

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes - Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN
Swyddfa'r Cyngor, Sefydliad Blaenau, Y Stryd Fawr, Blaenau NP13 3BN

Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Dear Member,

You are summoned to attend a hybrid meeting of the Finance and General Purposes Committee at the Council Chamber, Blaina Institute, High Street, Blaina to commence following the Planning & Highways Committee meeting **on Tuesday 9th April 2024**.

If any member of the public wishes to attend the meeting remotely, please contact the Town Clerk at the above e-mail or phone by 3pm on 9th April 2024 for details of how to access the meeting.

Yours sincerely



Town Clerk

A meeting to which members of the public are entitled to attend.

AGENDA

Declaration of Interest

Members are invited to declare matters of interest either at the beginning or at any time during the proceedings. Members are reminded that all declarations must be recorded in the book provided.

1. Apologies for absence:

Members are invited to consider the apologies for absence and to formally resolve to accept.

2. Questions from the Public:

To receive any questions from the public regarding matters itemised on the agenda (limited to 10 minutes total).

3. Correspondence:

Members are invited to consider the listed correspondence, plus with the Chairman's permission, any urgent information that may be received prior to the date of the meeting.

a) One Voice Wales – (for consideration & for information- copies attached)

- i) Invitation for the Town Council to renew its annual membership with One Voice Wales.
- ii) Training Sessions available during March, April, May and June 2024.

- b) North Gwent Cardiac Rehabilitation & Aftercare Charity (for information – copy attached):
Poster informing of a free Heart Health event.

4. Meeting of the Joint Committee of Local Councils:

Members are reminded that a hybrid meeting of the Joint Committee of Local Councils will take place at 10.30am on Thursday 11th April 2024 at the Council Chamber, Blaina Institute. The meeting is to discuss the downgrading of services at Nevill Hall Hospital prior to a meeting with Ms Nicola Prygodzicz, Chief Executive of Aneurin Bevan University Health Board.

5. S.137 donations (Local Government Act 1972 & Well-being of Future Generations (Wales) Act 2015):

As previously resolved, Members are invited to consider making further financial donations to Blaenau Gwent Foodbank to assist residents of Nantyglo and Blaina for the month of April 2024.

6. Application to the Community Grant Fund:

Members are invited to consider the listed application(s), plus with the Chairman's permission any additional applications that may be received prior to the date of the meeting. Members are also reminded that applications will need to be considered in conjunction with the current policy.

None received to date.

7. Salem Chapel:

Members are invited to consider the attached inspection report:

- March 2024 (*copy attached*).

8. Members Updates:

Members are invited to provide any updates or information.

9. Confidential Information:

The following item(s) may contain information that is of a confidential or personal nature and is therefore exclusive to Members of the Town Council only. (Public Bodies Admission to Meetings Act 1960).

NANTYGLO & BLAINA

12 MAR 2024
TOWN COUNCIL

Item no. 3a(i)

Dear Clerk

Please bring this letter to the attention of your Chair and Councillors.

Membership of One Voice Wales 2024/25

I am writing to invite your council to renew its membership to join One Voice Wales from April 2024. Once again, the past year has seen many positive developments to our services and for the community and town council sector in general, many of which are outlined in this letter, which we believe add significantly to the value for money offered by One Voice Wales membership.

We continue to represent the sector in a wide variety of ways – we regularly meet with the Minister for Finance and Local Government Rebecca Evans MS and we continue to represent the sector on the **Local Government Partnership Council**. During 2023-24 we have once again made strong representation on the role the sector can play in supporting sustainable local services and supporting the Local Government Reform agenda amongst others. We have maintained and further enhanced our working relationships with the Welsh Government, Welsh Local Government Association (WLGA) and the WCVA strengthening the voice of the sector within the public services family in Wales and improving working relations with the Third Sector.

