assistant Officer leave the Council Chamber for the item.*

Town Clerk/RFO and Assistant Officer left the Council Chamber at this junction.

a) Annual Pay Award 2025/26 – Society of Local Council Clerks

Members were informed of the National Salary Award and to resolve as appropriate.

Members were informed that:

- The Town Council had adopted the National Agreement regarding wages and employment terms.
- The agreement is to be implemented from 1st April 2025.
- The Town Council included an amount equivalent to 3% for any such wage agreement in its budget and precept report for 2025/26.
- The pay agreement stated is 3.2%.

The Town Clerk/RFO and Assistant Officer returned to the Council Chamber and were informed by that Council had agreed to the 3.2% pay increase backdated to the 1st April 2025 as detailed, with the Council's reserves accounts to facilitate the additional 0.2% if required.

Resolved to note the information received and **Further Resolved** that the pay award be implemented as per the National Agreement.

b) Precept, Income and Expenditure Report:

Members were invited to consider, and if appropriate approve the Precept, Income and Expenditure Report for:

- July 2025
- August 2025

Chair commented that the current monthly expenditure aligned with the recommended forecasted expenditure.

Resolved that the report be approved

c) Periodic Financial Reports:

Members were invited to consider, and if appropriate approve the following reports for April – June 2025:

- General & Earmarked Reserves – 1st April 2025 – 31st July 2025

Comments and queries were invited – none received.

Resolved that the report be approved.

13. Additional Information:

- Cllr E Singleton:

Informed of an issue at Central Park, Cwmcelyn, whereby the remainder of a bench that had been removed by (it was assumed) Blaenau Gwent CBC, caused an injury to a child and to enquire if it could be removed as not to cause harm in the future.

Resolved to note information received and **Further Resolved** to contact Blaenau Gwent County Borough Council to make the request.

- Cllr A Fryer:

Informed that wildflowers that grow in an area near Cwmcelyn Pond and Ystruth Primary School. Cllr Fryer requested if the grass could be cut as the wildflowers there may not grow again next year.

Resolved to note information received and **Further Resolved** to contact Blaenau Gwent County Borough Council to make the request.

Meeting declared closed at 19:01 pm



TRAINING DATES - SEPTEMBER - DECEMBER 2025

From Wendi Patience <wpatience@onevoicewales.wales>

Date Tue 02-Sep-25 3:02 PM

To Wendi Patience <wpatience@onevoicewales.wales>

Cc Wendi Patience <wpatience@onevoicewales.wales>

3 attachments (288 KB)

Overview Modules 2024.pdf; Bursary letter up to Feb 2025-26 100.docx; Free Places Form 2025-2026.docx;

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in September – December 2025 please bring this to the attention of your council.

The cost of the training is £42 for members or £65 per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

Date	Day	Module	Time
02/09/2025	Tuesday	New Councillor Induction	6.30-8.00pm
11/09/2025	Thursday	New Councillor Induction	6.30-8.00pm
22/09/2025	Monday	New Councillor Induction	6.30-8.00pm
02/10/2025	Thursday	New Councillor Induction	6.30-8.00pm
16/10/2025	Thursday	New Councillor Induction	6.30-8.00pm
21/10/2025	Tuesday	New Councillor Induction	6.30-8.00pm
04/11/2025	Tuesday	New Councillor Induction - In Welsh	6.30-8.00pm
04/11/2025	Tuesday	New Councillor Induction	6.30-8.00pm
19/11/2025	Wednesday	New Councillor Induction	6.30-8.00pm
01/12/2025	Monday	New Councillor Induction	6.30-8.00pm
17/12/2025	Wednesday	New Councillor Induction	6.30-8.00pm

02/09/2025	Tuesday	The Council - Module 1	6.30-8.00pm
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15/09/2025	Monday	The Council - Module 1	6.30-8.00pm
08/10/2025	Wednesday	The Council - Module 1	6.30-8.00pm
23/10/2025	Thursday	The Council - Module 1	6.30-8.00pm
03/11/2025	Monday	The Council - Module 1	6.30-8.00pm
19/11/2025	Wednesday	The Council - Module 1	6.30-8.00pm
02/12/2025	Tuesday	The Council - Module 1 - in Welsh	6.30-8.00pm
03/12/2025	Wednesday	The Council - Module 1	6.30-8.00pm
18/12/2025	Thursday	The Council - Module 1	6.30-8.00pm

