

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN

Swyddfa'r r Cyngor, Sefydliad Blaenau, Y Stryd Fawr, Blaenau, NP13 3BN

Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Dear Member,

You are summoned to attend a hybrid meeting of the Town Council to be held at **6.00pm on Tuesday 29th April 2025** at the Council Chamber, Blaina Institute, High Street, Blaina.

If any member of the public wishes to attend the meeting, please contact the Town Clerk at the above e-mail by 3pm on 29th April 2025 for details of how to access the meeting.

Yours sincerely,



Town Clerk

AGENDA

A meeting to which members of the public are entitled to attend.

Declaration of Interest

Members are invited to declare matters of interest either at the beginning or at any time during the proceedings. Please note that all declarations of interest must be recorded in the book provided.

1. Apologies:

Members are invited to consider the apologies for absence received and to formally resolve to accept.

2. Town Mayor's Communications:

The Town Mayor's communications for April 2025.

3. Questions from the Public:

To receive any questions from the public regarding matters on the agenda (please note this is limited to 10 minutes).

4. Minutes of the Meeting of the Town Council held 25th March 2025 (pages 147 – 150)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

5. Minutes of the Events Committee Meeting held 25th March 2025 (pages 151 - 152)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

- a) Matters arising, for information & clarification only:

6. Minutes of the Personnel Committee Meeting held 8th April 2025 (pages 153 - 154)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

- a) Matters arising, for information & clarification only:

7. Minutes of the Planning & Highways Committee Meeting held 8th April 2025 (pages 155 - 156)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

- a) Matters arising, for information & clarification only:

8. Minutes of the Finance & General Purposes Committee Meeting held 8th April 2025 (pages 157 - 161)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

- a) Matters arising, for information & clarification only:

9. Minutes of the Personnel Committee Meeting held 15th April 2025 (pages 162 - 163)

Members are invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

- a) Matters arising, for information & clarification only:

10. Correspondence:

Members are invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting:

- a) Blaenau Gwent County Borough Council – (For information/consideration – copy attached):
i) Email informing of Town & Community Council Liaison Meeting at 1.30pm on Thursday 15th May 2025 at the General Offices, Ebbw Vale. Please note that a pre-meeting will take place at 1pm.

b) One Voice Wales – (for information and consideration – copies attached):

- i. The Town Council has been shortlisted for an award which will be presented at the Annual Conference on 30th April 2025 which will take place at Llanelwedd, near Builth Wells.
- ii. Motions for the Annual General Meeting 2025.
- iii. E-Bulletin (issue no.1)
- iv. Joint OVW / SLCC event on Ethical Frameworks in England & Wales on 14th May 2025.

11. Mayoral Chain:

Members are informed that a repair is required to the Mayoral Chain (one of the clips has broken). Members are invited to consider the quotation(s) received and advise (*copies attached*).

12. Application to the Community Grant Fund:

Members are invited to consider the listed application(s). Members are also reminded that applications will need to be considered in conjunction with the current policy.

- *None received to date.*

13. Internal & External Audits for 2024/25:

a) Report of the Internal Auditor for 2024/25 (copy attached):

Members are invited to consider the report submitted by Mr John Henry of JDH Business Services Ltd, Internal Auditor to the Council following the internal audit of Nantyglo & Blaina Town Council for the year end 31st March 2025.

b) Statutory Review of Internal Audit:

Members are invited to consider the report regarding the statutory review of the Internal Audit System of the Town Council. Members should also consider the overall performance of the Internal Auditor prior to 'signing off' the Annual Return (item 13cv) below.

c) Audit Wales (External Auditors) annual Return for 2024/25 (copies attached):

Members are supplied with copies of other financial reports which are required by the external auditors for the purpose of the Annual Return and External Audit, to consider and if appropriate, to approve each report:

- i. Cash Book Analysis 2024/25:
- ii. Balance Sheet as at 31st March 2025:
- iii. Bank Reconciliation as at 31st March 2025:
- iv. Actual Against Budget Expenditure 2024/25:
- v. Annual Return 2024/25 – Members are required to consider the Annual Return, and if appropriate, complete parts 1 & 2 and approve the signature of the Town Mayor (Chair of the Council) on page 3.

13. Members Updates:

Members are invited to provide any relevant updates and / or information:

- a) Meeting of the Joint Committee of Local Councils held 16th April 2025:

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN

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Tel: 01495 292817

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Minutes of the hybrid meeting of the Town Council held at 5.30pm on Tuesday 25th March 2025 at the Council Chamber, Blaina Institute, High Street, Blaina.

A meeting to which members of the public were entitled to attend.

Present: Councillor M Williams, Town Mayor, presiding
Councillors D Hillman, C Hillman, K Jones JP, L Harris & L Emanuel.

In attendance: Mrs T Hughes, Town Clerk / RFO

To receive: PC Gavin Davies – Gwent Neighbourhood Policing Team

Members were reminded to note the Standing Orders relating to guest speakers:

1. Members to receive the presentation.
2. Questions to be invited at the end of the presentation.
3. Members are requested to ask only one question each – if time allows AND with permission of the Chair, a second question may be asked.
4. Members are reminded that there is to be no discussion or exchange of points of view between Members and that all dialogue is to be directed through the Chair.

The Town Clerk informed that PC G Davies had given his apologies due to a medical appointment and had re-arranged to attend at a future date. **Resolved** to note the information received.

Prior to the start of the meeting, the Town Clerk informed that no members of the public or press were present. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Please note that all declarations of interest must be recorded in the book provided. **Resolved** to note that no declarations were received.

1. Apologies:

Members were invited to consider the apologies for absence received and to formally resolve to accept. **Resolved** to note that apologies were received from Councillors G Morvan and L Higgins. **Further Resolved** that the apologies be accepted.

2. Town Mayor's Communications:

The Town Mayor's communications for March 2025.

The Town Mayor informed

That he attended a special assembly at Coed y Garn Primary on 20th March to commemorate the 90th anniversary of the Blaina Riots at which the Blaina Riots plaque was re-sited. Also in attendance was Cllr K Jones JP, Reverend R Watson and Mr Axford BEM. Coed y Garn pupils had researched the Blaina Riots as part of their history week and had visited Blaina Heritage Museum as part of their research. The Town Mayor thanked Mr R Dunham for erecting the Blaina Riots plaque at Coed y Garn free of charge.

Members thanked and congratulated the Town Mayor on arranging a successful event.

Resolved to note the information received.

3. Questions from the Public:

To receive any questions from the public regarding matters on the agenda (please note this was limited to 10 minutes).

Resolved to note that no such questions were received.

4. Minutes of the Meeting of the Town Council held 25th February 2025 (pages 130 – 135)

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

Page 131 (item 4a) – in response to a query, the Town Clerk informed that Mr R Dunham had removed the 'wrong' Town Council sign and that he had been requested to take down and re-site the more appropriate Town Council sign. The Town Clerk informed that she would remind Mr R Dunham of this again.

Page 132 (item 7a) – In response to a query, the Town Clerk informed that a meeting of the Joint Committee of Local Councils would be arranged to discuss the issue of the Charter.

Page 133 (item 9a) – it was clarified that this should read 'all' not most.

Page 134 (item 12) – Cllr D Hillman updated that he had spoken to the auctioneer who confirmed that whilst he could auction the items soon, it was unlikely to be for the April auction. It was also agreed to enquire as the two rifles/guns that were located in the Chapel.

Resolved that the minutes be approved.

5. Minutes of the Events Committee Meeting held 25th February 2025 (pages 136 - 138)

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

Resolved that the minutes be approved.

6. Minutes of the Personnel Committee Meeting held 25th February 2025 (pages 139)

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

Cllr D Hillman stated that in his opinion this was not a meeting of the Personnel Committee but in the absence of anything else and to expedite the matter he would agree the minutes.

Cllr M Williams informed that in his opinion, he was consulted if he agreed for the meeting to take place, which he did.

In response to a query, the Town Clerk informed that, to date, no applications had been received although, in her experience, most applications were submitted just before the closing date. The details of the job description was almost identical to previous job advertisements, to which many applications had been received.

Resolved that the minutes be approved.

7. Minutes of the Planning & Highways Committee Meeting held 11th March 2025 (pages 140 - 141)

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

Resolved that the minutes be approved.

8. Minutes of the Finance & General Purposes Committee Meeting held 11th March 2025 (pages 142 - 146)

Members were invited to consider the above minutes and if appropriate to approve them as an accurate record of proceedings.

a) Matters arising, for information & clarification only:

Resolved that the minutes be approved.

9. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that might be received prior to the date of the meeting:

a) Blaina Gwent County Borough Council – (For information/consideration):

- i) Email informing of Town & Community Council Liaison Meeting at 11.30am on Tuesday 1st May at 11.30am at the General Offices, Ebbw Vale.

It was noted that the meeting was in person which was welcomed. The Town Clerk informed that the pre-meeting was to be arranged immediately prior to Liaison Meeting and that a meeting of the Joint Committee of Local Councils (in which the Charter would need to be discussed) was to be arranged.

Resolved to note the information received.

- ii) Invitation to Blaenau Gwent Armed Forces Re-Signing.

It was clarified that the date of the re-signing event was 4th April and that all Members were welcome to attend.

Resolved to note the information received.

b) One Voice Wales – (for information):

Training dates – March to June 2025.

Resolved to note the information received.

