**NANTYGLO & BLAINA TOWN COUNCIL**

**CYNGOR TREF NANT-Y-GLO A BLAENAU**

**Mrs T Hughes - Town Clerk/RFO**

**Council Offices, Blaina Institute, High Street, Blaina NP13 3BN**

**Swyddfa’r r Cyngor, Y Stryd Fawr, Blaenau NP13 3BN**

**Tel: 01495 292817 e-mail:** **clerk@nantygloandblainatc.co.uk**

Dear Member,

You are **summoned** to attend a meeting of the **Events Committee** to be held in the **Council Chamber, Blaina Institute, High Street, Blaina at 6.30pm on Tuesday 28th January 2020.**

**\* Please note the change of time**

Yours sincerely,

Tracy Hughes

Town Clerk

**A meeting to which members of the public are entitled to attend**

**AGENDA**

**Declaration of Interest**

Members are invited to declare matters of interest either at the beginning or at any time during the proceedings. Members are reminded that all declarations of interest must be recorded in the book provided.

**1. Apologies for absence:**

Members are invited to consider the apologies for absence received and to formally resolve to accept.

**2. Correspondence:**

Members are invited to consider the listed correspondence, plus with the Chairman’s permission, any urgent information that might be received prior to the date of the meeting:

a) Councillor R Abbas *(for information – copy attached):*

 Map and information of regular events and groups taking place in Brynmawr.

b) Blaenau Gwent ‘Reach’ – *(for information – copy attached):*

 Poster informing of launch events.

c) Blaenau Gwent CBC Ward Member – Councillor L Winnett *(for information – copy attached)*

 E-mail in respect of the Christmas lights within the Blaina Ward.

d) One Voice Wales *(for information – copy attached):*

i. Information in respect of activities and events for 75th anniversary of VE day.

ii. Information in respect of event(s) in tribute to the women during WWII.

e) Blaenau Gwent CBC – *(for information – copy attached):*

 Information in respect of funding available for Armed Forces Day events.

f) Naomi Davies , Avanti Media TV *(for information – copy attached):*

 E-mail request for events taking place within Nantyglo and Blaina between January 2020 and April 2020.

g) Jeff Curtis *(for information – copy attached):*

 E-mail informing of proposed charity event to take place in Central Park, Blaina on 5th September 2020.

**3. To consider the recommendations of the Task and Finish Group in respect of:**

a) ARC Awards 2020:

 Members are informed that the following recommendations have previously been resolved by Council *(for information)*:

* Date & times of awards evening – Thursday 23rd April 2020. Venue for awards evening – Nantyglo RFC
* Buffet for awards evening - numbers to be confirmed nearer the date. Approximate cost of £250.
* Nomination forms - sent out and advertised on website, social media, posters and BGCBC. Closing date for nominations is 12 noon on Friday 2nd March 2020.
* To invite Mr Christopher Hughes as the guest artist at an approximate cost of £100.

 For consideration:

* Judging panel required as soon as possible after 2nd March. Results of judging panel will require ratification by Council as soon as possible.
* Winners of awards to be notified and invited to awards evening.
* Other invites to be sent out as in previous years.
* The appointment of MC for the event.
* Awards to be purchased and consideration of cost of awards and place of purchase, comparable with previous years.
* Purchase of a small additional gift to lifetime achievement winner (e.g. flowers or wine as appropriate).
* Certificates to be produced as in previous years
* Order of evening to be similar to previous years
* Raffle in aid of Town Mayor’s Appeal
* Town Clerk and Assistant Officer to write the speeches
* Stewards for the evening (low key)
* The Town Council information board etc to be set up for the evening.

b) Primary Talent Showcase 2020:

 Members are invited to consider the recommendations of the Task and Finish Group in respect of the Primary Talent Showcase:

* The Showcase will take place on Wednesday 25th March 2020 commencing at 6pm.
* Ystruth Primary has offered to provide the school hall as the venue for the event.
* That the format for the evening remains as in previous years.
* That Mr Des Ward is invited as technical / musical arranger.
* To consider the appointment of MC for the event.
* To purchase a small gift as appropriate to guest artist, Des Ward and his volunteers (maximum of three gifts in addition to guest artist).
* Awards for performers already purchased in 2018 although subject to the number of performers, additional awards may need to be purchased.
* To produce and award certificates to performers.
* To request that the Schools / PTA to provide refreshments with the proceeds being divided between the PTA/school and the Town Mayor’s Appeal.
* That a raffle in respect of Town Mayor’s Appeal / School or PTA
* That tickets / invitations are sent out as in previous years.

**4. Annual programme of events for 2020/21:**

a)Members are invited to consider the recommendations of the Task and Finish Group in respect of other events for 2020/21.

b) The production of a calendar of events for 2020/21.

**5. Christmas Lights:**

 Members are invited to consider:

a) The provision of Christmas lights throughout Nantyglo and Blaina.

b) The provision of the purchase of additional Christmas lights and transformers to supplement and enhance the current display of Christmas lights, particularly within Nantyglo.

c) Supplying the Christmas lights contractor with written permission to dispose of faulty and unrepairable Christmas lights.