One Voice Wales continues to make significant contributions to public policy developments through our representation on several Welsh Government advisory panels including the **Climate Change Panel, Ystadau Cymru Working Group, Ministerial Towns Action Advisory Group, Welsh Government Litter Advisory Panel, Ministerial Advisory Forum on Ageing, Welsh Government Diversity in Democracy Working Group, Welsh Government Democratic Health Task and Finish Group, Older Persons Commissioner Age Friendly Steering Group, Welsh Government Advisory Board on Resourceful Communities as well as Understanding Welsh Places Advisory Board**. One Voice Wales is playing an ever-increasing role in the development of resources for the sector, for example, through our **Local Places for Nature Officer** in our team who has helped hundreds of councils to date on environmental projects and issues; and following funding off Public Health Wales via Save a Life Cymru we were able to establish the post of **Community CPR and Defibrillator Manager** in the team who helped hundreds of community and town councils in 2023/24 in developing this critically important agenda. We also played a significant role working with the Welsh Government and SLCC colleagues in the development of a **Finance and Governance Toolkit** for the sector which will help to drive up standards of working practice. We continue to work collaboratively with a range of other bodies including the **Local Government Democracy and Boundary Commission for Wales, Independent Remuneration Panel, Public Services Ombudsman and Audit Wales**. So, our ability to influence key stakeholder organisations continues to grow year on year.

In 2023/24 we were successful in our funding bid to the Welsh Government to recruit a Digital Project Manager and a Cost-of-Living crisis support team. Justin Horrell is delivering on a project plan to support councils in relation to digital approaches and will be instrumental in helping us develop a new website that will provide member councils with a wealth of up-to-

Llais Cyngorau Cymuned a Thref yng Nghymru - The Voice of Community and Town Councils in Wales

Ebost/Email: tgilmartin@onevoicewales.wales

Gwefan/Website: www.unllaiscymru.org.uk / www.onevoicewales.org.uk

date information include practice guidance in an easily accessible format. Our new Cost of Living crisis support team will be delivering on a project plan designed to support councils with a range of issues linked with the ongoing cost of living issues faced by communities in Wales. The funding will continue into the next two financial years.

Our representational role means that ***we have a direct interface not only with the Minister for Finance and Local Government but other Ministers*** where our sector's remit extends. During 2023-24 we made several representations to the ***Minister for Climate Change*** on a range of matters - on the need for greater resources for the sector, the need for digital skills and capabilities to be developed, the role community and town councils can play in town regeneration and community planning, how the sector can support the decarbonization agenda, devolution of services and asset transfer agenda and support for the sector to better engage on the green infrastructure agenda. During 2023-24 we have extended our ***representational role*** - One Voice Wales' many Councillors across Wales are increasingly able to provide their views on a wide range of policy areas to support our lobbying activities and ***influence government and stakeholder organisations*** in their decision-making. This includes representation on health trust stakeholder forums and several ***Public Services Boards***. These developments have improved and further developed our representational and lobbying roles and we will seek to further develop them in 2024-25.

Some of our other accomplishments over the past 12 months include:

- There has been a healthy increase in membership numbers during the year. Over 90% (89% previous year) of all councils in membership of One Voice Wales, or 670 (653 previous year) out of the 732 Councils in Wales and this is the highest level of membership since One Voice Wales was formed. Plans are already in place to drive increases in membership in 2024-25.
- Through our Local Places for Nature Officer post, we have enabled over £1m of funding to be accessed by Community and Town Councils across Wales with a further £500,000 of projects having been worked up for 2023/24.

As current members are aware, we provide the following services outlined below, and we are aware from feedback from our members that all aspects of the service are highly valued.

- ***Provision of free legal advice*** from a team of experienced Solicitors which can save members significant time and cost compared with using local solicitors for advice (These savings can in many cases exceed the membership that is payable)
- ***Quality and timely advice and support service*** on topics relevant to member councils.
- ***Training*** for members and staff, including policy seminars and new working opportunities.
- ***General information via our website including a members' area.***
- ***Monthly*** editions of our new '***E- Newsletter***' and wider forms of communication on social media by our new Communications Officer
- ***Representation*** of the sector on the Local Government Partnership Council.
- Creating ***new opportunities for collaboration*** with national organisations across Wales.

The training and development agenda is another area where much progress has been made during 2023-24 with the continued successful delivery of webinar-based training. Under the auspices of the **National Training Advisory Group**, chaired by One Voice Wales, we have continued to refine and develop and extend our training provision to the community and town council sector. Once again, the breadth of our training programmes has been extended and will be available to members throughout the year. To date it is very pleasing to see councils actively engaging in developing their skills and abilities as the sector's role grows in importance.

Furthermore, our **Consultancy Services** have been growing at a pace with many councils taking advantage of this service. We are increasingly able to provide 'One Stop Shop' solutions for our members and have supported our councils on **community planning exercises, HR and personnel matters including representation at Industrial Tribunals**, assisted in **policy development and health and safety** – and at **costs significantly below market rates**. Please contact the Ammanford Office if you would like further details on how we can support you through these services.