10. Full Council & Events Committee Meetings in April 2025:

Members were invited to consider another date for the above meetings in April 2025. The meetings were due to take place on 22nd April 2025 but due to the Easter bank holidays, the Town Council offices would NOT be open.

Members considered the request and agreed that the most appropriate date for the meeting would be Tuesday 29th April 2025.

Resolved to note the information received and **Further Resolved** that the Meetings of the Full Council and Events Committee be re-scheduled for Tuesday 29th April 2025.

11. Planning Applications:

Members were invited to consider the applications listed below:

a) Planning Application No. P/2025/0052 – Land at Glyn Millwr, Stones Houses, Blaina NP13 3AA:

The retention of the use of land as an extension to the existing traveller site to accommodate 5 pitches for family members, to construct a communal utility room block, retention of timber fencing, installation of private treatment plant with access and ecological improvements.

Revision to plans to increase application site & revised layout to achieve required separation distances from Dwr Cymru/Welsh Water pipelines.

Members considered the application and information and noted that the application had been received for consultation on a number of previous occasions, but it was unknown if the original application had been approved. Members agreed that the application was sensitive and were reminded that they could only consider the information they had received.

Resolved that no representations or objections be made.

12. Application to the Community Grant Fund:

Members were invited to consider the listed application(s). Members were also reminded that applications would need to be considered in conjunction with the current policy.

- *None received to date.*

Resolved accordingly.

Meeting declared closed at 6.00pm

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

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**Minutes of the hybrid Meeting of the Events Committee held at 6.00pm on Tuesday
25th March 2025 at the Council Chamber, Blaina Institute, High Street, Blaina.**

A meeting to which members of the public were entitled to attend.

Present: Councillor L Harris, presiding, Chair of the Events Committee
Councillors M Williams, D Hillman, C Hillman, K Jones JP, L Emanuel

In attendance: Mrs T Hughes, Town Clerk / RFO

Prior to the start of the meeting, the Town Clerk informed that no members of the public or press were present. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Please note that all declarations of interest must be recorded in the book provided. **Resolved** to note that no declarations were received.

1. Apologies:

Members were invited to consider the apologies for absence received and to Formally resolve to accept.

Resolved to note that apologies were received from Councillors G Morvan and L Higgins. **Further Resolved** that the apologies be accepted.

2. Questions from the public:

To receive any questions from the public regarding matters on the agenda. There was a 10-minute allocation time for any questions from the public.

Resolved to note that no questions were received.

3. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chair's permission, any urgent information that might be received prior to the date of the meeting.

a) Sharon Cargill – Blaenau Gwent County Borough Council (for information):

Email informing that that the Town Council's proposal for funding for the Play sufficiency has been successful.

Members thanked the Officers for successfully applying for the funding. In response to a query, the Town Clerk informed that she was not aware of the funding having 'any

strings attached) and that whilst the costs of the playschemes and cinema visits for 2025 had not yet been received, the funding received should cover most of the costs.

Resolved to note the information received

4. **Events Calander 2025:**

Members were invited to discuss possible events and to resolve any projects going forward.

The following events were discussed:

- Open /Networking / Advice Days:

The Town Clerk informed that the event was arranged and had been publicised and would be well attended. The Town Clerk also requested that Members share the posts regarding the event online. In response to a query, the Town Clerk agreed that the Town Council could have a table at the event with survey/consultation forms to help the Town Council formulate services and events etc. and to possible co-opt potential additional members of the Council. **Resolved** as detailed.

- Planters:

Members discussed the need for additional plants and compost to replant the Town Council's planters placed throughout Nantyglo and Blaina. **Resolved** to purchase compost and plants for existing planters up to a maximum of £100.

- Purchase of Additional Large Planters:

Members considered the purchase of additional large planters to be placed throughout Nantyglo & Blaina. **Resolved** that this be included as an agenda item for consideration for April's Events' Committee Meeting.

- 80th Anniversary of VE Day:

The Town Clerk informed that the commemorative flags and bunting had now been purchased for the planned commemoration of the 80th anniversary of VE Day. **Resolved** to note the information received.

- Easter Eggs to Primary Schools:

The Town Clerk informed that these had been ordered with Home Bargains, Nantyglo but were awaiting delivery. The approximate cost was £1,500 - £1,600. In response to a query, the Town Clerk informed that she would contact members for help with putting stickers on the eggs and delivering them to the schools if needed. **Resolved** to note the information received.

- Request for funding for Memorial gate and fence at the War Memorial at Central Park, Blaina:

The Town Clerk informed that Mr R Dunham (Royal British Legion, Blaina Branch) had shown her photographs of the proposed fence & gate which included metal 'silhouettes' of soldiers on the gates. The fence would be the same design as the fence around the statue of the rugby player located in the square at Brynmawr. Mr R Dunham would send the photos of the gate & fence as soon as possible for consideration. **Resolved** to note the information received.

Meeting declared closed at 6.35pm

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**Minutes of the hybrid meeting of the Personnel Committee held at 5.00pm on Tuesday 8th
April 2025 at the Council Chamber, Blaina Institute, High Street, Blaina.**

A meeting to which members of the public were NOT entitled to attend

(Public Bodies Admission to Meetings Act 1960)

Present: Councillor G Morvan, Leader, Chair of the Personnel Committee, presiding.
Councillors M Williams and D Hillman.

In attendance: Mrs T Hughes, Town Clerk / RFO

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Mrs T Hughes - Town Clerk/RFO

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Minutes of the hybrid meeting of the Highways and Planning Committee at Town Council Chamber, Blaina Institute, High Street, Blaina held 6pm, Tuesday 8th April 2025

A meeting to which members of the public were entitled to attend.

Present: Councillor K Jones JP, Chair of Planning & Highways Committee, presiding
Councillors G Morvan; M Williams; D Hillman; C Hillman; L Higgins; L Harris;
L Emanuel & L King

In attendance: Mrs T Hughes, Town Clerk / RFO
Mr DJ Wright, Member of public.

Prior to the start of the meeting, the Chair welcomed Mr DJ Wright to the meeting and informed of the procedures to be taken in the event of a fire or emergency. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members were reminded that all declarations of interest must be recorded in the book provided. **Resolved** to note that no declarations were received.

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. **Resolved** to note that no apologies were received.

2. Questions from the public:

To receive any questions from the public regarding matters on the agenda. Please note that there was a 10-minute allocation time for any questions from the public.

In response to a query from the Chair, the Town Clerk explained that if a question was received from a member of the public during the meeting, a response would be provided immediately if possible but, if more information or research was required, then this would be explained, and the response would be provided as soon as reasonably possible.

Resolved to note that no questions were received and **Further Resolved** to note the information received.

3. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chair's permission, any urgent information that might be received prior to the date of the meeting.

No correspondence received to date.

Resolved accordingly.

4. Planning Applications:

Members were invited to consider the listed planning applications.

No planning applications received to date.

In response to query, the Town Clerk informed that all planning applications received by the Planning Authority (Blaenau Gwent CBC) located within Nantyglo & Blaina or located very near to the boundary were submitted to the Town Council for consultation (except those which were for a non-material amendment). The Town Clerk informed that the list of planning applications received by Blaenau Gwent CBC was checked on a weekly basis.

Resolved to note the information received.

5. Licence Applications:

Members were invited to note the application(s) **for information only:**

No applications received to date.

Resolved accordingly.

Meeting declared closed at 6.06pm.

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes - Town Clerk/RFO

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Minutes of the hybrid Meeting of the Finance and General Purposes Committee at the Council Chamber, Blaina Institute, High Street, Blaina at 6.07pm on Tuesday 8th April 2025.

A meeting to which members of the public were entitled to attend.

Present: Councillor D Hillman, Chair of the Finance & General Purposes Committee, presiding
Councillors G Morvan; M Williams; K Jones JP; C Hillman; L Harris; L Higgins;
L Emanuel & L King.

In attendance: Mrs T Hughes, Town Clerk / RFO
Mr DJ Wright, member of public

Prior to the start of the meeting, the Chair welcomed Mr Wright to the meeting and informed of the procedures to be taken in the event of a fire or emergency. **Resolved** to note the information received.

Declaration of Interest

Members were invited to declare matters of interest either at the beginning or at any time during the proceedings. Members were reminded that all declarations must be recorded in the book provided. **Resolved** to note that Cllr G Morvan declared an interest in item no 3c and Mr DJ Wright declared a personal interest in item 4. **Resolved** to note the information received and **Further Resolved** that Cllr G Morvan remain in the meeting for item 3c but not take part in any discussion or vote and that Mr Wright leave the Chamber for item 4.

1. Apologies for absence:

Members were invited to consider the apologies for absence and to formally resolve to accept. **Resolved** to note that no apologies were received.

2. Questions from the Public:

To receive any questions from the public regarding matters itemised on the agenda (limited to 10 minutes total). **Resolved** to note that no questions had been received.

3. Correspondence:

Members were invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

a) One Voice Wales (for information & consideration):

Dates of training modules and their overview.

Cllr L Higgins informed that she had already completed 2 modules and wanted to complete the Charing Skills module.

Resolved to note the information received and **Further Resolved** that any Member who wanted to attend any training, to contact the Town Clerk.

b) Independent Remuneration Panel for Wales (for information):

Email informing that the Independent Remuneration Panel for Wales (IRPW) was to be abolished from 31st March 2025.

Resolved to note the information received.