04/09/2025	Thursday	The Councillor - Module 2	6.30-8.00pm
29/09/2025	Monday	The Councillor - Module 2	6.30-8.00pm
16/10/2025	Thursday	The Councillor - Module 2	6.30-8.00pm
27/10/2025	Monday	The Councillor - Module 2	6.30-8.00pm
05/11/2025	Wednesday	The Councillor - Module 2	6.30-8.00pm
26/11/2025	Wednesday	The Councillor - Module 2	6.30-8.00pm
11/12/2025	Thursday	The Councillor - Module 2	6.30-8.00pm
16/12/2025	Tuesday	The Councillor - Module 2 - in Welsh	6.30-8.00pm

10/09/2025	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
22/09/2025	Monday	The Council as an Employer - Module 3	6.30-8.00pm
01/10/2025	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
07/10/2025	Tuesday	The Council as an Employer - Module 3 in Welsh	6.30-8.00pm
16/10/2025	Thursday	The Council as an Employer - Module 3	6.30-8.00pm
28/10/2025	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
10/11/2025	Monday	The Council as an Employer - Module 3	6.30-8.00pm
26/11/2025	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
11/12/2025	Thursday	The Council as an Employer - Module 3	6.30-8.00pm

09/09/2025	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
16/09/2025	Tuesday	Understanding the Law - Module 4	6.30-8.00pm

01/10/2025	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
16/10/2025	Thursday	Understanding the Law - Module 4	6.30-8.00pm
28/10/2025	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
12/11/2025	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
27/11/2025	Thursday	Understanding the Law - Module 4	6.30-8.00pm
08/12/2025	Monday	Understanding the Law - Module 4	6.30-8.00pm

08/09/2025	Monday	The Council Meeting - Module 5	6.30-8.00pm
16/09/2025	Tuesday	The Council Meeting - Module 5 - in Welsh	6.30-8.00pm
23/09/2025	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
06/10/2025	Monday	The Council Meeting - Module 5	6.30-8.00pm
22/10/2025	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
06/11/2025	Thursday	The Council Meeting - Module 5	6.30-8.00pm
11/11/2025	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
26/11/2025	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
04/12/2025	Thursday	The Council Meeting - Module 5	6.30-8.00pm

03/09/2025	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
15/09/2025	Monday	Local Government Finance - Module 6	6.30-8.00pm
30/09/2025	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
15/10/2025	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
30/10/2025	Thursday	Local Government Finance - Module 6	6.30-8.00pm
10/11/2025	Monday	Local Government Finance - Module 6	6.30-8.00pm
25/11/2025	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
10/12/2025	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
15/12/2025	Monday	Local Government Finance - Module 6	6.30-8.00pm

24/09/2025	Wednesday	Health & Safety - Module 7	6.30-8.00pm
21/10/2025	Tuesday	Health & Safety - Module 7	6.30-8.00pm
13/11/2025	Thursday	Health & Safety - Module 7	6.30-8.00pm

15/12/2025	Monday	Health & Safety - Module 7	6.30-8.00pm
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18/09/2025	Thursday	Introduction to Community Engagement - Module 8	6.30-8.00pm
22/10/2025	Wednesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
17/11/2025	Monday	Introduction to Community Engagement - Module 8	6.30-8.00pm
16/12/2025	Tuesday	Introduction to Community Engagement - Module 8	6.30-8.00pm

03/09/2025	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
15/09/2025	Monday	Code of Conduct - Module 9	6.30-8.00pm
30/09/2025	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
08/10/2025	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
20/10/2025	Monday	Code of Conduct - Module 9	6.30-8.00pm
30/10/2025	Thursday	Code of Conduct - Module 9	6.30-8.00pm
05/11/2025	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
10/11/2025	Monday	Code of Conduct - Module 9	6.30-8.00pm
18/11/2025	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
24/11/2025	Monday	Code of Conduct - Module 9	6.30-8.00pm
02/12/2025	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
09/12/2025	Tuesday	Code of Conduct - Module 9 - in Welsh	6.30-8.00pm
17/12/2025	Wednesday	Code of Conduct - Module 9	6.30-8.00pm