Importantly our role as a representative body has been significantly improved with a significant growth in our membership during 2023-24 – **at year end we had 670 local councils in membership or 91.5% of all community and town councils**.

I hope that this summary of current and future developments has demonstrated that One Voice Wales continues to do all it can to represent the sector, provide high-class information, and support service for our members.

For your council to have a voice in the future of this vital sector of local government, and to benefit from the support provided by One Voice Wales, please return the attached Membership Form by email or to our office in Ammanford – the address is at the top of this letter.

If you have any further queries relating to membership, please contact the office on 01269 595400 / 07917 846510 or email: tgilmartin@onevoicewales.wales

I trust that your Council will give this invitation full consideration and I hope to be able to welcome you into membership shortly. I look forward to working with your council in 2024-25.

Yours sincerely,



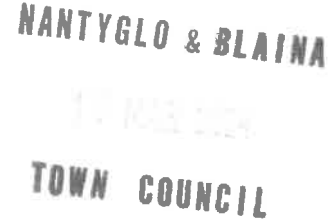
Lyn Cadwallader
Chief Executive



One Voice Wales
Invoice / Membership Form 2024-2025
 Membership runs from 1st April to 31st March

Name & Address of Council – These are the details that we hold on our database please amend if they are incorrect

Mrs Tracy Hughes, Clerk/RFO
 Nantyglo & Blaina Town Council
 Council Offices
 Blaina Institute
 High Street, Blaina
 NP13 3BN



Tel numbers/s: 01495 292817 /
 E-mail address: clerk@nantygloandblainatc.co.uk
 Website: www.nantygloandblainatc.co.uk

Please provide details of your Chairperson:

Name:
 Email:
 Telephone number/s:

Correspondence from us will be sent to you Bilingually unless you specify either English or Welsh

Membership Fee: £1755

Based on 4281 chargeable dwellings @ **£0.41p** per dwelling
 (This figure is based on the Valuation List, not the Electoral Register)

Bank details - Account number: 16689360 Sort code: 30-94-85

Cheque to One Voice Wales 24c College Street, Ammanford, Carmarthenshire, SA18 3AF
 or e-mail: tgilmartin@onevoicewales.wales Tel: 01269 595400

I confirm that my Council has decided to join One Voice Wales for 2024/2025

Clerk to the Council/RFO

Signed:

Please print name:

Mr / Mrs / Ms / Miss (Delete as applicable)

Tracy

From: Wendi Patience <wpatience@onevoicewales.wales>
Sent: 21 March 2024 14:43
To: Wendi Patience
Cc: Wendi Patience
Subject: 2024 - MARCH, APRIL, MAY & JUNE 2023 TRAINING DATES
Attachments: Overview Modules Jan ENG.pdf; Overview Modules Jan CYM.pdf

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in March, April, May and June 2024 please bring this to the attention of your council.

The cost of the training is **£40** for members or **£63** per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

Date	Day	Module	Time
03/04/2024	Wednesday	New Councillor Induction	6.30-8.00pm
09/05/2024	Thursday	New Councillor Induction	6.30-8.00pm
21/05/2024	Tuesday	New Councillor Induction	6.30-8.00pm
04/06/2024	Tuesday	New Councillor Induction	6.30-8.00pm

09/04/2024	Tuesday	The Council - Module 1 in Welsh	6.30-8.00pm
23/04/2024	Tuesday	The Council - Module 1	6.30-8.00pm
01/05/2024	Wednesday	The Council - Module 1	6.30-8.00pm
16/05/2024	Thursday	The Council - Module 1	6.30-8.00pm
23/05/2024	Thursday	The Council - Module 1	6.30-8.00pm
05/06/2024	Wednesday	The Council - Module 1	6.30-8.00pm
13/06/2024	Thursday	The Council - Module 1	6.30-8.00pm
24/06/2024	Monday	The Council - Module 1	6.30-8.00pm

27/03/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm
04/04/2024	Thursday	The Councillor - Module 2	6.30-8.00pm
11/04/2024	Thursday	The Councillor - Module 2	6.30-8.00pm
23/04/2024	Tuesday	The Councillor - Module 2	6.30-8.00pm
08/05/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm
16/05/2024	Thursday	The Councillor - Module 2	6.30-8.00pm
29/05/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm
25/06/2024	Tuesday	The Councillor - Module 2	6.30-8.00pm