Cllr G Morvan declared an interest in item 3c below.

c) Mr R Hancocks - Blaina Branch, Royal British Legion (for consideration):

Photographs of planned fencing and gates for erection at the War Memorial, Central Park, Blaina (in connection with request for a financial contribution towards the fence & gates).

Members were provided with additional information in respect of the details of the proposed fence, gates and cost at the meeting.

In response to a query, Cllr Morvan confirmed that the estimate received included erection of the fence & gate.

Members noted that the proposed fence and gates were almost identical in design to those erected around a memorial at Brynmawr town centre.

Proposed, Seconded and Resolved that an amount of £3,425.00 (i.e. half the cost of the estimate) be donated to the cost of the fence/gates via s.137 of the Local Government Act 1972.

Mr DJ Wright declared a personal interest in item 4 below and left the Chamber.

4. **Town Council Vacancies:**

Members were invited to consider the attached application received in respect of an advertised vacancy in the Nantyglo Ward for co-option to the Town Council.

Members were reminded of the Council's standing Orders in respect of co-option.

- David John Wright

It was **Resolved** that the Town Clerk and Leader of the Council act as 'tellers' for the vote.

Resolved that Mr David John Wright be co-opted as a Town Councillor for the Nantyglo Ward.

Mr DJ Wright returned to the Chamber and was informed of the result and congratulated on his co-option to Nantyglo & Blaina Town Council as a Councillor for the Nantyglo Ward.

5. **Easter Eggs to Local Primary Schools:**

Members were informed that the order of 1138 easter eggs for the 4 local primary schools has not been fulfilled and, as such, it has been impossible to purchase the required number of easter eggs. Due to the time limit, Members might wish to consider a more achievable way of helping the local primary schools celebrate Easter, such as a financial donation.

Members considered the item, and the following comments were made:

- It was **proposed** that a financial donation of £250 per school be made - £1,000 total.
- It was queried how such a donation would benefit the children?
- A condition of the donation would be that it would need to be used for a treat for the children and not for educational purposes.
- The Town Clerk / RFO informed that the Town Council could not lawfully make a donation for educational purposes.
- Any such donation would need to be publicised by each school and the school would need to inform the Town Council as to what was provided to the children.

Resolved that a £250 financial donation (£1,000 in total) be made to each of the four local primary schools in Nantyglo & Blaina i.e. Blaen y Cwm Primary, Coed y Garn Primary, Ystruth Primary & Ysgol Bro Helyg in lieu of Easter Eggs, to provide each primary school child with a treat for Easter. **Further Resolved** that each school publicise the donation and inform the Town Council as to what the pupils would receive.

6 **Meeting of the Joint Committee of Local Councils:**

Members were informed that a hybrid meeting of the Joint Committee of Local Councils will take place at 10.00am on Wednesday 16th April 2025 at the Council Chamber, Blaina Institute.

Resolved to note the information received.

7. **Town Mayor's Appeal – Bank Account:**

Members might be aware that the bank account set up in respect of the Town Mayor's Appeal has been with Lloyds Bank for a number of years. Members were informed that this account was now subject to a monthly charge of £4.25 and that Lloyds Bank do NOT have any other appropriate accounts which were fee free. Members were informed that this account had been cancelled in order to avoid this charge and that a replacement 'fee free' account was being sought.

In response to a query, the Town Clerk / RFO informed that enquiries so far suggested that an appropriate free account was available with the Co-op Bank, but this would be investigated further.

Resolved to note the information received and **Further Resolved** to delegate the actions required to the Town Clerk / RFO.

8. **S.137 donations (Local Government Act 1972 & Well-being of Future Generations (Wales) Act 2015:**

As previously resolved, Members were invited to consider making further financial donations to Blaenau Gwent Foodbank to assist residents of Nantyglo and Blaina for the month of April 2025.

Resolved that a donation of £200.00 be made to Blaenau Gwent Foodbank for the month of April 2025 to assist resident of Nantyglo & Blaina.

9. Application to the Community Grant Fund:

Members were invited to consider the listed application(s), plus with the Chairman's permission any additional applications that might be received prior to the date of the meeting. Members were also reminded that applications would need to be considered in conjunction with the current policy.

- a) None received to date.

Resolved accordingly.

10. Salem Chapel:

Members were invited to consider the attached inspection report:

- March 2025:

In response to a query received, the Town Clerk informed that, to her untrained eye, whilst the physical condition of the building continued to deteriorate, there did not appear to be any additional issues.

Resolved that the report be approved.

11. Confidential Information:

The following item(s) might contain information that was of a confidential or personal nature and was therefore exclusive to Members of the Town Council only. (Public Bodies Admission to Meetings Act 1960). **Resolved** that the motion be supported.

Mr DJ Wright left the chamber at this juncture.

a) Precept, Income and Expenditure Report:

Members were invited to consider, and if appropriate approve the Precept, Income and Expenditure Report for:

- March 2025:

Queries and comments were invited:

In response to a query, the Town Clerk / RFO informed that the precept balance at the end of March 2025 was £9,467.18 which highlighted the finance available in respect of the s.137 donation resolved for the memorial fence/gate at the War Memorial, Central Park, Blaina.

Resolved that the report be approved.

b) Periodic Financial Reports:

Members were invited to consider, and if appropriate approve the following reports:

i) Budget Monitoring for 1st January 2025 to 31st March 2025:

Queries and comments were invited.

Q: was the cost of the bank charges normal?

A: yes, there was a flat monthly cost and additional charges depending upon the number of cheques paid out.

Q: Would the cost of the annual insurance premium reduce if Salem Chapel was sold?

A: Probably but would need to clarify this at the time due to rising insurance costs in the recent years.

Q: Why was there a difference in the precept balance between the monthly precept report (item 11a) and the budget expenditure report (item 11bi)?

A: The monthly precept report (item 11a) shows the amount remaining from the actual precept amount (£105,000) and the budget monitoring report (item 11bi) shows the underspend as a result of actual expenditure against estimated expenditure at the time the budget and precept was forecast, not the actual precept amount.

Resolved that the report be approved.

ii) Bank Reconciliation for 1st January 2025 to 31st March 2025:

Queries and comments were invited.

Resolved that the report be approved.

iii) General & earmarked Reserves for 1st December 2024 to 31st March 2025

Queries and comments were invited.

Repeated sentence to be deleted.

Resolved that the report be approved.

Meeting declared closed at 6.35pm

NANTYGLO & BLAINA TOWN COUNCIL
CYNGOR TREF NANT-Y-GLO A BLAENAU

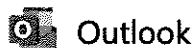
Mrs T Hughes - Town Clerk/RFO
Council Offices, Blaina Institute, High Street, Blaina NP13 3BN
Swyddfa'r r Cyngor, Y Stryd Fawr, Blaenau NP13 3BN Tel: 01495 292817
e-mail: clerk@nantygloandblainatc.co.uk

**Minutes of the hybrid meeting of the Personnel Committee held at 2.00pm on Tuesday 15th
April 2025 at the Council Chamber, Blaina Institute, High Street, Blaina.**

**A meeting to which members of the public are NOT entitled to attend
(Public Bodies Admission to Meetings Act 1960)**

Present: Councillor G Morvan, Leader, Chair of the Personnel Committee, presiding.
Councillors M Williams; D Hillman

In attendance: Mrs T Hughes, Town Clerk / RFO
Mr K Rowlands, applicant



Re: TCC Clerks Meeting

Organizer Wheelock, Daniel <Daniel.Wheelock@blaenau-gwent.gov.uk>
Meeting time This event occurred 1 day ago (Tue 15-Apr-25 10:00 AM - 11:00 AM)
Location Microsoft Teams Meeting
My response Accepted
Required attendees Wheelock, Daniel, Parker, Andrew, Arnold, David, Claire Price (tredegartc@btconnect.com), clerk@abertilleryandllanhilleth-wcc.gov.uk, clerk@brynmawrtc.co.uk, Clerk
Message sent Tue 15-Apr-25 2:50 PM

Hi all,

Quick update about the TCC Liaison Committee meeting on Thurs 15th May as discussed earlier.

Firstly big thank you to Steve & the ALCC team for the offer to host the meeting in Abertillery, however as I suspected it wouldn't be possible this time due to other meetings either side of the Committee that BGCBC members & officers need to attend in the GO.

Fortunately we've managed to secure **the Jack Williams Room downstairs in the General Offices** instead, which has a larger capacity plenty big enough for the usual 3 member representatives plus Clerk from each TCC.

As I write this you should've received a notification email from the Democratic Services Team updating the meeting location.

Many thanks,

David

From:
Sent: Wednesday, March 26, 2025 9:36 AM
Subject: TCC Clerks Meeting

This looks best date for everyone

Microsoft Teams [Need help?](#)

Join the meeting now

Meeting ID: 351 134 258 963

Passcode: b8HS9m7Y



Outlook

Town & Community Council Liaison Meeting (in person)

Organizer Hicks, Michelle <Michelle.Hicks@blaenau-gwent.gov.uk>
Meeting time Thu 15-May-25 1:30 PM - 3:00 PM
Location the Jack Williams VC Hall at GO
My response Not yet responded
Required attendees Hicks, Michelle, Cunningham, Helen - Councillor, Edmunds, Sue - Councillor, Morgan, John C - Councillor, Thomas, Stephen C - Councillor, Trollope, Hayden - Councillor, 1 Management Team, BGCBC - GO Abraham Darby Room, Parker, Andrew, Wheelock, Daniel, Clerk, ALCC ClerkMailbox, Brynmawr TC Clerk, Tredegar Town Council (tredegartc@btconnect.com)
Optional attendees Vickers, Stephen (Chief Executive), Prosser, Andrea, Arnold, David, Hoskins, Alyson, Luisa Munro-Morris, Vickers, Stephen
Message sent Tue 15-Apr-25 2:48 PM

Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn cyfathrebu gyda chi yn eich dewis iaith, dim ond i chi rhoi gwybod i ni pa un sydd well gennych. Ni fydd gohebu yn Gymraeg yn creu unrhyw oedi.

