

NANTYGLO & BLAINA TOWN COUNCIL CYNGOR TREF NANT-Y-GLO A BLAENAU

Mrs T Hughes Town Clerk/RFO

Council Offices, Blaina Institute, High Street, Blaina NP13 3BN
Swyddfa'r r Cyngor, Sefydliad Blaenau, Y Stryd Fawr, Blaenau, NP13 3BN
Tel: 01495 292817 e-mail: clerk@nantygloandblainatc.co.uk

Dear Member,

You are summoned to attend a meeting of the Town Council to be held via telephone conference call **on Wednesday 24th June 2020 at 3pm.**

Members of the Council have been provided with instructions on how to join the meeting.

Yours sincerely,

Town Clerk

AGENDA

A meeting to which members of the public are NOT entitled to attend

The following items contain information that is of a confidential or personal nature and is therefore exclusive to Members of the Town Council only (Public Bodies to Meetings Act 1960).

Declaration of Interest

Members are invited to declare matters of interest either at the beginning or at any time during the proceedings. Please note that all declarations of interest must be recorded in the book provided.

1. Apologies:

Members are invited to consider the apologies for absence received and to formally resolve to accept.

2. Report of the Internal Auditor for 2019/20:

Members are invited to consider the report submitted by Mr Stuart Bees, Internal Auditor to the Council following the internal audit of Nantyglo and Blaina Town Council for the year end 31st March 2020 – *copy attached.*

3. Statutory Review of Internal Audit for 2019/20:

Members are invited to consider the report regarding the statutory review of the Internal Audit System of the Town Council. Members should also consider the overall performance of the Internal Auditor prior to 'signing off' the Annual Return (item 4 below) – *copy attached.*

4. BDO (External Auditors) Annual Return for 2019/20:

Members are supplied with copies of other financial reports which are required by the external auditors for the purpose of the Annual Return and external audit, to consider and if appropriate to approve each report:

- a) Cash Book Analysis 2019/20 (*copy attached*)
- b) Balance Sheet as at 31st March 2020 (*copy attached*)
- c) Bank Reconciliation 2019/20 (*copy attached*)
- d) Actual against Budget Expenditure 2019/20 (*copy attached*)
- e) Members are invited to consider the Annual Return and if appropriate, complete parts 1 & 2 and approve the signature of the Town Mayor (Chair of the Council) in section 2 (*copy attached*).