10/09/2025	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
29/09/2025	Monday	Chairing Skills - Module 10	6.30-8.00pm
07/10/2025	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
16/10/2025	Thursday	Chairing Skills - Module 10	6.30-8.00pm
05/11/2025	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
20/11/2025	Thursday	Chairing Skills - Module 10	6.30-8.00pm
24/11/2025	Monday	Chairing Skills - Module 10	6.30-8.00pm
09/12/2025	Tuesday	Chairing Skills - Module 10	6.30-8.00pm

25/09/2025	Thursday	Creating a Community Place Plan - Module 12	6.30-8.00pm
29/10/2025	Wednesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
18/11/2025	Tuesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
04/12/2025	Thursday	Creating a Community Place Plan - Module 12	6.30-8.00pm

24/09/2025	Wednesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
09/10/2025	Thursday	Community Engagement Part II - Module 13	6.30-8.00pm
03/11/2025	Monday	Community Engagement Part II - Module 13	6.30-8.00pm
16/12/2025	Tuesday	Community Engagement Part II - Module 13	6.30-8.00pm

11/09/2025	Thursday	Equality & Diversity - Module 14	6.30-8.00pm
08/10/2025	Wednesday	Equality & Diversity - Module 14	6.30-8.00pm
04/11/2025	Tuesday	Equality & Diversity - Module 14	6.30-8.00pm
09/12/2025	Tuesday	Equality & Diversity - Module 14	6.30-8.00pm

23/09/2025	Tuesday	Information Management - Module 15	6.30-8.00pm
06/10/2025	Monday	Information Management - Module 15	6.30-8.00pm
13/11/2025	Thursday	Information Management - Module 15	6.30-8.00pm
10/12/2025	Wednesday	Information Management - Module 15	6.30-8.00pm

22/09/2025	Monday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
08/10/2025	Wednesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
20/11/2025	Thursday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
08/12/2025	Monday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm

09/09/2025	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
14/10/2025	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
10/11/2025	Monday	Making Effective Grant Applications - Module 17	6.30-8.00pm
03/12/2025	Wednesday	Making Effective Grant Applications - Module 17	6.30-8.00pm

17/09/2025	Wednesday	Effective Staff Management - Module 18	6.30-8.00pm
09/10/2025	Thursday	Effective Staff Management - Module 18	6.30-8.00pm
11/11/2025	Tuesday	Effective Staff Management - Module 18	6.30-8.00pm
10/12/2025	Wednesday	Effective Staff Management - Module 18	6.30-8.00pm

30/09/2025	Tuesday	Devolution of Services/CAT - Module 19	6.30-8.00pm
20/10/2025	Monday	Devolution of Services/CAT - Module 19	6.30-8.00pm
01/12/2025	Monday	Devolution of Services/CAT - Module 19	6.30-8.00pm

08/09/2025	Monday	Well-being of Future Generation - Module 20	6.30-8.00pm
18/11/2025	Tuesday	Well-being of Future Generation - Module 20	6.30-8.00pm
27/11/2025	Thursday	Well-being of Future Generation - Module 20	6.30-8.00pm

02/09/2025	Tuesday	Advanced local Government Finance - Module 21 - in Welsh	6.30-8.00pm
16/09/2025	Tuesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
22/10/2025	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
27/11/2025	Thursday	Advanced Local Government Finance - Module 21	6.30-8.00pm

15/10/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
12/11/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm

10/09/2025	Wednesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
02/10/2025	Thursday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
27/10/2025	Monday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
17/11/2025	Monday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
25/11/2025	Tuesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm

23/09/2025	Tuesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
14/10/2025	Tuesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
06/11/2025	Thursday	Biodiversity Part 1 - Module 25	6.30-8.00pm

01/12/2025	Monday	Biodiversity Part 1 - Module 25	6.30-8.00pm
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30/09/2025	Tuesday	Biodiversity Part 2 - Module 26	6.30-8.00pm
29/10/2025	Wednesday	Biodiversity Part 2 - Module 26	6.30-8.00pm
20/11/2025	Thursday	Biodiversity Part 2 - Module 26	6.30-8.00pm
08/12/2025	Monday	Biodiversity Part 2 - Module 26	6.30-8.00pm

02/09/2025	Tuesday	Nature Project Management - Module 27	6.30-8.00pm
29/09/2025	Monday	Nature Project Management - Module 27	6.30-8.00pm
06/10/2025	Tuesday	Nature Project Management - Module 27	6.30-8.00pm
06/11/2025	Monday	Nature Project Management - Module 27	6.30-8.00pm

Please don't hesitate to contact me via email to make a booking.