The Council welcomes correspondence in Welsh and English and we will communicate with you in the language of your choice, as long as you let us know which you prefer. Corresponding in Welsh will not lead to any delay.

Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg, Saesneg neu yn y ddwy iaith. Byddwn yn cyfathrebu â chi yn ôl eich dewis. Ni fydd gohebu yn Gymraeg yn arwain at oedi.

Mae'r neges ebost hon, ynghyd ag unrhyw ffeiliau sydd ynghlwm wrthi, yn gyfrinachol ac at ddefnydd yr unigolyn neu sefydliad y cyfeiriwyd hi ato. Pe dderbynioch y neges hon mewn camgymeriad, byddwch mor garedig a rhoi gwybod i'r rheolwr system. Mae'r nodyn hwn hefyd yn cadarnhau bod y neges ebost hon wedi cael ei archwilio am bresenoldeb feirws cyfrifiadurol.

This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this e-mail in error please notify the system manager.

This e-mail also confirms that this e-mail message has been swept for the presence of computer viruses.

11. Y Prosiect Datganoli Gwasanaeth neu Asedau Gorau	
12. Y Fenter Orau i fynd i'r afael â'r Argyfwng Costau Byw	X
Gwobr Caerwyn Roberts 2025 - Gwasanaeth gorau gan Gyngor Lleol	

Yn

ystod y Seremoni Wobrwyo (prynhawn), bydd llun pob Cyngor sy'n derbyn gwobr yn cael ei dynnu, a bydd manylion eich prosiect yn cael eu hamlygu yn yr Adroddiad ar ôl y Gynhadledd a fydd yn cael ei ddosbarthu i holl aelod-gynghorau Un Llais Cymru, Awdurdodau Unedol, sefydliadau trydydd sector, Llywodraeth Cymru ac Aelodau'r Senedd, yn ogystal â chyrrff cyhoeddus cenedlaethol eraill yng Nghymru. Bydd hyn yn sicrhau bod gwaith gwych eich Cyngor, a'r sector Cynghorau Cymuned a Thref yng Nghymru, yn cael ei amlygu i randdeiliaid perthnasol.

Edrychwn ymlaen yn fawr at weld cynrychiolwyr eich Cyngor yn bresennol yn y Gynhadledd Wobrwyo. **Cysylltwch â ni ar 01269 595400 i sicrhau bod eich Cyngor wedi archebu ei le.**

Dymuniadau gorau,
Lyn Cadwallader,
Prif Weithredwr

= = = =

Dear Council,

One Voice Wales National Awards 2025 - Conference 30 April 2025

I write with reference to the above event and your recent submission(s) to the One Voice Wales National Awards 2025. May I take this opportunity to thank you for engaging with us this year - we received a record high number of applications, and several from new Councils, and the quality of applications was again excellent. Our National Awards Conference 2025 will provide an opportunity to showcase the important and great work that Community and Town Councils are undertaking across Wales.

An independent judging panel made up of representatives from a wide range of partner organisations and led by the Welsh Local Government Association (WLGA), met recently to assess all the submitted applications in all the categories - they were extremely impressed by the entries received.

Following the judging assessment process, we are now pleased to be writing to you to inform you that your Council has been successfully **shortlisted** for an award in the following categories - **marked 'X' on the table below**. For each category, there will be an award for the **WINNER**, those entries regarded as **HIGHLY COMMENDED**, and those which were **COMMENDED**:

Category	Shortlisted for an Award
1. Best Governance Initiative	
2. Best Democratic Health Initiative	
3. Best use of Digital Resources	
4. Best Sustainability Initiative	

5. Best Environmental Project	
6. Best Heritage & Culture Initiative	
7. Best Tourism Initiative	
8. Best Community Engagement Initiative	
9. Best Youth Engagement Initiative	
10. Best Older Persons Initiative	
11. Best Devolution of Service or Asset Project	
12. Best Initiative addressing the Cost-of-Living Crisis	X
Caerwyn Roberts Award 2025 - Best service by a Local Council	

During the Awards Ceremony (afternoon), each Council receiving an award will have their photograph taken, and details of your project will be highlighted in the **post-Conference Report** which will be circulated to all member councils of One Voice Wales, Unitary Authorities, third sector organisations, Welsh Government and Senedd Members, as well as other national public bodies in Wales. This will ensure that the great work of your Council, and the Community and Town Council sector in Wales, is highlighted to relevant stakeholders.

We really look forward to seeing representatives of your Council present at the Awards Conference. **Please get in touch with us on 01269 595400 to ensure your Council has booked its place.**

Best wishes,
Lyn Cadwallader
Chief Executive

Emyr John
Swyddog Cyfathrebu / Communications Officer
Un Llais Cymru / One Voice Wales
 24c Stryd y Coleg / 24c College Street
 Rhydaman / Ammanford
 SA18 3AF
 07506 289509 / 01269 595400
 ejohn@onevoicewales.wales / ejohn@unllaiscymru.cymru



Y prif gorff cynrychioli ar gyfer Cyngorau Cymuned a Thref yng Nghymru.

The principal representative body for Community and Town Councils in Wales.

Gwefan: <https://www.unllaiscymru.cymru/> Website: <https://www.onevoicewales.wales/>

Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys. Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd, cliciwch ar y ddolen: <https://www.unllaiscymru.cymru/polisi-preifatrwydd-data/> Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd. Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir



Outlook

Motions for 2025 Annual General Meeting

From Tracy Gilmartin <tgilmartin@onevoicewales.wales>

Date Mon 07-Apr-25 1:08 PM

To Tracy Gilmartin <tgilmartin@onevoicewales.wales>

Dear Clerk

Motions for 2025 Annual General Meeting

Member councils are invited to propose a maximum of two motions for debate at the AGM on Wednesday 1st October 2025, which must arrive at this office no later than noon on Friday 20th June 2025 for consideration by the AGM Motions Committee which will meet on Thursday 26th June 2025.

For motions to be acceptable, the following requirements must be met:

A motion must reflect a national issue or problem – One Voice Wales cannot take forward motions that are only relevant to one particular area. (Local issues/matters can be dealt with at Area Committee meetings.)

Each motion must be accompanied by a short explanatory note (not exceeding 150 words) in order that the Agenda Committee can fully understand the points being made.

The Motions Committee will sit in late June and councils will be notified of the Committee's decisions. If a motion is accepted but amendments to it are proposed by the Committee, the relevant council(s) will be contacted. There will be a two-week period for the council either to accept the recommendations or submit a new version; otherwise, the amended motion will be put forward.

If your Council's motion is accepted, then you must provide the name of both your proposer and a seconder (who must be from another council) no later than three weeks prior to the AGM taking place.

Both the proposer and seconder must be present at the AGM for the motion(s) to be debated. Please note that they will be allowed a maximum of 3 minutes each to both propose and second your motion.

The final list of agreed motions will be issued to councils in time for their September 2025 meetings in order for councils to have time to consider whether they wish their delegates to adopt a particular stance in relation to the vote (or whether to allow them to arrive at a judgement following the appropriate debate).

Yours sincerely
Lyn Cadwallader
Chief Executive, One Voice Wales

Un Llais Cymru / One Voice Wales
24c Stryd y Coleg / 24c College Street
Rhydaman / Ammanford

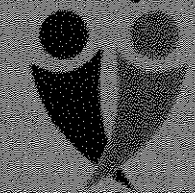
Un Llais Cymru

CROESO I'R - WELCOME TO THE

Un Llais Cymru

E-Bwletin - E-Bulletin

Llais Cynghorau Cymuned a Thref yng Nghymru
The Voice of Community and Town Council in Wales

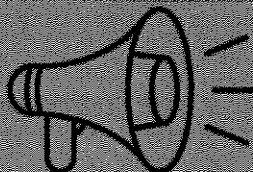


One Voice Wales



One Voice Wales

Ydych chi wedi clywed ??????



Have you heard ????????

