**NANTYGLO & BLAINA TOWN COUNCIL**

**CYNGOR TREF NANT-Y-GLO A BLAENAU**

Council Offices, Blaina Institute, High Street, Blaina. NP13 3BN

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Mrs T Hughes – Town Clerk/RFO Mrs N Horner – Assistant Officer

**Attendance Allowance – Terms & Conditions**

The Independent Remuneration Panel Wales 2022 details in which a council can decide to pay an attendance allowance to members (Determination 48). This determination states that each payment must not exceed £30 and that a member in receipt of financial loss compensation will not be entitled to claim attendance allowance for the same event.

Nantyglo & Blaina Town Council resolved the payment (and terms and conditions relation to) of Attendance Allowance at the Meeting of the Full Council held on 25th January 2022.

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| **Meeting attended** | **Amount of Attendance Allowance payable** |
| Full Council Meeting | £30 per member |
| Committee Meeting (Finance, Planning & Events) | £20 per member |
| Task & Finish Group Meetings | £10 per member |
| Whole Council Training Sessions | £10 per member |

* Attendance Allowance is payable as from 5th May 2022
* As per the IRPW report, a member cannot claim both Attendance allowance and Financial Loss payments.
* Members will need to complete the meeting to be eligible to receive the attendance allowance i.e. payment would not be made pro rata.
* In reference to the above point, a period of grace of 10 minutes at the start of the meeting will be allowed. This is to account for any Member who may experience technical difficulties etc in joining the meeting.
* No attendance allowance is payable for individual training sessions attended.
* There is one payment paid per session e.g., for sessions consisting of the Full Council Meeting followed by the Events Committee, then the higher payment of £30 per session would be payable if both meetings were attended. If the Full Council meeting only was attended, then the £30 payment would be payable but if the Events Committee meeting was only attended then the £20 (committee meeting payment) would be payable. At the sessions consisting of two committee meetings then a maximum payment of £20 would be payable regardless.
* Individual Members have the right to choose whether or not to accept the Attendance Allowance (as per the IRPW report).
* If any Member in employment is not paid by their employer for taking time to attend Council Meetings, then that Member can claim the financial loss payment from the Town Council but NOT claim the Attendance Allowance payment.