Kind regards,
Wendi

Wendi Patience
Swyddog Gweinyddol / Administration Officer
Un Llais Cymru / One Voice Wales
 24c Stryd y Coleg / 24c College Street
 Rhydaman / Ammanford
 SA18 3AF
 07929 715990 / 01269 595400
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Y prif gorff cynrychioli ar gyfer Cyngorau Cymuned a Thref yng Nghymru.

The principal representative body for Community and Town Councils in Wales.

Gwefan: www.unllaescymru.org.uk / Website: www.onevoicewales.org.uk

Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys. Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd, cliciwch ar y ddolen: http://www.unllaescymru.org.uk/OVWeb-CYM/polisi_preifatrwydd-16738.aspx Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd. Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir yn Gymraeg yn cael ei hateb yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi wrth ymateb. Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech roi gwybod i'r sawl a'i danfonodd trwy ddanfôn e-bost yn ôl a dileu'r e-bost hwn ac unrhyw atodiadau.

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APPLICATION FOR FREE WEBINAR TRAINING PLACES

E-Mail address of the Clerk:

Training Webinar	Number of Places (Up to a maximum of 2 places on each module)
Council as an Employer - Module 3	
Understanding Local Government Finance (Basic) – Module 6	
Understanding Local Government Finance (Advanced) – Module 21	
Understanding the Law – Module 4	
Code of Conduct – Module 9	
Finance and Governance Toolkit – Module 24	

[illegible]

Welsh Government Consultation on extending the duty on local authorities to broadcast meetings

From Tracy Gilmartin <tgilmartin@onevoicewales.wales>

Date Wed 27-Aug-25 2:57 PM

To Tracy Gilmartin <tgilmartin@onevoicewales.wales>

Welsh Government Consultation on extending the duty on local authorities to broadcast meetings

Dear Chair and Clerk

The purpose of this consultation is to seek views on extending the duty on local authorities to broadcast meetings. Although it does not directly affect Community and Town Councils, it is an opportunity to express an opinion on a matter of general public interest with the aim of providing more information on how decisions that affect them are made.

This consultation is to consider:

- whether the duty on a principal council to broadcast meetings should be extended to include meetings other than that of the full council
- whether there should be a duty imposed upon Fire and Rescue Authorities FRAs and/or National Park Authorities NPAs to broadcast their meetings
- whether there should be a retention period for recordings of broadcast meeting

The 2021 Act provides principal councils (meaning county councils and county borough councils), FRAs and NPAs with new ways to support and serve their communities with a strong emphasis on the principles of democracy, transparency, and accountability to the citizens of Wales. The 2021 Act contains a number of provisions which create greater transparency and openness between principal councils, FRAs, NPAs and communities. Welsh Ministers are keen to maximum the potential of digital technology to achieve greater transparency, collaboration, and accountability between principal councils and the citizens of Wales. However, Welsh Ministers also recognise that it is important not to disenfranchise individuals who do not have access to, or are unable to engage with, digital technology. Whilst Welsh Ministers recognise there are resource implications associated with expanding the number of meetings required to be broadcast live, it is also the case that this can be minimised through careful planning of the timing of meetings. Welsh Ministers consider a pragmatic approach which focusses on broadcasting a number of committee meetings which have broader public interest, would be a proportionate next step in the approach.

Increasing the range of meetings to be broadcast could provide the public with greater knowledge of how principal councils carry out their functions; how the views of the public are being considered; and how decisions are made. Welsh Ministers' proposal is to require the meetings of the following principal council statutory committees to be broadcast: Democratic Services, Governance and Audit, Licensing, Planning, Overview and Scrutiny, and Standards Committees, plus Cabinet meetings.