Hyfforddiant

Modiwl 13 - Ymgysylltiad Cymunedol
Rhan II

Modiwl 1 - Y Cyngor

Modiwl 12 - Creu Cynllun Cymunedol

Modiwl 20 - Cynalladwyedd /Deddf
Cenedlaethau dyfodol 2015

Modiwl 24 - Pecyn Cyllid a
Llywodraethiant

Modiwl 3 - Y Cyngor fel cyflogydd

Modiwl 5 - Cyfarfod Y Cyngor

Cynefino Cynghorwyr Newydd

Modiwl 18 - Rheolaeth staff effeithiol

Modiwl 9 - Cod Ymddygiad

Modiwl 5 - Cyfarfod Y Cyngor

Modiwl 4 - Dealltwriaeth o'r Gyfraith

Cynefino Cynghorwyr Newydd

Training

21.4.25 Module 13 - Community Engagement Part

22.4.25 Module 1 - The Council

22.4.25 Module 12 - Creating a Community Place
plan

22.4.25 Module 20 - Well- being of Future
Generations/ Sustainability

23.4.25 Module 24 - Finance and Governance
toolkit

23.4.25 Module 3 - The Council as and Employer

23.4.25 Module 5 - The Council Meeting

24.4.25 New Councillor Induction

24.4.25 Module 18 - Effective Staff Management

28.4.25 Module 9 - Code of Conduct

29.4.25 Module 5 - The Council Meeting

30.4.25 Module 4 - Understanding the Law

30.4.25 New Councillor Induction

Cliciwch isod am fwy o manylion parthed
hyfforddiant

<https://www.unllaiscymru.cymru/hyfforddiant/>

Click below for further information
regarding training

<https://www.onevoicewales.wales/training/>

Gwefan

Dwi'n siwr eich bod chi gyd yn cytuno bod ein gwefan newydd werth chweil - mae ein diolch yn enfawr i'r tîm sydd wedi bod yn gweithio arno ers misoedd bellach.

Mi welwch chi nifer o lincs o fewn y bwletin i geisio sicrhau eich bod chi yn medru gwerthfawrogi gwerth y cynnwys sydd yno ichi.

Dyma'r tudalen gartref
<https://www.unllaiscymru.cymru/>

Fydd eich clerc wedi derbyn manylion mewngofnodi ar gyfer eich Cyngor

Website

I'm sure you will all agree that our new website is superb - Thank you so much to the hard working team that have been working on it for the past few months.

You will see several links within this bulletin to try and ensure that you appreciate the level of content that is there for you.

Here is a link to the homepage
<https://www.unllaiscymru.cymru>

Your clerk will have received the login details for your Council

Newyddion

Achub Bywyd Cymru

Mae Achub Bywyd Cymru wedi cyrraedd ei darged o gael 95% o diffibrilwyr cymunedol cofrestredig yn 'barod i achub' ar y rhwydwaith diffibrilwyr cenedlaethol

News

Save a Life Cymru

Save a Life Cymru has achieved its 95% target of getting registered community defibrillators 'rescue ready' on the national defibrillator network.



Dim yn fy enw I

Wedi cefnogi'r ymgyrch? Dilynwch y linc isod am fwy o manylion.

<https://www.unllaiscymru.cymru/blog/unllaish-cymru-yn-addo-cefnogaeth-ir-ymgyrch-ddim-yn-fy-enw-i/>

- **Aelodaeth - A allwn ni guro ffigyrau nodedig llynedd sef 92%?**

Un Llais Cymru Aelodaeth Flynyddol 2024



Yn mis Ebrill 2024, cyrhaeddodd Un Llais Cymru garreg filltir ar ei ben-blwydd yn lled ers ei ffurfio yn 2004. O ran nifer y Cyngorau Cymuned, Tref a Dinas a'n Aelodaeth Flynyddol, mae wedi cyrraedd y lefel uchaf erioed o 92% (674 o'r 732 o gyngorau ledled Cymru). Mae aelodaeth wedi cynyddu'n raddol os ydychydig ddiwethaf ac rydym yn gweithio'n galed i gynnal ac adeiladu'n aelodaeth.

92%

Cyngorau mewn Aelodaeth

8%

Nad ydynt yn Aelodaeth

674

Cyngorau mewn Aelodaeth

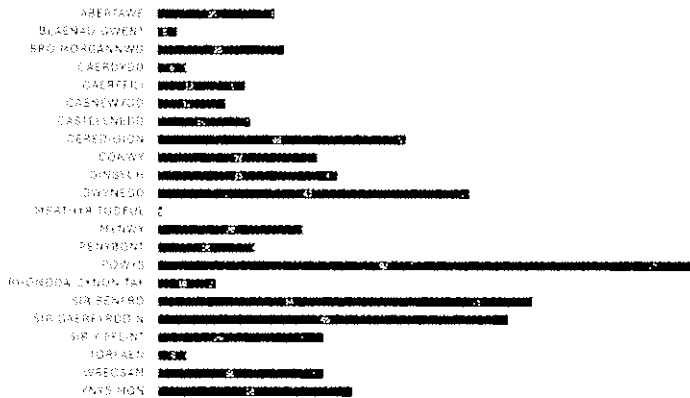
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Nad ydynt yn Aelodaeth

AELODAETH UN LLAIS CYMRU 2024

■ Aelodau ■ Nad ydynt yn Aelodau

SIROEDD



Mae Un Llais Cymru yn edrych ymlaen at groesawu Cyngorau newydd a rhai sy'n dychwelyd i'n aelodaeth. Rydym yn cynnig amrywiaeth o wasanaethau hyfforddi ac ymgyrchu, rydym yn cynrychioli barn y sector yng nghamau cynnar deddfwriaeth Llywodraeth Cymru ac Archwilio Cymru a diwygio rheoleiddio sy'n cael eu hystyried.

Paidhych ag oedi, i ddarganfonf mwy am sut mae Un Llais Cymru
dall helpu eich Cyngor, cysylltwch â ni nawr!

Un Llais Cymru - y prif sefydliad cenedlaethol ar gyfer Cyngorau Cymuned a Throff yng Nghymru

CEFYLLIOL: 0300 000 0000 | WWW.UNLLAISCYMRU.CYMRU | @UNLLAISCYMRU

Not in my name

Have you signed up? Click here for further information

<https://www.onevoicewales.wales/blog/not-in-my-name/>

- **Membership - Can we beat last years impressive figures of 92%?**

One Voice Wales Annual Membership 2024



In April 2024, One Voice Wales reached a milestone on its 20th birthday since its formation in 2004. In terms of the number of Community, Town and City Councils in Annual Membership, it has reached a record high of 92% (674 out of the 732 councils across Wales). Membership has steadily grown over recent years and we are working hard to maintain and build our membership.

92%

Councils in Membership

8%

Not in Membership

674

Councils in Membership

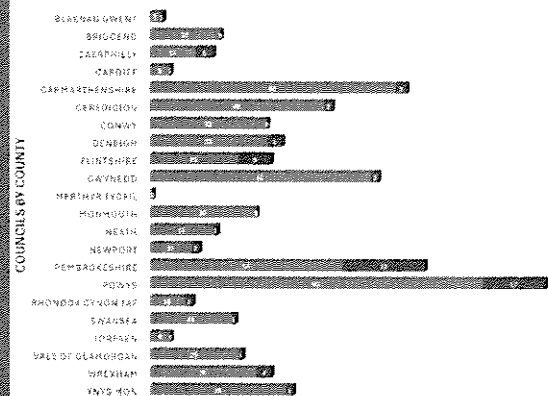
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Not in Membership

ONE VOICE WALES ANNUAL MEMBERSHIP (APRIL 2024)

■ Members ■ Non Members

COUNCILS BY COUNTY



One Voice Wales is excited at the prospect of welcoming new and returning Councils into our Membership. We offer a range of training and consultancy services, we represent the views of the sector at the early stages of Welsh Government and Audit Wales legislation and regulatory reform being considered.

Don't delay, to find out more about about how One Voice Wales can help your Council, contact us now!

One Voice Wales - the national principal organisation for Community and Town Councils in Wales.

CEFYLLIOL: 0300 000 0000 | WWW.ONEVOICEWALES.WALES | @ONEVOICEWALES

Mae Cyfoeth Naturiol Cymru (CNC) wedi cyhoeddi ei strategaeth newydd ar gyfer sut mae'n rheoli mynediad at fyd natur ar y tir sydd dan ei ofal.

Cyfoeth Naturiol Cymru / Strategaeth hamdden: sut r ydym yn rheoli mynediad i natur ar y tir yn ein gofal 2024-2030 (naturalresourceswales.gov.uk)

Mae archebion nawr ar agor ar gyfer digwyddiad Cymunedau Tosturiol yng Nghymru – Dydd Iau 3 Mai 2025

Dydd Iau 8 Mai 2025, 10am-4pm, yn Cornerstone, Stryd Siarl, Caerdydd, CF10 2GA

Fel rhan o wythnos Dying Matters, bydd Cymru Garedig yn cynnal digwyddiad wyneb yn wyneb, wedi'i hwyluso gan Age Cymru, i dynnu sylw at gymunedau caredig yng Nghymru yng nghyfleustun marwolaeth, marw, galar a phrofedigaeth. Dewch i'r digwyddiad rhad ac am ddim hwn, a ariennir gan Macmillan Cancer Support, i glywed am y gwaith anhygoel sy'n digwydd i ddatblygu cymunedau caredig yng Nghymru.

Dewch y cyfle i glywed gan Grief Discos, Compassionate Penarth, Julie Skelton, Gwirfoddolwr Cymunedol ar 'What Matters Most', Donna Marie Phillips-Sibanda, Cydlynnydd Allgymorth Cymunedol yn Ivor Thomas Funerals yng Nghaerdydd, a gan Ceridwen Hughes o Same But Different CIC ynghylch eu prosiect 'Dying to be Heard'.

Cawn hefyd y profiad o weld arddangosfa Same But Different, 'What matters most', sydd wedi ennill gwobrau, lle mae ffotograffiaeth, ffilm a naratif ysgrifenedig yn cyflwyno profiadau'r rheini sy'n byw gyda marwolaeth a'r gofalwyr sy'n rhan o ddarparu gofal a chefnogaeth.