11/04/2024	Thursday	The Council as an Employer - Module 3	6.30-8.00pm
15/04/2024	Monday	The Council as an Employer - Module 3	6.30-8.00pm
24/04/2024	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
02/05/2024	Thursday	The Council as an Employer - Module 3	6.30-8.00pm
14/05/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
05/06/2024	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
25/06/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm

21/03/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
02/04/2024	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
08/04/2024	Monday	Understanding the Law - Module 4	6.30-8.00pm
17/04/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
25/04/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
02/05/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
08/05/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
15/05/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
30/05/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
11/06/2024	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
19/06/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
25/06/2024	Tuesday	Understanding the Law - Module 4	6.30-8.00pm

21/03/2024	Thursday	The Council Meeting - Module 5	6.30-8.00pm
02/04/2024	Tuesday	The Council Meeting - Module 5 in Welsh	6.30-8.00pm
10/04/2024	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
30/04/2024	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
13/05/2024	Monday	The Council Meeting - Module 5	6.30-8.00pm
23/05/2024	Thursday	The Council Meeting - Module 5	6.30-8.00pm
12/06/2024	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
26/06/2024	Wednesday	The Council Meeting - Module 5	6.30-8.00pm

28/02/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
04/04/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
16/04/2024	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
01/05/2024	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
14/05/2024	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
22/05/2024	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
06/06/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
10/06/2024	Monday	Local Government Finance - Module 6	6.30-8.00pm
20/06/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm

15/04/2024	Monday	Health and Safety - Module 7	6.30-8.00pm
14/05/2024	Tuesday	Health and Safety - Module 7	6.30-8.00pm
20/06/2024	Thursday	Health and Safety - Module 7	6.30-8.00pm

09/04/2024	Tuesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
29/04/2024	Monday	Introduction to Community Engagement - Module 8	6.30-8.00pm
22/05/2024	Wednesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
06/06/2024	Thursday	Introduction to Community Engagement - Module 8 - In Welsh	6.30-8.00pm
18/06/2024	Tuesday	Introduction to Community Engagement - Module 8	6.30-8.00pm

02/04/2024	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
10/04/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
17/04/2024	Wednesday	Code of Conduct - Module 9 yn Gymraeg	6.30-8.00pm
18/04/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
22/04/2024	Monday	Code of Conduct - Module 9	6.30-8.00pm
30/04/2024	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
08/05/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
16/05/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
20/05/2024	Monday	Code of Conduct - Module 9	6.30-8.00pm
28/05/2024	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
05/06/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
13/06/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
18/06/2024	Tuesday	Code of Conduct - Module 9	6.30-8.00pm

09/04/2024	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
24/04/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
09/05/2024	Thursday	Chairing Skills - Module 10 in Welsh	6.30-8.00pm
20/05/2024	Monday	Chairing Skills - Module 10	6.30-8.00pm
29/05/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
04/06/2024	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
12/06/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
27/06/2024	Thursday	Chairing Skills - Module 10	6.30-8.00pm

27/03/2024	Wednesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
17/04/2024	Wednesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
21/05/2024	Tuesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
28/05/2024	Tuesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
20/06/2024	Thursday	Creating a Community Place Plan - Module 12	6.30-8.00pm

23/04/2024	Tuesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
07/05/2024	Tuesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
07/05/2024	Tuesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
28/05/2024	Tuesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
19/06/2024	Wednesday	Community Engagement Part 2 - Module 13	6.30-8.00pm

21/03/2024	Thursday	Equality & Diversity - Module 14	6.30-8.00pm
25/04/2024	Thursday	Equality & Diversity - Module 14	6.30-8.00pm
09/05/2024	Thursday	Equality & Diversity - Module 14	6.30-8.00pm
03/06/2024	Monday	Equality & Diversity - Module 14	6.30-8.00pm

07/05/2024	Tuesday	Information Management - Module 15	6.30-8.00pm
22/05/2024	Wednesday	Information Management - Module 15	6.30-8.00pm
06/06/2024	Thursday	Information Management - Module 15	6.30-8.00pm

01/05/2024	Wednesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
30/05/2024	Thursday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
18/06/2024	Tuesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm

26/03/2024	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
18/04/2024	Thursday	Making Effective Grant Applications - Module 17	6.30-8.00pm
07/05/2024	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
10/06/2024	Monday	Making Effective Grant Applications - Module 17	6.30-8.00pm

28/03/2024	Thursday	Effective Staff Management - Module 18	6.30-8.00pm
15/05/2024	Wednesday	Effective Staff management - Module 18	6.30-8.00pm
24/06/2024	Monday	Effective Staff management - Module 18	6.30-8.00pm