Section 46(8) and (9) of the 2021 Act allows Welsh Ministers to require specified bodies to broadcast their meetings, including NPAs and FRAs. Due to the large geographical areas covered by each NPA and FRA it can be difficult for people to attend their meetings and as a result their meetings are often held either fully online or on a hybrid basis. Welsh Ministers are keen to explore views about extending the requirement to broadcast meetings to FRAs and NPAs in Wales

A link to the consultation can be found at: <https://www.gov.wales/extending-duty-local-authorities-broadcast-meetings>

The closing date for responses is 28 November 2025. One Voice Wales will be preparing a response to this consultation. In order to inform this response, I would appreciate your Council's response or draft response by Friday 14 November. My email is cjones@onevoicewales.wales

Thanks very much – I look forward to hearing from you.

Yours sincerely
Catrin

Dr Catrin Jones
Policy Officer / Swyddog Polisi
One Voice Wales / Un Llais Cymru
24c College Street / Stryd y Coleg
Ammanford / Rhydaman
SA18 3AF
01269 595400
cjones@onevoicewales.wales



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The principal representative body for Community and Town Councils in Wales.

Gwefan: <https://www.unllaiscymru.cymru/> Website: <https://www.onevoicewales.wales/>
Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys. Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd, cliciwch ar y ddolen: <https://www.unllaiscymru.cymru/polisi-preifatrwydd-data/>
Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd. Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir yn Gymraeg yn cael ei hateb yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi wrth ymateb.

Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech roi gwybod i'r sawl a'i danfonodd trwy ddanfôn e-bost yn ôl a dileu'r e-bost hwn ac unrhyw atodiadau.

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Joint One Voice Wales/SLCC Event – Wednesday 12 November 2025

From Tracy Gilmartin <tgilmartin@onevoicewales.wales>

Date Fri 05-Sep-25 1:13 PM

To Tracy Gilmartin <tgilmartin@onevoicewales.wales>

 1 attachment (24 KB)

How to Register an Account on the SLCC Website.docx;

Dear Chair/Clerk,

JOINT ONE VOICE WALES/SLCC EVENT – Wednesday 12 NOVEMBER 2025 – BOOK YOUR PLACE

One Voice Wales and the Society of Local Council Clerks (SLCC) are arranging a remote joint event to be held on 12 November 2025 and your clerk will already have received the invitation details circulated by the SLCC.

Bookings will need to be made by accessing the following web-link: [SLCC | SLCC & OVW Joint Event 2025](#) You do not need to be a member of the SLCC to attend this event but you will need to register an account – we have attached detailed instructions on the process for you.

This event is an especially important one for councils given that it focuses on key topic areas such as future priorities for the local council sector, the latest on the external audit process, employment law update, training update, councillor allowances and biodiversity. You should note that we hope to welcome Jayne Bryant MS who is the Cabinet Secretary for Housing, Local Government and Planning in the Senedd. The importance of these matters cannot be over-stated and the event presents a vital opportunity for councils to be at the forefront of current issues and opportunities now available to our sector.

Along with the Chief Executive and the Chair of One Voice Wales as well as our counterparts from the SLCC, we have some excellent speakers lined up including Deryck Evans from Audit Wales, James Davies from Planning Aid Wales, Rachel Carter from the One Voice Wales Local Places for Nature Team, Ian Smith from the SLCC and Frances Duffy from the Democracy and Boundary Commission Cymru. Helen Quick from the SLCC and Paul Egan from OVW will be providing an update on training matters.

The cost of the event is very reasonable which should enable all councils to consider booking a place and I am really hopeful that the event is fully supported by councils in all parts of Wales. **It is open to councillors as well as clerks.**

In conclusion, I would strongly encourage your council to take up this opportunity and subscribe to the event which I feel certain will enlighten all in attendance on the latest developments affecting the sector.