Mae'r digwyddiad yn rhad ac am ddim a darperir cinio a lluniaeth. Dyrennir lleoedd ar sail y cyntaf i'r felin.

Cofrestrwch yma neu ffoniwch Age Cymru ar 029 2043 1555 i archebu lle am ddim.

Natural Resources Wales (NRW) has published its new strategy for how it manages access to nature on the land in its care.

Natural Resources Wales / Recreation strategy: how we manage access to nature on the land in our care 2024-2030

Booking now open for Compassionate Communities in Wales event – Thursday 8 May 2025

10am-4pm, in Cornerstone, Charles Street, Cardiff, CF10 2GA

As part of Dying Matters week, Compassionate Cymru, facilitated by Age Cymru, will be holding an in-person event to shine a spotlight on compassionate communities in Wales in relation to death, dying, grief and bereavement.

Come to this **free event**, funded by Macmillan Cancer Support, to hear about the amazing work going on to develop compassionate communities in Wales.

You will have the opportunity to hear from Grief Discos, Compassionate Penarth, Community Volunteer Julie Skelton on 'What Matters Most', Donna Marie Phillips-Sibanda a Community Outreach Coordinator at Ivor Thomas Funerals in Cardiff, and from Ceridwen Hughes from Same But Different CIC on their project 'Dying to be Heard'. We will also experience Same But Different's award winning exhibition, 'What matters most', in which photography, film and written narratives introduce the experiences of those living with dying and the caregivers involved in providing care and support. The event is free with lunch and refreshments provided. Places allocated on a first come, first serve basis.

Sign up here or call Age Cymru on 029 2043 1555 to book a free place.

Swyddi gwag Llywodraeth Cymru



Welsh Government Vacancies

Dilynwch y linc yma

<https://cais.tal.net/vx/lang-cy/mobile-0/appcentre-1/brand-7/xf-f8d832abf5b2/candidate/jobboard/vacancy/3/adv/>

Follow this link

<https://cais.tal.net/vx/lang-en-GB/mobile-0/appcentre-1/brand-7/xf-053c0a571217/candidate/jobboard/vacancy/3/adv/>

Chwilio am gymorth?

Mae Unllais Cymru wedi cyhoeddi'r dogfennau canlynol ar gyfer cynghorau sydd yn aelodau

<https://www.unllaiscymru.cymru/gwasa-naethau/nodiadau-datblygu-ymarfer/>

Looking for help ?

One Voice Wales have recently produced the following documents for member councils

<https://www.onevoicewales.wales/service/s/practice-development-notes/>

Pob lwc i bawb sydd wedi cyflwyno ceisiadau ar gyfer ein gwobrau cenedlaethol. Edrych ymlaen yn arw i weld pwy fydd yr enillwyr eleni ar Ebrill 30fed yn Builth.

Good luck to everyone that has submitted applications for this years National Awards. Looking forward to seeing who the winners are this year on 30th April in Builth

Er mwyn llogi lle cysylltwch a gweinydd@unllaiscymru.cymru



In order to book a place contact admin@onevoicewales.wales

Mae'r E-bwletin yn cael eu greu er eich lles chi - felly mae eich adborth yn bwysig inni. Cysylltwch a kbrown@unllaiscymru.cymru os oes gennych unrhyw awgrymiadau am slot rheolaidd.

This e-bulletin is created for you- therefore your feedback is important to us. Please contact kbrown@onevoicewales.wales if you have any suggestions for a regular slot.

Wrth creu yr e-fwletin yn rheolaidd, y gobaith ydi i peidio llenwi bwlch derbyn eich clercod gwelthgar.

By producing these e-bulletins on a regular basis we hope to avoid clogging up the inboxes of your hardworking Clerks



PASG HAPUS - HAPPY EASTER





Outlook

**JOINT ONE VOICE WALES/SLCC EVENT on ETHICAL FRAMEWORKS IN ENGLAND and WALES–
Wednesday 14 May 2025**

From Tracy Gilmartin <tgilmartin@onevoicewales.wales>

Date Tue 22-Apr-25 12:01 PM

To Tracy Gilmartin <tgilmartin@onevoicewales.wales>

Dear Chair/Clerk,

JOINT ONE VOICE WALES/SLCC EVENT on ETHICAL FRAMEWORKS IN ENGLAND and WALES– Wednesday 14 May 2025 – BOOK YOUR PLACE

One Voice Wales and the Society of Local Council Clerks (SLCC) are arranging a remote joint event to be held on Wednesday 14 May 2025 and your clerk will already have received the invitation details circulated by the SLCC.

Bookings will need to be made by accessing this web-link: [SLCC | Ethical Frameworks in England and Wales \(14 May\)](#)

This event is an especially important one for councils given that it focuses on the ethical frameworks in England and Wales covering the following subject areas:

- Gain insights into civility, respect, and ethical standards in local councils
- Hear from legal experts, policy leaders, and council representatives
- Understand the role of monitoring officers and standards committees
- Learn about the impact of poor ethical behaviour on democracy
- Engage in discussions on tackling bullying and harassment

We will have speakers from the office of the Public Services Ombudsman for Wales, Welsh Government, Monitoring Officers and from One Voice Wales and the SLCC.

The cost to book a place is £65 plus VAT and the event is open to councillors and clerks.

In conclusion, I would strongly encourage your council to take up this opportunity and subscribe to the event which I feel certain will enlighten all in attendance on the latest developments affecting the sector in relation to ethical frameworks.

Yours faithfully,
Lyn Cadwallader
Chief Executive

Regards/Cofion
Tracy Gilmartin
Office Manager/Rheolwr Swyddfa
Un Llais Cymru / One Voice Wales
24c Stryd y Coleg / 24c College Street
Rhydaman / Ammanford
SA18 3AF
07917 846510 / 01269 595400
tgilmartin@onevoicewales.wales
onevoicewales.wales / unllaiscymru.cymru

Item no. 11

JORDAN
* THE ARCADE TOWN CENTRE
QUILDRAN, TOSRAEN
NP44 1PQ

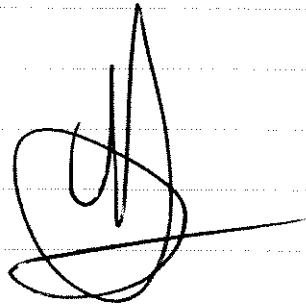
2/3/25⁶¹

Mike Williams

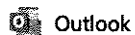
Silver Regalizer chair

Quote to repair as needed.

£60

A stylized handwritten signature, possibly reading 'JL', written in black ink.

* THE ARCADE TOWN CENTRE
QUILDRAN, TOSRAEN
NP44 1PQ



Fw: Chain Damage

From Clerk <clerk@nantygloandblainatc.co.uk>
Date Thu 17-Apr-25 12:46 PM
To howellsjewellersbryn@icloud.com <howellsjewellersbryn@icloud.com>

Good afternoon,

Would you be able to provide me with a quote for a repair to a chain please?

The chain is a silver mayoral chain and one of the clips has broken off as indicated in the photo below.

Many thanks and kind regards

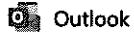
Tracy

Town Clerk: Mrs Tracy Hughes

Nantyglo and Blaina Town Council
Town Council Offices
Blaina Community Institute
High Street
Blaina
NP13 3BN

01495 292817

From: michael williams
Sent: Thursday, April 17, 2025 12:30 PM
To: Clerk
Subject: Chain Damage

**Fw: Chain Damage**

From Clerk <clerk@nantygloandblainatc.co.uk>
Date Thu 17-Apr-25 12:40 PM
To gemtime@hotmail.co.uk <gemtime@hotmail.co.uk>

Good afternoon,

Would you be able to provide me with a quote for a repair to a chain please?
The chain is a silver Mayoral chain and one of the clips has broken off as indicated in the photo below.

Many thanks and kind regards

Tracy

Town Clerk: Mrs Tracy Hughes

Nantyglo and Blaina Town Council
Town Council Offices
Blaina Community Institute
High Street
Blaina
NP13 3BN

01495 292817

From: Clerk
Sent: Thursday, April 17, 2025 12:31 PM
To: michael williams
Subject: Re: Chain Damage

That's brilliant, many thanks Mike.