27/03/2024	Wednesday	Devolution of Services/CAT - Module 19	6.30-8.00pm
16/04/2024	Tuesday	Devolution of Services/CAT - Module 19	6.30-8.00pm
19/06/2024	Wednesday	Devolution of Services/CAT - Module 19	6.30-8.00pm

16/04/2024	Tuesday	Well-being of Future Generations - Module 20	6.30-8.00pm
11/06/2024	Tuesday	Well-being of Future Generations - Module 20	6.30-8.00pm

09/04/2024	Tuesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
02/05/2024	Thursday	Advanced Local Government Finance - Module 21	6.30-8.00pm
15/05/2024	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
29/05/2024	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
03/06/2024	Monday	Advanced Local Government Finance - Module 21	6.30-8.00pm

17/04/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
15/05/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
12/06/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm

25/03/2024	Monday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
02/05/2024	Thursday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
11/06/2024	Tuesday	Finance and Governance Toolkit - Module 24	6.30-8.00pm

Please contact me via email to place a booking.

Many thanks.
Wendi

Wendi Patience
Administration Officer / Swyddog Gweinyddol
One Voice Wales / Un Llais Cymru
24c College Street / 24c Stryd y Coleg
Ammanford / Rhydaman



North Gwent
Cardiac Rehabilitation
and Aftercare Charity

Item no. 3b

cardiac-rehab.org.uk
56 Holywell Crescent,
Abergavenny NP7 5LG
Charity reg no: 1056887

**Want to
know more
about heart
health?**



Join us for a FREE Heart Health event
18 April, 2pm-4:30pm
Moose Hall, Tredegar
(Lower Coronation Street, NP22 3JE)

**Information and expert advice to help your
health and wellbeing**

- ✓ Eating for a healthy heart
- ✓ Controlling your cholesterol levels
- ✓ Living well with a long-term health condition
- ✓ PLUS “Micro Angina and me” – a real-life story!

Open to the public. All welcome!
FREE REFRESHMENTS

For more info, call 07856 692148 or email info@cardiac-rehab.org.uk

Safety Inspections – Salem Chapel

Inspection of Salem Chapel – March 2024

MAIN CHAPEL / WEEK	5th	15th	21st	28th	Report of any defects And action taken
Main Hall of Chapel	/	/	/	/	Dry rot detected & floor part lifted. Investigations undertaken 31/8/16. Organ supports re-enforced Sept 2016.
Fire Alarm	/	/	/	/	Inspected 13/01/2024
Emergency Lighting	/	/	/	/	Inspected 23/01/2024
Stairways to Balcony	/	/	/	/	Stair lift not working, evidence of damp on walls. Plaster fallen from underneath of stairs due to damp.
Balcony	/	/	/	/	Damage to display possibly from insects/woodworm. Greater evidence of damp on walls.
Toilets	/	/	/	/	Removed due to dry rot
High Street Entrance	/	/	/	/	Black mould on walls & ceilings
Office	/	/	/	/	Broken window secured
General Condition	/	/	/	/	General deterioration evident
Fire Extinguishers	/	/	/	/	Inspected & replaced as necessary 06/12/22
Observations/ Other Comments	/	/	/	/	J Dyer opinion is fungal rot. Valuation survey carried out by J Dyer 3/11/21. Exhibition items delivered to Westgate Hotel, Newport & awaiting to go to Blaen y Cwm Primary.
ANNEX BUILDING					
Ground Floor	/	/	/	/	Mould/rot on floor, appears very unsafe
Kitchen	/	/	/	/	Mould/rot on floor. Floor rotten through and unsafe. Kitchen units coming away from wall due to severe damp in floor of kitchen. R Dunham inspected.
First Aid Box	/	/	/	/	
Seating Area	/	/	/	/	Considerably amount of new damp on interior walls to left side of premises entering from the back entrance. Extensive rotting of wooden floor.
Stairway to upper room	/	/	/	/	
Upper Room	/	/	/	/	
Rear Entrance	/	/	/	/	Paint flaking off walls
Side Door	/	/	/	/	
Observations/ Other Comments					General deterioration evident. Alarms sounded & checked 5 th & 7 th Feb - OK
Statutory annual Inspections:					Dragon Fire & Security Systems (fire extinguishers) 06/12/2022. Dragon Fire & Security Systems (Intruder & fire alarms) 23/01/2024.

Signed: *T Hughes*

Town Clerk Date: 9/04/24
Chairman of Finance & General Purposes Committee