Yours faithfully,
Lyn Cadwallader
Chief Executive

NANTYGLO & BLAINA TOWN COUNCIL

CYNGOR TREF NANT-Y-GLO A BLAENAU

Audit Action Plan

Issues Arising from Audit Year end 31st March 2025 (Internal Audit)

Item no. 12

Raised by:	Issue:	Recommendation	Action Taken:	Date of Action/Completed:	Actioned by:
Internal Auditor (April 2025)	<p>The setting of the precept of £105,000 in 2023/24 for the 2024/25 financial year could be agreed to clarification notes in made in a full council meeting about the related finance committee meeting. However, no such information exists in the setting of the 2025/26 precept in the full council minutes and the actual precept setting appears to be concluded in a part 2 confidential item in the minutes in January 2025.</p> <p>The setting of the precept by the council with no other reference to the precept (for example via the finance committee minutes with the precept amount stated), should not be a confidential item in the minutes as there are strictly limited circumstances where part 2 can be used, and the decision on the public precept does not fall into the definition of a confidential item.</p>	<p>The precept is the key financial decision of the council each financial year for the local community, and the precept amount and decision must be recorded transparently in the public minutes.</p>	<p>Whilst the precept for 2026/27 has not yet commenced, all minutes (including the precept amount and decision) will be fully recorded, included and published in the public minutes.</p>	<p>To be actioned each time minutes are produced and annually when the precept is set i.e. January 2026 and annually thereafter.</p>	<p>RFO & Chair of Finance / Town Mayor</p>

Internal Auditor (April 2025)	<p>Fidelity insurance should aim to cover the maximum projected cash and bank balances which is estimated as the year end cash bank balances of £141,179 plus the 2025/26 precept, which equates to an estimated maximum projected balance in excess of the fidelity insurance in April 2025. Financial Regulations require the following:</p> <p><i>15.5 All appropriate members and employees of the council shall be included in a suitable form of security or fidelity guarantee insurance which shall cover the maximum risk exposure as determined (annually) by the Council.</i></p>	As part of risk assessment procedures, the council must annually estimate maximum projected cash and bank balances and set the level of fidelity insurance accordingly as required by the Financial Regulations.	<p>Council reserves to be given further consideration when setting the annual precept each January. Additionally, the level of fidelity insurance has been increased in May 2025 (effective from 1st June 2025) to take into account the maximum projected cash and bank balances.</p>	May 2025 and annually each January.	RFO & Chair of Council / Town Mayor and all Council Members.
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Please note that the audit opinion from the external auditor (Wales Audit) in respect of year end 31st March 2025 has not been received as at July 2025.

T. Hughes
Town Clerk / RFO
July 2025



2025 Membership Subscription Rates

Full Membership

(Please total your gross annual salary or your gross pro-rata salary from all of your councils.)

Gross Annual Salary	Joining Fee (new and lapsed members only)	Annual Subscription
Up to £3,000	£5	£80
£3,001 - £6,000	£8	£110
£6,001 - £10,000	£10	£150
£10,001 - £20,000	£12	£190
£20,001 - £30,000	£15	£240
£30,001 - £40,000	£15	£300
£40,001 - £50,000	£20	£360
£50,001 - £60,000	£20	£420
> £60,001	£20	£480

Membership Type	Joining Fee (new and lapsed members only)	Annual Subscription
Student	£0	£15
Principal or Principal (Affiliate) (In addition to the cost of full or affiliate membership)	£0	£55
Fellow or Fellow (Affiliate) (In addition to the cost of full or affiliate membership)	£0	£85
Affiliate	£15	£206
Past Service	£0	£42
Clerk Magazine only	£0	£36

Choose your membership type

- **Full membership** - membership for clerks (or other senior employees) in paid clerking positions - receive all the services SLCC has to offer, to qualify you must be a clerk or other senior employee in a paid clerking position of town, parish or community councils, joint committees of town, parish and community councils, parish and community meetings, or charter trustees.
- **Affiliate membership** - membership for town, parish and community councillors, officers of county associations and any others with an interest in the local council sector - includes some of the benefits of full membership, however, members may only attend branch meetings with the agreement of the relevant branch, may not vote and are not eligible to attend the SLCC's Annual General Meeting (AGM).
- **Student / Principal / Fellow membership** - progress your full or affiliate membership, develop your career and gain recognition with the Professional Development Scheme (PDS). The PDS contains grades of membership which are awarded on a combination of experience, Continuous Professional Development (CPD) and qualifications. Visit www.slcc.co.uk/develop to view the criteria.
- **Past Service membership** - membership for those who are no longer in a paid clerking role - Left your council? Remain a member at a reduced rate and access to all the benefits of a full member except for the advisory service.
- **The Clerk Magazine** - need more copies of The Clerk magazine? The Clerk magazine is included in the price of all the memberships above, although some members like a second copy to share with their council.