Kind regards

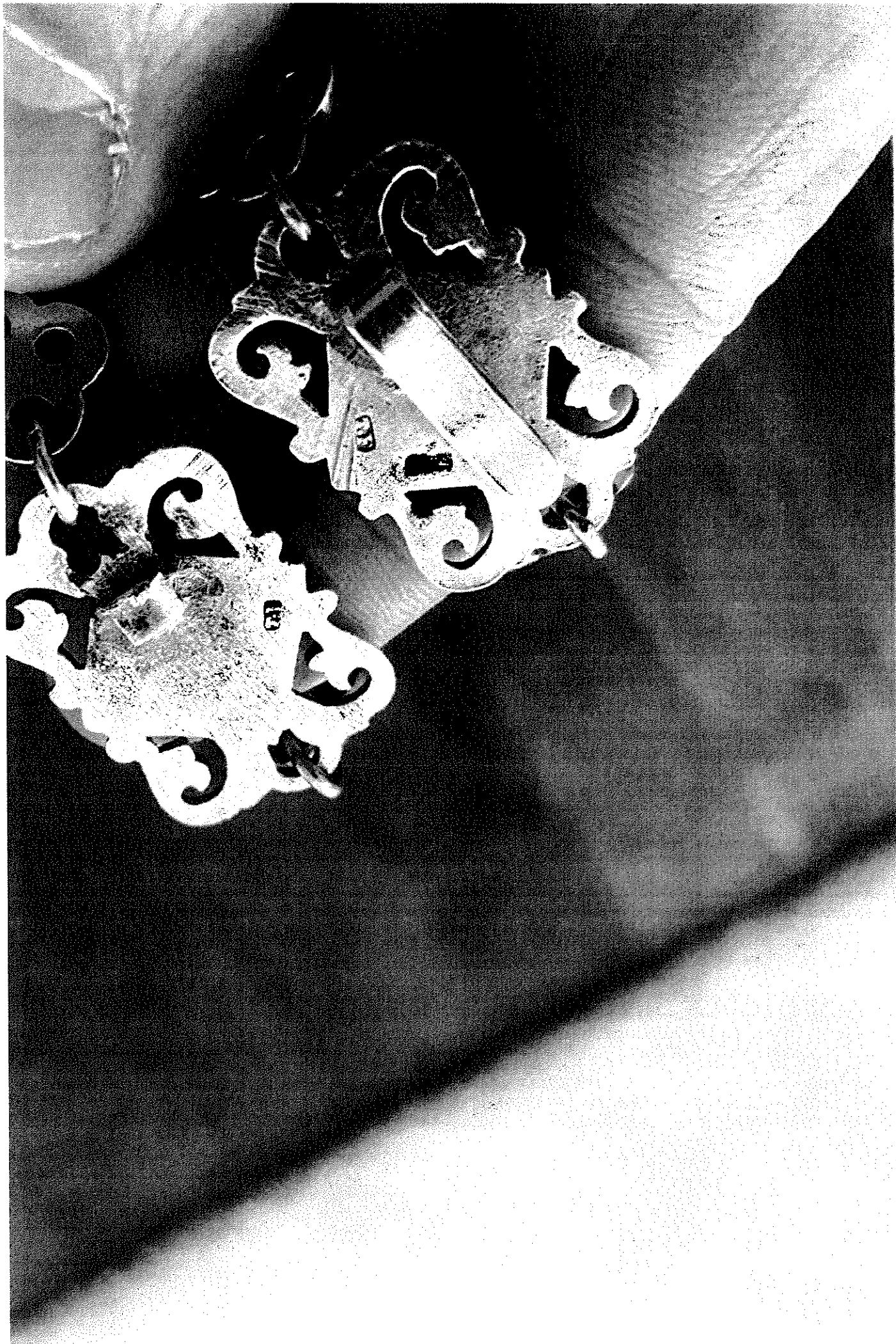
Tracy

Town Clerk: Mrs Tracy Hughes

Nantyglo and Blaina Town Council
Town Council Offices
Blaina Community Institute
High Street
Blaina
NP13 3BN

01495 292817

From: michael williams <michael_lloyd_williams@yahoo.co.uk>
Sent: 17 April 2025 12:30
To: Clerk <clerk@nantygloandblainatc.co.uk>
Subject: Chain Damage



Nantyglo and Blaina Town Council

Internal Audit
2024/25

NANTYGLO & BLAINA
23 APR 2025
TOWN COUNCIL

JDH BUSINESS SERVICES LTD

The internal audit of the council is carried out by undertaking the following tests as specified in the Annual Return for Local Councils:

- Checking that books of account have been properly kept throughout the year
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied
- Checking the accuracy of the asset and investments registers
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s)
- Review of year-end financial statements

Conclusion

On the basis of the internal audit work carried out, which was limited to the tests indicated above, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the recommendations overleaf. As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

JDH Business Services Ltd

ACTION PLAN

	ISSUE	RECOMMENDATION	FOLLOW UP
2024/25 Internal Audit			
1	<p>The setting of the precept of £105,000 in 2023/24 for the 2024/25 financial year could be agreed to clarification notes in made in a full council meeting about the related finance committee meeting. However, no such information exists in the setting of the 2025/26 precept in the full council minutes, and the actual precept setting appears to be concluded in a part 2 confidential item in the minutes in January 2025.</p> <p>The setting of the precept by the council with no other reference to the precept (for example via the finance committee minutes with the precept amount stated), should not be a confidential item in the minutes as there are strictly limited circumstances where part 2 can be used, and the decision on the public precept does not fall into the definition of a confidential item.</p>	<p><i>The precept is the key financial decision of the council each financial year for the local community, and the precept amount and decision must be recorded transparently in the public minutes.</i></p>	

	ISSUE	RECOMMENDATION	FOLLOW UP
2	<p>Fidelity insurance should aim to cover the maximum projected cash and bank balances which is estimated as the year end cash and bank balances of £141,179 plus the 2025/26 precept, which equates to an estimated maximum projected balance in excess of the fidelity insurance in April 2025. Financial Regulations require the following:</p> <p><i>15.5 All appropriate members and employees of the Council shall be included in a suitable form of security or fidelity guarantee insurance which shall cover the maximum risk exposure as determined (annually) by the Council.</i></p>	<p><i>As part of risk assessment procedures, the council must annually estimate maximum projected cash and bank balances as part of annual risk assessment and set the level of fidelity insurance accordingly as required by the Financial Regulations</i></p>	
2023/24 Internal Audit			
1	Pay rises are notified to the payroll agent via an email from officers.	<i>The Chair should be included in the email notifying the annual officer pay rise information to the payroll agent.</i>	<i>Implemented</i>
2022/23 Internal Audit			
1	It is difficult to discern from the insurance policy, which reads as a commercial policy rather than a local council bespoke policy, the actual level of 'fraud and	<i>As part of risk assessment procedures, the council must annually estimate maximum projected cash and bank balances as part of annual risk assessment and set the level of</i>	<i>2023/24 follow up - Implemented</i>

	ISSUE	RECOMMENDATION	FOLLOW UP
	<p>dishonesty' cover as 'fidelity cover' is not named specifically. The level of fidelity cover was not disclosed in our checklist questionnaire submitted by the council.</p> <p>Fidelity insurance should aim to cover the maximum projected cash and bank balances which is estimated as the year end cash and bank balances of £115,423 plus the next precept instalment of £84,700, which is an estimated maximum projected balance of at least £200,123 in April.</p> <p>Financial Regulations require the following:</p> <p><i>15.5 All appropriate members and employees of the Council shall be included in a suitable form of security or fidelity guarantee insurance which shall cover the maximum risk exposure as determined (annually) by the Council.</i></p>	<p><i>fidelity insurance accordingly as required by the Financial Regulations</i></p> <p><i>The council need to review whether the current policy provides fidelity insurance and if so whether it covers maximum projected cash and bank balances.</i></p>	
2	<p>Although the council has reviewed and approved an annual risk assessment, the risk assessment document could be improved as follows:</p> <ul style="list-style-type: none"> - There is no clear evidenced rationale for classification of 	<p><i>The risk assessment should be further developed as noted and council should ensure it covers the entire scope of the council operations, governance and finances.</i></p>	<p><i>Implemented</i></p>

	ISSUE	RECOMMENDATION	FOLLOW UP
	<p>individual risks as High, Medium or Low, such as an 'impact vs 'likelihood' risk matrix with definitions of scoring weightings. Therefore, 'impact' and 'likelihood' risk scores are not multiplied to show total risk which should then be plotted on a risk matrix using a traffic light system.</p> <ul style="list-style-type: none"> - The risk assessment does not contain an important part of risk management which is to show the movement in risks (Direction of Travel) since the last risk assessment. Risk management is a dynamic process ensuring that new risks are addressed as they arise. It should also be cyclical to establish how previously identified risks may have changed. - The format of the risk assessment for review by council would be improved if a clear tabular analysis of risks was provided. 		

	ISSUE	RECOMMENDATION	FOLLOW UP
3	<p>The risk assessment does not address the risks of supplier fraud. Most standard local council insurance policies do not cover third party/supplier fraud. The supplier fraud risks can be managed via appropriately robust policies and procedures. Examples of prevention actions include:</p> <ul style="list-style-type: none"> - training for staff to alert them to the potential risks of providing sensitive company information, by phone or other means, especially contract and account information. - establish a rigorous change of supplier details procedure - where a supplier has purported to have changed their bank details always call the supplier to check the veracity of a request, using details in your system, rather than those on any associated letter or email. A person should be authorised to approve a supplier bank account change after having reviewed the process undertaken to verify the supplier details change - periodic review of supplier accounts should also be undertaken to remove any dormant accounts. This reduces the likelihood of any old supplier information 	<p><i>The risk assessment should be updated to include supplier fraud including the adequacy of supplier onboarding controls.</i></p>	<p><i>Implemented</i></p>

	ISSUE	RECOMMENDATION	FOLLOW UP
	<p>being used to secure fraudulent payments.</p> <ul style="list-style-type: none"> - checking address and financial health details with Companies House - checking samples of online payments to supplier invoices to ensure the payment has been made to the supplier bank account 		
4	<p>There is no Investment Strategy and Treasury Management strategy established in accordance with the requirements of the LGA 2003 and Welsh guidance regarding investments which states:</p> <p><i>'All other town and community councils and charter trustees whose investments are not expected to exceed £250,000 shall have due regard to this guidance and give priority to security and liquidity rather than to yield for any investments they undertake. The level of detail and specific requirements outlined in this guidance will therefore not apply but all Town and Community Councils or Charter Trusts should;</i></p> <p><i>(i) agree a Capital Strategy before the start of the financial year as a minimum; this can be undertaken as a part of the budget setting process;</i></p> <p><i>(ii) agree appropriate limits for each category of investments it plans to carry out;</i></p> <p><i>(iii) agree a process that effectively monitors the strategy in year, and;</i></p> <p><i>(iv) ensure that all investments are in Sterling;</i></p>	<p><i>The council should consider establishing an Investment Strategy and Treasury Management strategy with reference to the requirements of the Local Government Act 2003 and Welsh guidance regarding investments and strategies.</i></p>	<p><i>Implemented</i></p>

Nantyglo & Blaina Town Council

Cash Book Analysis – 2024/25:

Income:

Precept		£ 105,000.00	(box 2)
Interest	£ 2,888.46		
VAT	£ 2,173.83		
Miscellaneous	<u>£ 2,800.00</u>		
Total other income:	£ 7,862.29		(box 3)
Total Income		£ 112,862.29	

Expenditure:

Staff Costs (inc. wages & employers NI):	£ 43,016.90
LGPS	£ 12,637.46
Total Staff Cost (box 4)	£ 55,654.36
Loan Payments (box 5)	£ 1,392.76

Other Payments:

- Financial donations & s.137 payments £ 4,765.00
- Subscriptions £ 3,897.00
- Office costs £ 1,969.15
- VAT £ 2,020.89
- Awards/Culture (Events) £10,762.77
- Salem Chapel: £ 1,028.81
- Miscellaneous £ 7,882.72
- Members expenses (inc PAYE & Mayoral Allowance) £ 5,944.00
- Mayoral Expenditure £ 215.36

Total Other Payments: £38,485.70 (box 6)

Total (boxes 4,5 & 6) £95,532.82

Signed:

T. Hughes - Town Clerk / RFO

Councillor M Williams –

Town Mayor/Chair of Council

29th April 2025

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Council Offices, Blaina Institute, High Street, Blaina. NP13 3BN
TEL: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Mrs T Hughes – Town Clerk/RFO

Balance Sheet as at 31/03/2025

Assets

Current Account	£ 23,714.61
Deposit Accounts	£ <u>117,464.13</u>
	£ <u>141,178.74</u>

Liabilities

Reserves	£ 141,178.74
Unpresented Cheques	£ <u>0.00</u>
	£ <u>141,178.74</u>

Signed:

T Hughes – Town Clerk / RFO

Councillor M Williams –
Town Mayor/Chair of Council

29th April 2025

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Council Offices, Blaina Institute, High Street, Blaina. NP13 3BN
TEL: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Mrs T Hughes – Town Clerk/RFO

Bank Reconciliation – 2024/25 – 1st April 2024 to 31st March 2025

Bank accounts as at 31/03/2025:

Current Account	£ 23,714.61
Deposit Accounts	£ 117,464.13
Less unpresented cheques	£ 0.00
Plus cash in transit	£ 0.00
Total	£ 141,178.74

Cashbook:

Balance brought forward 31/03/2024:	£ 123,849.27
Plus total receipts	£ 112,862.29
Less total payments	£ (95,532.82)
Balance carried forward:	£ 141,178.74

Signed: T. Hughes – Town Clerk / RFO

Signed: Councillor M Williams – Town Mayor
/ Chair of the Council

29/04/2025

NANTYGLO & BLAINA TOWN COUNCIL – Actual against budget expenditure as at 31st March 2025

Hem no. 13C (iv)

Expenditure	Estimated 2024/25 as at Jan 2024	Actual to 31/03/2025	Variance (£)	Explanation of Variance – if greater than 15% (& other relevant comments)	Actual to 31/03/24 (for comparison)
Wages	34,000.00	£32,843.89	(£1,156.11)	Estimate included provision for pay increase in November. Assistant Officer left post in mid-March.	£31,582.99
PAYE (Officers)	13,000.00	£10,173.01	(£2,826.99)	Estimate included provision for possible increase in NI. Assistant Officer left post in mid-March.	£10,397.54
LGPS	13,500.00	£12,637.46	(£862.54)	Estimate included provision for increase in LGPS contributions due to pay increase in November. Assistant Officer left post in mid-March.	£12,395.70
S. 137 / Donations	4,000.00	£4,765.00 S.137 £4,240 Grants £525.00	£765.00	Council resolution during year to make £200 monthly payment to local foodbank for 2024/25 due to cost of living crisis (re: s.137 payments). Grant donations dependent upon number of grant applications received.	£3,599.00 s.137 £2,500 Grants £1099.00
Subscriptions	2,200.00	£3,897.00	£1,697.00	Invoice from One Voice Wales not received until April 2024	£288.00
Office costs	2,000.00	£1,969.15	(£30.85)	Invoices from BGCBC re: phone & internet not received.	£1,360.57
VAT	2,000.00	£2,020.89	£20.89	Slight increase in expenditure incurred on VAT rated items	£1,495.58
Culture, Awards & Entertainments	11,000.00	£10,762.77	(£237.23)	Increased estimate for provision of events & Xmas lights.	£9,399.79
Salem Chapel	1,000.00	£1,028.81	£28.81	Slight increase in cost of utilities & alarm maintenance costs.	£437.61
Miscellaneous (Bank Charges) (Payroll) (Insurance) (ICO) (Audit) (Training) (Mayoral Photos) (Website & email hosting, IT support & licences)	7,000.00	£7,882.72 (£93.80) (£350) (£5,258.54) (£40) (£1,398) (£120) (£5.63) (£616.75)	£882.72	Insurance premium increased in line across the sector increases. External audit fees for audits for 2022/23 & 2023/24 invoiced and paid for.	£7,398.21 (£105.25) (£210.00) (£4,792.86) (£40.00) (£699.00) (£38.00) (£369.00) (£492.00) (£30.15) (£621.95)

NANTYGLO & BLAINA TOWN COUNCIL – Actual against budget expenditure as at 31st March 2025

Mayor / Deputy Mayor	600.00	£500.00	(£100.00)	Not all allowances claimed.	£522.60
Members Remuneration Inc PAYE	7,500.00	£5,444.00 PAYE £715.20 Allowances - £4,728.80	(£2,056.00)	Members allowance budgeted for, but a number of Members declined in writing to claim allowances. Allowances claimed also includes attendance allowance.	£6,445.00 PAYE £646.00 Allowances - £5,799.00
Public Works Loan Board	1,393.00	£1,392.76	(0.24)		£1,392.76
Mayoral Expenditure	£600.00	£215.36	(£384.64)	Budget to account for any additional civic events that might have taken place during the remainder of the year – no additional civic events or civic Sunday took place.	£310.00
TOTAL	£99,793.00	£95,532.82	(£4,260.18) Underspend		£87,025.35

Please note:

That the total for PAYE includes tax and national insurance deductions paid by Members on the Mayor/ Deputy Allowance & other Members Allowances.

The total figure stated for Members Remuneration and Mayor/Deputy Mayor are the net figures paid to Members after tax and national insurance deductions were paid.

Signed:

T Hughes, Town Clerk / RFO

Councillor M Williams – Town Mayor/ Chair of Council

29th April 2025

Annual Return for the Year Ended 31 March 2025

Accounting statement 2024-25 for:

Name of body: Nantyglo and Blaina Town Council

Item no. 13C (U)

	Year ending		Notes and guidance
	31 March 2024 (£)	31 March 2025 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	115,423	123,849	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	91,170	105,000	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	4,282	7863	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	54,376	55,654	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	1,393	1,393	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	31,257	38,486	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	123,849	141,179	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances0			
8. (+) Debtors	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	123,849	141,179	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	123,849	141,179	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	141,900	145,132	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	5,006	3,844	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2025, that:

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.			Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.			Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at [insert name of website].			Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.			Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.			Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: <ul style="list-style-type: none"> Effective financial management including the setting and monitoring of the Council's budget Maintenance and security of accurate and up to date accounting and other financial records Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council. 			Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year	D
7. We have maintained an adequate system of internal control and management of risk, including: <ul style="list-style-type: none"> measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments assessment and management of risks facing the Council an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements.			Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.			Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.			Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021			Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement	
1. Expenditure under S137 Local Government Act 1972	
Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2024-25 was £10.81 per elector. In 2024-25, the Council made payments totalling £4,240.00 under section 137. These payments are included within 'Other payments' in the Accounting Statement.	
2.	

Trust Funds

Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A X	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
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Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2025.	Approval by the Council I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference:
	Minute ref:
RFO signature:	Chair signature:
Name: Tracy Hughes. Town Clerk / RFO	Name:
Date:	Date:

* Please include an explanation for any 'No' answers

Annual internal audit report to:

Name of body: *Nantyglo and Blaina Community Council*

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2025.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	✓				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for	✓				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓				
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate	✓				} subject to issue 1.) in internal audit report.
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for	✓				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.			✓		
7. Salaries to employees and allowances to members were paid in accordance with contracts/ minuted approvals, and PAYE and NI requirements were properly applied	✓				
8. Asset and investment registers were complete, accurate, and properly maintained.	✓				

* Please include an explanation for any 'No' answers

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out	✓				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	✓				
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.			✓		

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed)

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not

(My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated 23rd April, 2025] * Delete if no report prepared

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2024-25 and 2025-26. I also confirm that there are no conflicts of interest surrounding my appointment

Name of person who carried out the internal audit: 3DM BUSINESS SERVICES LTD

Signature of person who carried out the internal audit: [Signature]

Date: 23/04/2025